Freedom of Information Team

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**Ref: FOI/18/0412**

23 July 2018

Mr Martin Butcher

By Email: request-500473-396d02f7@whatdotheyknow.com

Dear Mr Butcher

**REQUEST FOR INFORMATION UNDER THE FREEDOM OF INFORMATION ACT 2000**

I am writing to acknowledge your request that was received on 23/07/2018 by Email, seeking information relating to Services for Foetal Alcohol Spectrum Disorders. Thank you for your interest in the Trust.

We are now assessing your request to determine whether we hold the information requested, and to estimate the effort required to locate, retrieve and extract it. Provided that we hold the information and the estimate does not exceed the appropriate limit of £450, then I shall endeavour to collate the information for you and forward it on within 20 working days, in accordance with the Trust’s Publication Scheme guidance under the Act.

Please note the Data Protection statement at the end of this letter. If you have any concerns about the Trust recording your contact details securely in our database, please contact me to discuss the arrangements.

If you have any queries in the meantime, please do not hesitate to contact me.

Yours sincerely

**Leanne McCarthy**

**Freedom of Information Co-ordinator**