

LC: 2970718

17 July 2018

request-491517-07f700d1@whatdotheyknow.com

Ms Samantha Kean

Dear Ms Kean

Thank you for your request for information under the Freedom of Information (Scotland) Act (2002).

I now respond to your request as follows:

1. **How many support staff including part-time and sessional workers do you employ at your College as of today's date? And how many have PVG certification?**

All (253) Support staff are members of the PVG Scheme.

2. **How many teaching staff including part-time and sessional workers do you employ at Your College as of today's date? And how many have PVG certification?**

All (309) Teaching staff are members of the PVG Scheme with the exception of two members of staff who solely teach evening classes.

3. **How many Outsourced staff work at your College across all campuses and how many have PVG certification?**

The College contracts for a wide variety of services which require staff employed by other companies to be present on campus. Where such contracts involve the deployment of the same staff on a regular basis to provide a service (such as catering and cleaning), the contract requires such members of staff to be in the PVG scheme.

For other one-off or infrequent contractual arrangements for the delivery of services, those staff are signed in and supervised when working on site or this work takes place at times when there are no vulnerable people in the campus.

4. Request copies of all correspondence between Edinburgh College and any outsourced contractor outlining PVG requirements for their staff to work at the College as part of the official tendering process.

Glasgow Kelvin College does not possess any correspondence relating to Edinburgh College.

For your reference, we have attached standard terms and conditions in relation to PVG requirements.

5. To be clear, all copies of correspondence relating to PVG as part of any tender between your college and a third party external contractor is requested. I understand any only personal data will be redacted per the DPA 2018 and GDPR.

There is no additional correspondence held besides the tender documentation in relation to PVG.

I trust the above response meets your request for information in full.

Should you be unhappy with the College's response you are entitled to seek a review of the response. To seek a review, you should apply, in writing, to Alan Sherry, Principal, stating the grounds for seeking a review.

I also wish to advise you that the Scottish Information Commissioner has launched an online appeals service via their website – the link is as follows:

www.itspublicknowledge.info/appeal.

Other contact information for the Scottish Information Commissioner is listed below:

Tel: 01334 464610

Email: enquiries@itspublicknowledge.info

Thank you for your interest in the College.

Yours sincerely



Lisa Clark
Director of Corporate Services

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