



Governor Support Services, Learning Services, Canolfan Rheidol, Rhodfa Padarn, Llanbadarn Fawr, Aberystwyth, Ceredigion, SY23 3UE. 01970 633676. [governors@ceredigion.gov.uk](mailto:governors@ceredigion.gov.uk)

**GOVERNING BODY OF YSGOL BRO PEDR**

**DATE OF MEETING: 24 May 2018**

**Time: 5.00 pm**

**Location: Ysgol Bro Pedr Meeting Room**

**\*50% of Members will need to be present to constitute a quorum. If you are unable to attend please advise us as soon as possible\***

<b>AGENDA</b>		<b>Action<sup>1</sup></b>
1.	To receive apologies for absence Received apologies for absence from: Councillor Euros Davies, Paul Clark, Elen Page, Birgit van Munster, Geraint Thomas, Present – Jane Wyn (Headteacher), Rhian Haf Evans (Chair), Councillor Hag Harris, Ann Herbert, Councillor Selwyn Walters, Elaine Davies, Councillor Odwyn Davies, Elin T Jones, Elin W Jones, Anthea Jones, Councillor Ivor Williams, Sarah Williams.  Heulyn Roderick, Llinos Jones (Points 1iii and 1iv) – left at 5.40  Translator – Sian Jones Cyfiaith	A
1i	Personal Matters [REDACTED] were congratulated on the birth of their child.	
1ii	Behaviour Matter (Mr Deiniol Williams) A report completed by Mr Deiniol Williams was presented.	
1iii	School Marketing Video (Mr Heulyn Roderick) The video was shown to the members Transition event – Film created during the day: 24.05.2018 Heulyn was congratulated on his work. Heulyn was thanked for arranging the Transition Day.	
1iv	Language Charter (Mrs Llinos Jones) Llinos Jones presented a Powerpoint on the Language Charter. Clips of the Welsh Ethos Day were shown. Rhian Haf Evans is the designated Governor for the Language Charter. Llinos Jones was thanked for her presentation and her work with the Language Charter.	
2.	<b>GB Matters:</b>	
2i	Disclosure of Interest/Confidentiality	I
2ii	Election of Chair	

<sup>1</sup> A – Acceptance, C – Confirmation, D – Discussion, I – For Information, R – Review

	<p>(Anyone working in the School is prohibited from being a Chair or Vice Chair).  (The Chair is required to complete statutory online training in order to complete this role).  Rhian Haf Evans was thanked for her work as Chair for the last eight years.  Rhian Haf Evans thanked the Governors for their support.  Nominations were requested.  Councillor Ivor Williams was proposed.  Elin T Jones was proposed.  Following a secret ballot, Councillor Ivor Williams was elected Chair.  The Clerk was thanked for her Service</p>	
2iii	<p>Election of Vice-Chair  Elaine Davies was proposed  Elaine Davies was elected as Vice-Chair</p>	
2iv	<p>Confirmation of minutes of meeting held on 15 March, 2018  Proposed Hag Harris / Seconded Cyng Ivor Williams</p>	C
2v	<p>To consider matters arising from the minutes  5.4 – Record Full Meetings – the school have to sign into the LEA’s SLA in order to have corporate emails set up for governors. It was agreed to sign the agreement for this financial year and review the situation in March 2019. As only 2 meetings remain for this financial year the school was to seek a reduction in the cost.</p>	D
2vi	<p>To confirm committee minutes – NONE</p>	C
2vii	<p>To consider matters arising from the minutes – NONE</p>	D
2viii	<p>Chairman’s Annual Report to Parents 2017-2018 (<i>draft copy for Information to the Members</i>)  This will be prepared in Sept/October 2018 – draft copy to be presented to Governors in advance of meeting</p>	D
2ix	<p>Nominate a Governor with responsibility for GDPR (General Data Protection Regulation)  Sarah Williams agreed to take responsibility</p>	D
2x	<p>Complaint (Stage C) Update  Hearing on 11 June  A further complaint received by SENTW</p>	
<b>3.</b>	<b>School Matters:</b>	
3i	<p>Headteacher’s Report  Summer Fayre – 3rd July  A copy of Llais Pedr was distributed to Governors</p>	D
3ii	<p>Visit 2 information (<i>Report by the Headteacher</i>)  A copy of the report was distributed to Governors</p>	I
3iii	<p>To approve the working budget set by the School  Apology was accepted from Meinir Ebbsworth as she could not be present at the meeting.  An extra £46,000 had been added to the school’s funding</p>	C
3iv	<p>Report on the School’s Private Funds  Clerk reported on this.</p>	C
<b>4.</b>	<b>Governor Training:</b>	
4i	<p>Update on who has attended training during the Spring term 2018.</p>	I

4ii	Update on Governors who are yet to attend the mandatory training within the legislative timeframes ( <i>failure to do so will incur automatic suspension</i> )	I
4iii	Update on the training timetable for the Summer term 2018	I
<b>5.</b>	<b>Policies</b>	
5i	Non-Statutory Policies	R
5ii	Dignity at Work Policy – Adopt Policy The two assistant heads with responsibility for child protection and welfare will be invited to the Autumn meeting to address the governors on the issue of social media	A
5iii	School Partnership Agreement 2018-2021 – Adopt Policy	A
5iv	Strategic Equality Plan and Accessibility Strategy Plan Revise current policy following discussion	D
5v	Governor Allowances It was decided that the governors would not receive allowances	D
5vi	Welsh in Education Strategic Plan Plan was discussed	D
<b>6.</b>	<b>Correspondence</b>	I
<b>7.</b>	<b>Any Other Business Presented Beforehand</b> ( <i>Only items presented to the Chairman before the Meeting will be discussed</i> ).	D
7i	Proposed changes to the school uniform A Sub-committee of 3 members to look through the responses Elin W Jones Cllr Ivor Williams Rhian Haf Evans	
7ii	██ ██ ████████████████████ ████████████████████ ████████████████████ ████████████████████	
7iii.	<b>Healthy Walks at Ysgol Bro Pedr</b> Walk a Mile to School – ██████████ and ██████████ currently walk around the field Fit in 5 – takes place in the junior sector	
<b>8.</b>	<b>Date of next Meeting to be confirmed in accordance with school calendar</b>	C

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