



Item	Subject and Decision	Action By
4. WP2 – design	<p>█ explained that we need to provide design details as part of the implementation of the Open Data platform and any later changes may be chargeable.</p> <p>The Community Planning Partnership logo was discussed as a possible option but it may not be completely appropriate.</p> <p>█ suggested contacting █ to see if they can create a new design █ <i>to check with</i> █]. █ suggested that Economic Development produce brochures with designs that may be appropriate █ <i>to contact</i> █].</p> <p>Background colour was also discussed. █ suggested that left hand shape ♦ of the Smart Cities Scotland logo is for Aberdeen City i.e. red. Recommendation was to check for accessibility issues (colour blindness).</p>	<p>█</p> <p>█</p>
5. WP3 – potential areas for applying analytics	<p>1. School Roll – █ had spoken to █ and expressed a real interest. Capacity is an issue with a need to deliver more for the same resource. █ explained that algorithms are part of the prediction and currently most prediction is in the high 90% for accuracy. However, even improving this by 1% can have a significant benefit. Also predicting resource for special needs (e.g. ASD) is difficult and there are also links to Children’s Services. In terms of input, █ would be able to spend part of his time on this work.</p> <p>2. Vulnerable Communities – █ suggested that there is a downward spiral for some communities so there is a real need and would tick a number of aims. The range of possible data sets (including partner organisations) would need to be investigated. Metrics for analytics could be applied ‘before’ and ‘after’. Glasgow do this well. █ but some staff time should be available.</p> <p>3. Business Gateway – █ suggested this would be of interest</p> <p>█ suggested that LOIP could be helpful in identifying other possible target issues.</p> <p>█ said that their team could help with some of the data analytics.</p> <p>█ also mentioned that there is a Community Safety analyst who might be able to assist.</p> <p>█ highlighted that there are existing examples of using Open Data e.g. transport solutions (TfL). █ pointed out that WP3 did not have to focus exclusively on Open Data and analytics could be applied to other data.</p> <p>█ <i>to follow up the above list with the 8<sup>th</sup> City Data Cluster group]</i></p>	<p>█</p>

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6. WP4 - skills mapping	<p>█ stated that many skills that would be required could potentially be identified as the Standards (WP1) are developed e.g. awareness, procedures etc. █ also asked if it was possible to identify existing experts (within ACC or elsewhere e.g. Glasgow) who could share knowledge and expertise.</p> <p>█ thought that the skills mapping to date looked to be really useful.</p> <p>█ suggested we need to identify skills gaps</p>	
7. Issue log & Risk Log	<p>█ stated that there had not been any change to the risk log. The issue log would probably become active once we start publishing data on the platform.</p>	
8. Next steps	<p>Per the actions above.</p> <p>Procurement is a priority, █ to cover whilst █ is on leave.</p>	
9. AOCB	<p>█ volunteered to chair the next meeting.</p> <p>█ on leave last 2 weeks of July so few actions may have been completed █ discuss options with █ on 31<sup>st</sup> July]</p>	█

**Date of next Working Group Meeting: 31 July 2017 14:00-15:00. Where: RmMC-4-W-01**