

Lucy Smyth

[request-425611-50fc8247@whatdotheyknow.com](mailto:request-425611-50fc8247@whatdotheyknow.com)

Our ref: FOI 010  
Your Ref:  
Please ask for: Customer Support Team (Freedom of Information)  
Phone direct: 0141 276 7808  
(internal) (7808)  
Email: [commsafetycustomersupport@glasgow.gov.uk](mailto:commsafetycustomersupport@glasgow.gov.uk)  
Date: 29<sup>th</sup> September 2017

Dear Ms Smyth,

### Request under the Freedom of Information (Scotland) Act 2002

I refer to your email of 16<sup>th</sup> August 2017 in which you have requested the following information be provided to you.

*I am writing to request copies of:*

- a) **All communications between CSG and the Office of the Independent Anti-slavery Commissioner, Kevin Hyland.**
- b) **Agendas and minutes of any meetings between CSG and the Office of the Independent Anti-slavery Commissioner, Kevin Hyland.**

***From the date of the appointment of the Independent Anti-slavery Commissioner, Kevin Hyland, in November 2014 to present date.***

Community Safety Glasgow ("CSG") is treating your request as a request under the Freedom of Information (Scotland) Act 2002 (the "Act").

On inspecting our records and the information we hold, it would appear that some of the information requested is covered by an exemption or exemptions contained in the Act. Our explanation is set out in the attached information response sheet.

Please note that the information provided in response to your request is, unless otherwise indicated, copyright © Community Safety Glasgow 2017. It is supplied to you in terms of the Freedom of Information (Scotland) Act 2002. Any further use by you of this information must comply with the terms of the Copyright, Designs and Patents Act 1988 as amended and/or the Copyright and Rights in Databases Regulations 1997. In particular, any commercial use or re-use of the information provided requires the prior written consent of CSG. Requests for such consent should be addressed to the Director, Community Safety Glasgow, c/o FOI / Data Protection, John Street, Glasgow, G1 1JL.

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SCOTTISH POLICE  
AUTHORITY

Eastgate, 727 London Road, Glasgow G40 3AQ.  
Tel: 0141 276 7400 Web: [www.communitysafetyglasgow.org](http://www.communitysafetyglasgow.org)  
Email: [enquiries@communitysafetyglasgow.org](mailto:enquiries@communitysafetyglasgow.org)

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If you are dissatisfied with the information CSG has provided in response to your request you are entitled to request CSG to review its response. Please note that for a review to take place you must:

- Lodge a written requirement for a review within 40 working days of the date of this letter.
- Include a correspondence address and a description of the original request and the reason why you are dissatisfied.
- Address your request to:

Director  
Community Safety Glasgow  
c/o FOI / Data Protection Team  
40 John Street  
Glasgow  
G1 1JL  
(e) [GCCALEO\\_FOI/DP@glasgow.gov.uk](mailto:GCCALEO_FOI/DP@glasgow.gov.uk)

You will receive notice of the results of the review within 20 working days of receipt of your request. The notice will state the decision reached by the reviewing officer as well as details of how to appeal to the Scottish Information Commissioner if you are still dissatisfied with CSG's response.

You must request an internal review by CSG before an appeal request can be directed to the Scottish Information Commissioner.

Thereafter a decision by the Scottish Information Commissioner may be appealed, on a point of law, to the Court of Session.

If you wish to submit a complaint to CSG in relation to the manner in which it has handled your request for information then you can do so by requesting that CSG review its decision. Details of how to request a review are set out above.

Yours sincerely,

Freedom of Information Officer

**COMMUNITY SAFETY GLASGOW**

FOI / Data Protection  
40 John Street  
Glasgow  
G1 1JL

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## FREEDOM OF INFORMATION RESPONSE:

FOI 010

1. **All communications between CSG and the Office of the Independent Anti-slavery Commissioner, Kevin Hyland.**

**Response:** The table below is a record of all the email correspondence between Community Safety Glasgow (CSG) and the Office of the Independent Anti-Slavery Commissioner (OIASC).

No	Date	From	Content	Copy Attached
1	03.03.17	IASC	Meeting plans	Yes
2	27.02.17	IASC	Meeting plans	Yes
3	23.02.17	IASC	<i>'Can you do 2.30 pm on Monday' *</i>	No
4	23.02.17	CSG	Arranging telephone call	Yes
5	17.02.17	IASC	<i>'Speak to you on Thursday. Have a good weekend'.*</i>	No
6	16.02.17	IASC	Discussion on working groups	Yes
7	16.02.17	CSG	Meeting plans and discussion	Yes
8	16.02.17	IASC	Meeting plans and discussion	Yes
9.	16.02.17	CSG	Discussion on NRM	Yes
10	15.02.17	IASC	Draft agenda for meeting	Yes
11	05.01.17	IASC	<i>'Sure. 4pm it is'. *</i>	No
12	05.01.17	CSG	<i>'Sorry – can we make it 4?' *</i>	No
13	05.01.17	IASC	<i>'Great, speak to you then!' *</i>	No
14	05.01.17	CSG	<i>'3.30 fine for me' *</i>	No
15	05.01.17	IASC	<i>'I have got a team meeting 2-3pm . So shall I give you a ring at 3.30pm' *</i>	No
16	05.01.17	CSG	<i>'I'll be at my desk this afternoon so any time after 2pm would be ok for a call?' *</i>	No
17	04.01.17	IASG	General discussion and NRM	Yes
18	04.01.17	CSG	Survivor Sessions	Yes
19	23.12.16	IASC	Survivor Sessions	Yes
20	16.12.16	IASC	Christmas Wishes	Yes
21	21.11.16	IASC	Meeting in Glasgow	Yes
22	28.10.16	CSG	Meeting in Glasgow	Yes
23	28.10.16	IASC	Meeting in Glasgow	Yes
24	25.10.16	IASC	Meeting in Glasgow	Yes
25	20.10.16	CGS	Meeting in Glasgow	Yes
26	20.10.16	IASC	Meeting in Glasgow	Yes
27	20.10.16	CGS	Meeting in Glasgow	Yes
28	19.10.16	IASC	Meeting in Glasgow	Yes
29	19.08.16	Westminster Abbey	Invitation Email	Yes
30	19.08.16	IASC	Formal Invitation	Yes
31	30.06.16	CGS	City Hearts	Yes
32	05.01.16	CSG	Service Users Consultation	Yes

( \*) Represents the content of the email without redaction.

**Personal data:**

Some of the information contained in the emails has been withheld. This is because this information, if released, could reasonably lead to the disclosure of personal data and is accordingly, exempt from a request under section 1 of the Act because of the exemption contained in **Section 38(1)(b)** of the Act (personal data exemption).

CSG is of the view that in terms of section 38(1)(b) of the Act, release of this information would involve the potential disclosure of personal data and that disclosure would breach any of the data protection principles contained in Schedule 1 of the Data Protection Act 1998 (as amended)(the "DPA").

The information withheld represents the names of Community Safety Glasgow employees below the Leadership Grade along with the names of some employees external to our organisation. It is CSG's view that such employees would not have an expectation that their names would be released in response to an FOI request. We accordingly considered that this would be unfair to the members of staff in question and the disclosure would potentially breach the first data protection principle. We are therefore unable to comply with part of your request.

**Email attachments:**

05.01.16: CSG has applied the exemption under **Section 25(1)** of the Act in relation to the attachments noted in the email as these documents are otherwise accessible via:

- Doing it for themselves: participation and black and minority ethnic service users (Social Care Institute for Excellence & Race Equality Unit) <https://www.scie.org.uk/almost-there>
- Beyond the Usual Suspects (Peter Beresford) <http://www.shapingourlives.org.uk/documents/BTUSReport.pdf>
- Service Users Involvement Policy (Support After Rape and Abuse Leeds) <http://supportafterrapeleeds.org.uk/about/policies/>
- Good Practice Guide: Service User Involvement (Turning Point) <http://www.turningpointscotland.com/wp-content/uploads/2011/08/Service-User-Involvement-Good-Practice-Guide.pdf>

03.03.17 The OIASC's agenda for the meeting of 8<sup>th</sup> March 2017 is attached.

04.01.17 The report entitled 'Wise Women Consultation with Trafficked Women accessing TARA & Migrant Help Services' is attached.

**2. *Agendas and minutes of any meetings between CSG and the Office of the Independent Anti-slavery Commissioner, Kevin Hyland.***

**Response:** CSG is issuing a Notice under **Section 17(1)** of the Act in relation to your request for copies of any other agendas and minutes of meetings between CSG and the OIASC as this information is not held by the organisation nor is it held by anyone on our behalf.

There have been no formal meetings between the two agencies. Any communication has been informal and limited to telephone conversations, a visit to Glasgow in 2016, engagement at third party events or by email.

The emails provided with this response represent the only record of the discussions between CSG and the OIASC.