



# **ARMY DRESS REGULATIONS (ALL RANKS)**

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## **Part 10 Entitlements and Grants**

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Ministry of Defence

PS12(A)

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# **INTRODUCTION**

1. Part 10 provides details of those Entitlements, Grants and Allowances available to Regular, TA and Cadets Forces as follows:

Section 1 – Entitlements

Section 2 – Provision for Officers

Section 3 – Clothing Issues

Section 4 – Provision for Soldiers

## **SECTION 1 - ENTITLEMENTS**

### **FROCKCOATS**

**10.1.** A general staff pattern frock coat may be worn instead of No 1 Dress except when in command of troops. Frock coats should not be worn on evening occasions when mess dress, with or without Orders and neck decoration is more appropriately worn. They may be drawn from HQ London District (Log Sp) on the commencement of an entitled appointment and returned afterwards though lieutenant generals and above may retain a frock coat for the remainder of their service. Those entitled to wear the general staff frock coat are:

- a.** Officers of the rank of Lieutenant General and above.
- b.** ACGS.
- c.** Members of the Army Board and Executive Members of the Army Board
- d.** Defence Services Secretary (when Army)
- e.** Comdt RMA Sandhurst.
- f.** Major General Commanding Household Division/GOC London District, Deputy Commander and COS London District (note that the frock coat worn by Col and Brig is different to the frock coat worn by General Officers. See Part 2 of these Regulations.)
- g.** Governor Edinburgh Castle
- h.** General Officer Scotland (double hatted with appointment as MS)

### **COCKED HATS**

**10.2.** The following appointments are entitled to wear cocked hats<sup>1</sup> at public expense only with Full Dress and/or frockcoat:

- a.** Major General Commanding Household Division and Chief of Staff London District.
- b.** Gold Sticks, Silver Stick, and Regtl Adjt and CO and Adjt HCMR.
- c.** QMs and certain other LE officer appointments of the Foot Guards on public duties (see Part 3 for further details).
- d.** Veterinary officers and surgeons of the Household Cavalry<sup>2</sup>.
- e.** The Constable, the Lieutenant of the Tower, the Resident Governor and Keeper of the Jewel House of the Royal Palace and Fortress of London.

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<sup>1</sup> Note that all these cocked differ in the style of the embellishment on the right hand side and the length and colours of the feather plumes – See Parts 2 and 3 of these Regulations for details.

<sup>2</sup> Note that the veterinary officers and surgeons of the Household Cavalry are part of the Regiment and belong to one of LG or RHG/D unlike the veterinary officers to King's Troop who are attached from the RAVC.

f. Governor of Edinburgh Castle

**10.3.** The following appointments are entitled to wear cocked hats but not at public expense:

- a. Certain appointments at the Royal Hospital, Chelsea (see Part 12 of these Regulations).
- b. The Constable and Governor of Windsor Castle..

#### **THE ROYAL CYPHER AND CROWN**

**10.4.** The following appointments are entitled to wear the Royal Cypher and Crown below badges of rank for the duration of their appointment:

- a. ADCs General to The Sovereign
- b. ADCs to the Sovereign
- c. Equerry and Extra Equeries to The Sovereign
- d. Honorary Chaplains, Physicians, Surgeons, Dental Surgeons, and Nursing Sisters to The Sovereign
- e. Queen's Gurkha Orderly Officers Orderly officers
- f. Defence Services Secretary
- g. Major General Commanding the Household Division
- h. Former ADCs and Honorary ADCs to the Sovereign appointed before 1988

**10.5.** The colour and size of the Royal Cypher and Crown to be worn with appropriate orders of dress is detailed in Part 2 of these Regulations.

**10.6.** The following appointments are entitled to wear the Royal Cypher on the tags of aiguillettes for the duration of their appointment.

- a. Personal ADC to the Sovereign
- b. Equeries to the Sovereign
- c. Defence Services Secretary
- d. Major General Household Division

#### **CEREMONIAL ACCOUTREMENTS**

**10.7.** Permission to wear ceremonial accoutrements at public expense is restricted primarily to serving Major Generals and above and to their MAs and/or ADCs where these are permanently established posts. Additionally, colonels commandant, colonels and deputy colonels of regiments of the RAC and infantry, colonels commandant of infantry divisions and representative colonels commandant of Arms and Services are also permitted to wear ceremonial accoutrements. There are certain other officers who by virtue of their appointment have to carry out representational duties at home and overseas with officers of other Services and nationalities. The principles governing the

entitlement are:

- a. Representational duties must be carried out in the rank of brigadier.
- b. The number of representational duties should be such as to make it uneconomic to issue accoutrements for each duty.

**10.8.** The Army Dress Committee will consider and rule on any other application to wear ceremonial accoutrements at public expense. Those currently entitled to wear ceremonial accoutrements at public expense, as agreed by the Army Dress Committee, are shown in Part 10 Section 3 together with entitlement to No 1 Dress. In addition to this list, the following are also entitled to wear ceremonial accoutrements at public expense:

- a. Royal Household and Household Division
- b. Honorary Chaplain, Physician, Surgeon, Dental Surgeon and Nursing Sister to The Sovereign.
- c. Equerries and ADCs to The Sovereign, and to other members of the Royal Family..
- d. Retired Officers if appointed to:
  - (i) Secretary Central Chancery of the Orders of Knighthood.
  - (ii) Comptroller and Deputy Comptroller of the Royal Household.
  - (iii) Secretary and Lieutenant Governor Royal Hospital Chelsea.
  - (iv) Resident Governor and Deputy Governor HM Tower of London.

**10.9.** Ceremonial accoutrements including gold shoulder cords/boards, waist sash, sword belt and slings. There is no cash allowance or grant to purchase ceremonial accoutrements which are to be acquired through the logistics chain.

## **AIGUILLETTES**

**10.10.** Details of the types of aiguillettes and how they are to be worn are in Part 2 of these Regulations. The holders of the following ranks and appointments are entitled to wear aiguillettes for the tenure of their appointments:

- a. **Aiguillette No 1.** Gold Wire Cord, Right Shoulder.
  - (i) Field Marshals and ADCs General to The Sovereign
  - (ii) Former CDS, VCDS and CGS
  - (iii) Personal ADCs to the Sovereign )
  - (iv) Defence Services Secretary ) tags with Royal Cypher
  - (v) Major General Commanding the Household Division )
  - (vi) ADCs to The Sovereign
  - (vii) Equerries and Extra Equerries to The Sovereign - tags with Royal Cypher
  - (viii) Appointed Temporary Equerry to The Sovereign - tags with Royal Cypher

- (ix) Honorary Chaplains, Physicians, Surgeons, Dental Surgeons, and Nursing Sisters to The Sovereign
- (x) Equerries to Members of the Royal Family other than the Sovereign
- (xi) ADCs to Lord Lieutenants of Counties
- (xii) Queen's Gurkha Orderly Officers
- (xiii) ADC to the Lord High Commissioner to the General Assembly of the Church of Scotland
- (xiv) The Gold Stick in Waiting.
- (xv) The Silver Stick in Waiting.
- (xvi) The Field Officer in Brigade Waiting

Note: Only officers gazetted as Equerries and ADC etc to the Royal Family are entitled to wear this Aiguillette.

**b. Aiguillette No 1.** "Palace" type. Gold Light, Right Shoulder

Worn by females occupying any of the appointments above.

**c. Aiguillette No 2.** Gold and Crimson, Right Shoulder

- (i) Military members of the Defence Council and single Service Boards other than those entitled to wear Aiguillette No 1 (includes permanent members of the Executive Committee of the Army Board).
- (ii) Personal staffs of Governors and Lieutenant Governor (See Note 1)

**d. Aiguillette No 3.** Gold and Crimson, Left Shoulder (see Note 1)

- (i) Personal staff to military members of the Defence Council and Army Board.
- (ii) Personal staff to S for S and Defence Ministers.
- (iii) Military Attaches and Assistant Military Attaches (see Note 2)
- (iv) Head of British Defence Staff – United States
- (v) Service advisers and assistant advisers in HM High Commissions in Commonwealth Capitals (see Note 2)
- (vi) Staff of HQ Household Division as authorised by the Bde Maj and only in Full Dress and No 1 Dress Ceremonial.
- (vii) Staff officers in PS12(A)
- (viii) Military Assistants and ADCs to (see Note 3)
  - (1) Chairman Mil Ctee NATO
  - (2) UKMILREP NATO

- (3) DSACEUR
- (4) DIMS NATO
- (5) CDM, CDI, CD Pers, Joint Force Comd and CJO
- (6) Director Defence Academy and Comdt JCSC
- (7) General Officers Commanding and other 2\* and above command appointments
- (8) Commandant JSCSC
- (9) ADC Administrator Sovereign Base Area, Cyprus
- (10) ADC to Governor of Edinburgh Castle and General Officer Scotland

Notes:

1. When acting in the capacity of their appointment.
2. Where it is the custom of the country and with the sanction of the British Ambassador/High Commissioner. The aiguillette will normally be worn only in the country to which the attaché is accredited.
3. Temporary ADCs other than those to Members of the Royal Family and Governor of Edinburgh Castle are not authorised to wear aiguillettes.

**10.11.** On cessation of an appointment the aiguillette should be passed to the officer's successor in that appointment. In cases where there is no successor, disposal instructions should be sought from DC T.

**10.12 – 10.15** Spare

## SECTION 2 - PROVISION FOR OFFICERS

### REGULAR ARMY AND ARMY RESERVE UNIFORM GRANTS

**10.16.** Regular Army officers and officers of the Army Reserve commissioned into Group A units after 1 Apr 13 are provided with grants to cover essential items that are not issued free; details of the amounts of each grant are set out in Annexes to this Section. Army Reserve officers are eligible for certain grants – see para 10.29. It is to be noted that from 1 Apr 13, Grants will only be payable on the production of detailed receipts under the system of capped actuals.

a. **Capped Actuals.** The amount of each Grant shown in the Annexes is the maximum that can be claimed. Claimants are to produce receipts which are to be checked by RAO staff against the items of uniform and accoutrements shown under each grant. Although each item is costed, it does not matter that an item on a receipt has cost more or less than shown. However if the cost of all the relevant items on the receipts comes to more than the Grant, the claimant will only receive the maximum of the Grant and will be responsible for paying any additional sums himself. It is therefore important that claimants get full and accurate receipts from their tailors and other outfitters. Claims may be made retrospectively for up to 6 years provided that original receipts or certified copies are available.

b. **Method of Claim.** Claims for all grants are to be submitted using the JPA Expenses Claim system as detailed in the JPA Employee Self-Service Desk Manual. For those personnel with no access to the JPA on-line system, JPA Form F011 is to be completed and submitted to unit HR admin staff for input onto JPA using the Zoom facility. All claims must be supported by valid receipts.

c. **Initial Outfit Grant.** This Grant is payable to all Regular Army and Army Reserve officers (DE, LE and PQO) on first commissioning as a once only Grant and is to purchase from approved Corps and Regimental sources the items listed at Annex A to this Section. This grant is also available to officers transferring into the Army from either the Royal Navy or Royal Air Force.

d. **Public Duties – Mounted Grant.** Officers of the Household Cavalry and King's Troop RHA engaged in Full Mounted Duty and being supplied with, or having to ride, a horse as part of their duties (not having previously drawn a Grant within the last 4 years). The items that make up this Grant are shown at Annex B to this Section. Payment of the grant is authorised by the Commanding Officer of either HCMR or King's Tp RHA. This Grant is available to Army Reserve officers if they are posted to one of the qualifying appointments.



e. **Public Duties – Dismounted Grant.** The Dismounted Grant is designed for those officers who are posted to a Public Duties appointment either within one of the Public Duties units within LONDIST or on the staff of HQ LONDIST. This Grant may be claimed if not previously claimed in the last 12 years. The items that make up this Grant are shown at Annex C to this Section. This Grant is available to Army Reserve officers if they are posted to one of the qualifying appointments.

f. **Public Duties – Limited Mounted Grant.** The Limited Mounted Grant is designed for those appointments whose public duties require them to be mounted for some ceremonial events. Examples of such appointments are: GOC LONDIST, Brigade Major, Household Division Regimental Adjutants. Questions on eligibility for this grant are to be referred to PS12(A). Officers filling these appointments need mounted training before taking up the appointment as well as regular riding during the appointment to keep up their skills. In addition, they will be required to be mounted for rehearsals prior to each event. The items of clothing that make up this Grant together with costs are shown at Annex D to this Section. This Grant is available to Army Reserve officers if they are posted to one of the qualifying appointments.

g. **Non-standard Belt Grant.** A free issue of a Sam Browne belt is given to all Regular Army and Army Reserve officers in Group A and B units and to those with Gap Year Commissions on first commissioning and thereafter maintained on repayment. A grant of up to £500 is available to officers being commissioned into the Regiments and Corps listed below to purchase a non standard Sam Browne belt or cross belt in place of the issued Sam Browne.

LG, RHG/D, QDG, SCOTS DG. RDG, QRH, RL, KRH, LD, RA, PWRR, R IRISH, RGR, RIFLES, RACHD, Queen's Gurkha Officers and all Yeomanry Regiments.

Note that officers posted into King's Tp RHA may be issued with the standard Sam Browne belt.

h. **Promotion Grant.** Promotion grants are designed to provide additional clothing or accoutrements required for the higher rank. This may just be badges of rank for No 2 and No 10 Dress or may include the embroidery on the peaks of No 1 Dress caps. On promotion to Colonel, officers are required to convert to the General Staff uniform including buttons and No 10 Dress. Details of the Grant are at Annex E. This Grant is available to Regular Army officers but only to those Reserve officers who were commissioned on or after 1 Apr 13 and who received the full Initial Outfit Grant.

i. **Break in Service Grant.** An additional Grant may be paid to officers who rejoin after a break in service. Details are at Annex F to this Section. This Grant is not currently available to

those initially commissioned into the Territorial Army or the Army Reserve but is available to ex-Regular Army officers who transfer to the Army Reserve after 1 Apr 13.

j. **Transfer Grant.** Grants are admissible for officers for essential alterations to uniforms on transfer from one regiment to another for the benefit for the Service, other than for personal reasons. This Grant is available to Regular Army officers and to those Reserve officers who were commissioned on or after 1 Apr 13 and who received the full Initial Outfit Grant and to Reserve officers transferred to command another Regiment. Details are at Annex G.

(i) Individuals including those of the Army Reserve, officially diagnosed with gender dysphoria and wishing to undergo transition in the Army, are authorised the issue of suitable replacement uniforms and accoutrements at public expense. Officers and SNCOs who were in receipt of either the Initial Outfit Grant or the SNCO Mess Dress Grant, are eligible for the appropriate Transfer Grant. Individuals who had received other uniform grants such as the No 1 Dress Grant may claim the grant again provided the uniform is still required for their current appointment. The intent is that no individual is to be disadvantaged by the change in their gender (see JSP752 for procedures for the re-inscription of medals and wearing of qualification badges).

k. **RACHD Grants.** Regular Army and Army Reserve officers on first commissioning into RACHD receive an additional Grant of £175.00 for a special scarf which may be replaced every 10 years. In addition, a RACHD officer who is eligible for No 4 and No 6 Dress in accordance with these Regulations may claim an allowance of £260.00 for the purchase of a Tropical Cassock, provided that the Commanding Officer certifies the wearing of the cassock to be necessary. Chaplains appointed to the Royal Household (eg Queen's Honorary Chaplain) may also make a one-off claim for a scarlet cassock up to a maximum of £500.

l. **No 1 Dress.** Certain appointments require the incumbent to wear No 1 Dress during the tenure of the appointment. These appointments are listed in Section 3 and details of the grant are at Annex H to this Section. This Grant is available to Army Reserve officers if they are posted to one of the qualifying appointments. Female General Staff officers are entitled to an addition grant to purchase smaller sized shoulder boards.

m. **No 3 Dress.** Officers appointed to a post in which No 3 Dress is required (see Section 3), may claim a grant provided that no such grant has been received in the previous 12 years. Details of the grant are at Annex H to this Section. This Grant is available to Army Reserve officers if they are posted to one of the qualifying appointments.

n. **No 4 Dress.** Certain appointments require the incumbent to wear No 4 Dress during the tenure of the appointment. These appointments are listed in Section 3 and details of the grant are at Annex H to this Section. This Grant is available to Army Reserve officers if they are posted to one of the qualifying appointments.

## **OPTIONAL DRESS**

**10.17.** Outfit Grants are not intended to cover the cost of optional items of dress such as side hats and regimental jerseys nor any item that is not provided at public expense such as TRFs and stable belts.

## **PROVISION OF UNIFORM.**

**10.18.** Officers are required to make their own arrangements for the purchase and maintenance of officer pattern uniforms, and when proceeding from one theatre to another should ensure they are in possession of the type and uniform pattern appropriate to the weather area concerned. Officers are to provide embellishments at their own expense except as stated in Para 10.50.

## **FREE ISSUES**

### **Initial Issues.**

**10.19.** An initial free issue of items authorised in scales is made once only; thereafter replacements are on repayment unless stated otherwise. Operational clothing, including NBC items, is issued and maintained free unless stated otherwise.

**10.20. Clothing Record.** Articles issued to, or retained by officers newly appointed to a commission are to be recorded on AFH1157 or 1157a or computerised equivalent by the unit in which the officer is serving at the time of being commissioned.

**10.21. Replacement Issues.** Officers are to make good any loss of or damage to articles issued free except when such loss or damage is a result of circumstances outside the individuals control, and free replacement is especially authorised. Write-off action is to be taken to support free replacement. Replacements arising out of normal wear and tear are to be made at the expense of the individual officer, unless the items are maintained free according to the scales.

**10.22. Belt Sam Browne** A pool of 40 standard black belts, Sam Browne, is held by SAS for use by officers at E2 employment

**10.23. No 2 and No 13 Dress.** Each newly commissioned male and female officer of both the Regular Army and the Army Reserve, is issued free with No 2 Dress jacket and trousers, 5 shirts, a tie, and 2 pairs of barrack dress trousers (skirts or slacks for female officers) maintained on repayment.

**10.24. Embellishments.** On commissioning, officers receive a free initial issue of cap and collar badges, rank insignia and buttons. Lanyards and Special Arm Badges are to be purchased.

**10.25. Armlets.** Armlets are provided for officers to wear on the right upper arm when it is necessary to distinguish the appointment or duty on which engaged: the Geneva cross, exceptionally, is to be worn on the left upper arm. Wearing of armlets is limited to holders of executive appointments.

## **PROBATIONARY OFFICERS.**

**10.26.** Officers attending RMAS courses are to be kitted to the appropriate scale. Officers are to report with any military clothing previously issued and are to be brought up to scale on arrival at RMAS.

**10.27.** Professionally Qualified Officers (PQO) who are commissioned into the Army Reserve after 1 Apr 13 are to receive the partial Initial Outfit Grant on first commissioning to complete their No 2 Dress uniform.. They are then eligible to receive the remainder of the Initial Outfit Grant with which to purchase Mess Dress once they have received their first Certificate of Efficiency or completion of their probationary period whichever occurs first. Officers who have received uniform cash grants but who do not subsequently successfully complete the required probationary period are required to pay all or a proportion of the cash grant according to Para 10.40 below.

## **Royal Equerries**

**10.28.** Officers appointed as full-time Royal Equerries are entitled to the Royal Equerry Grant to purchase additional items shown at Annex I to this section. Assistant/part-time equerries receive a lesser Grant also shown at Annex I.

## **ARMY RESERVE AND CADET OFFICERS**

**10.29. Army Reserve Officers** Army Reserve officers commissioned into Group A units on or after 1 Apr 13 are entitled to the appropriate Initial Outfit Grant and are eligible for the non-Standard Belt Grant if required. Army Reserve officers serving in Group A units who were commissioned prior to 1 Apr 13 were given a one-off No 2 Dress Grant of £250.00 to recompense them for the purchase of caps, belts and shoes as well as access to the Non-Standard Belt Grant if they were commissioned into one of the eligible Regiments or Corps. This one-off grant is not available after 14 Mar 14. Army Reserve officers commissioned into Group B and C units are entitled to the partial Initial Outfit Grant appropriate to their Regiment or Corps as well as a free issue of No 2 Dress jacket, trousers, shirts, socks, buttons,

badges and tie (but not to any item of barrack dress). Army Reserve Directors of Music of authorised bands (see JSP 813) are entitled to both Frock Coats and No 1 Dress uniform with appropriate accoutrements at public expense.

**10.30. Cadet Forces Adult Instructors (CFAV) Officers.** Cadet Officers are authorised to wear No 1, 2 and 10 Dress on appropriate occasions but are not entitled to any grant or a free issue of No 2 Dress. There is no entitlement to any upkeep grant.

## **FULL TIME RESERVE SERVICE (FTRS) OFFICERS**

**10.31.** FTRS officers whose appointment requires them to wear a particular uniform and/or accoutrements are entitled to the appropriate Grant. They are responsible themselves for subsequent maintenance and repair of the uniform and accoutrements.

## **MAINTENANCE OF CLOTHING**

### **Uniform Tax Relief**

**10.32.** All officers are responsible for the upkeep of their own uniforms. To assist in the maintenance of uniform, officers of the Regular Army are allowed Uniform Tax Relief (UTR) in accordance with the rates at Annex J. When personal expenditure exceeds the annual tax allowance officers may claim additional relief but HM Revenue and Customs will require details of the need for such expenditure, supported by receipted bills. Reserve Army officers are not currently eligible for the UTR but may be eligible for the Uniform Upkeep Grant.

### **Uniform Upkeep Grant**

**10.33.** Army Reserve officers who received the full Initial Outfit Grant are entitled to an annual Uniform Upkeep Grant (UUG) of £50 claimable on the annual anniversary of the date of the Initial Grant provided that they are in receipt of the annual Bounty.. This is designed to repay the tax on personal expenditure to launder, maintain and repair uniforms. It is to be claimed manually and receipts are not required. In addition and for those Reserves officers who did not receive the full Initial Outfit Grant, a Uniform Upkeep Grant of £12 is paid annually at the same time as the Bounty payment though it is to be noted that payment of the UUG is directly linked to payment of the Bounty. This £12 is designed to launder, maintain and repair uniforms.

### **Maintenance Materials**

**10.34.** Materials and articles of clothing and necessaries may be supplied through unit stores on repayment, provided quantities are not excessive and are needed to maintain articles required by the officer for military purposes.

## **Clothing On Repayment**

**10.35.** Officers who wish to obtain Service supplied clothing for which no free initial issue is authorised, may receive a repayment issue through unit stores but this is at the discretion of the unit's commanding officer.

## **Special Sizes**

**10.36.** When it is not possible to fit an officer from stock size items, a special size item may be obtained on authorisation from HQ ARMY. Alternatively materials, if available, may be issued on repayment to be made up under arrangements made by the officer at his or her expense.

## **Tailoring**

**10.37.** Any minor alterations to garments and the addition of badges etc, may be carried out by military tailors at the officers expense in accordance with the rates set out in the formal contract on MOD Form 310A – Army Tailoring Services, special conditions of contract, as applicable to all ranks.

## **Cleaning And Repair Services.**

**10.38.** Garments worn by officers may be cleaned or repaired, when required, under arrangements made for soldiers. The cost of cleaning or repair is to be recovered from the officer, except where contract rates are paid by the individual direct to the appropriate contractor.

## **Repairs To Footwear.**

**10.39.** Footwear in use by officers may be repaired on repayment under existing arrangements and at the current contract rates for soldiers plus 15% of costs; VAT at the current rate is to be added, where appropriate. No repairs other than those listed in the relevant MOD contract for the repair of soldiers' footwear are to be carried out. Footwear can be repaired under this paragraph only on the understanding that the officer is prepared to accept the same standard of workmanship and materials used in repairing soldiers' footwear. Repairs to officers' footwear are not to interfere in any way with repairs to the footwear of soldiers. The terms of this paragraph are not available to officers' families nor to the families of soldiers unless they are, in their own right, entitled individuals.

## **REFUND OF UNIFORM GRANTS**

**10.40. General.** Officers, including those on probation, and SNCOs who are permitted to terminate their service prematurely will be subject to the following requirements:

- a. They will be required to refund all uniform cash grants in the following proportions
  - (1) Before one year's service is completed Full amount
  - (2) After one year or more but less than 2 years Two thirds amount
  - (3) After 2 years or more but less than 3 years One thirds amount

b. Officers in the categories mentioned in sub-para a are also required to refund the cash value at current prices plus departmental expenses, but in the proportions shown, of any free issues items not surrendered.

c. Notwithstanding sub-paras a and b above, the MOD SPVA PACCC, may, on the recommendation of the individual's Commanding Officer, discretionally waive all or part of the requirement to refund cash grants .

a. Army Reserve officers and SNCOs are expected to achieve three successive Certificates of Efficiency following receipt of the appropriate Grant. Those that do not may be required to refund all uniform cash grants in the following proportions:

- |  |                   |
|--|-------------------|
| (1) Do not receive a Certificate of Efficiency in the first year     | Full amount       |
| (2) Do not receive 2 Certificates of Efficiency in the first 2 years | Two thirds amount |
| (3) Do not receive 3 Certificates of Efficiency in the first 3 years | One thirds amount |

**ANNEX A TO SECTION 2 – REGULAR AND RESERVE OFFICERS’ INITIAL OUTFIT GRANT**

<b>Required by All Officers</b> (less Corps & Regiments that wear berets and/or trousers in Mess Dress, SCOTS and other specified Corps and Regiments)	
Mess Kit (average cost including jacket, waistcoat and overalls)	£1000
No 1 Dress Cap and Badge	£140
SD Cap and Badge	£170
Beret and Badge x 1	£ 55
Brown/Black Shoes	£100
Various or equivalents	
Mess Wellingtons	£235
Spurs	£ 42
Marcella Shirt (x 2) & Bow Tie	£140
Misc (See Note 4)	£218
<b>GRAND TOTAL</b>	<b>£2,100</b>

<b>Required by Officers of Corps &amp; Regiments wearing berets and overalls in Mess Dress</b> (See Note 3)	
Mess Kit (average cost including jacket, waistcoat and overalls)	£1000
Beret and Badge x 3	£143
Brown/Black Shoes	£100
Various or equivalents	
Mess Wellingtons	£235
Spurs	£ 42
Marcella Shirt (x 2) & Bow Tie	£140
Misc (See Note 4)	£240
<b>GRAND TOTAL</b>	<b>£1,900</b>

<b>Required Officers of Corps &amp; Regiments wearing Caps and Trousers in Mess Dress</b>	
Mess Kit (average cost including jacket, waistcoat and trousers)	£1000
No 1 Dress Cap and Badge	£140
SD Cap and Badge	£170
Beret and Badge x 1	£ 55
Brown/Black Shoes	£100
Various or equivalents	
Marcella Shirt (x 2) & Bow Tie	£140
Misc (See Note 4)	£195
<b>GRAND TOTAL</b>	<b>£1,800</b>



<b>Required by Officers of Corps &amp; Regiments wearing Berets and Trousers in Mess Dress</b>	
Mess Kit (average cost including jacket, waistcoat and trousers)	£1000
Beret and Badge x 3	£143
Brown/Black Shoes	£100
Various or equivalent	
Marcella Shirt (x 2) & Bow Tie	£140
Misc (See Note 4)	£217
<b>GRAND TOTAL</b>	<b>£1,600</b>

<b>Required by Officers of The Royal Regiment of Scotland</b>	
Mess Kit	£830
Marcella Shirt (x 2) & Bow Tie	£140
Ball Hose	£95
No 15 Dress Jacket	£500
Highland Buckle Brogues	£99
Sgean Dubh	£70
Tam O'Shanter x 2	£100
Misc (See Note 4)	£166
<b>SCOTS TOTAL</b>	<b>£2,000</b>

**PARTIAL INITIAL OUTFIT GRANT** (for Reserve Army Group B and C officers and those with Gap Year Commissions)

<b>Required by All Officers</b> (less Corps & Regiments that wear berets and SCOTS)	
No 1 Dress Cap and Badge	£140
SD Cap and Badge	£170
Beret and Badge x 1	£ 55
Brown/Black Shoes	£100
Sam Browne Belt	Free Issue
<b>GRAND TOTAL</b>	<b>£465</b>

<b>Required by Officers of Corps &amp; Regiments wearing berets</b> (See Note 3)	
Beret and Badge x 3	£143
Brown/Black Shoes	£100
Sam Browne Belt	Free Issue
<b>GRAND TOTAL</b>	<b>£243</b>

<b>Required by Officers of The Royal Regiment of Scotland</b>	
Sgean Dubh	£70
Tam O'Shanter x 2	£100
Sam Browne Belt	Free Issue
<b>GRAND TOTAL</b>	<b>£170</b>

Notes:

1. The list of costed items does not include any optional regimental items such as No 1 Dress jackets, side caps, blazers etc. Costs are indicative only – they are not intended to limit the maximum that can be claimed for each individual item within the Initial Outfit Grant (IOG) because of the wide variation in the cost of the various designs of Mess Dress Uniforms and other items. Individuals may be reimbursed for items within the grants irrespective of their cost provided that the sum of the receipts do not exceed the maximum set for each grant.
2. Costs incl VAT are as at 1 Apr 13 and will be updated periodically.
3. For the list of those Regiments and Corps whose officers are authorised to wear berets in No 1 and No 2 Dress, Sect 6 of Part 9 of these Regulations.
4. It is not possible to be state exactly what is allowable under Miscellaneous as each Regiment and Corps has a number of unique requirements. In cases of doubt, authorising officers or RAO staff are to consult the appropriate Regimental or Corps Adjutant. Examples of what are allowable are: whips and canes, hackles, gloves, Regimental No 2 Dress shirts and ties, clerical accoutrements for chaplains, Special Arm Badges but note that TRFs, Formation Flashes, Regimental jerseys and rank slides and Stable Belts are NOT allowable.

## **ANNEX B TO SECTION 2 – PUBLIC DUTIES GRANTS**

### **Full Mounted Grant**

Officers of the Household Cavalry and King's Troop RHA when engaged on Full Mounted Duty and being supplied with, or having to ride, a horse as part of their duties. Payment of the Grant is to be authorised by CO of either HCMR or King's Tp RHA.

2 prs Riding Boots + trees	£1,900
No 1 Dress Jacket x 2	£1,300
No 1 Dress Overalls x 1	£ 160 (+ £160 for 2 <sup>nd</sup> pr of overalls for females)
Breeches x 4	£ 850
Riding Spurs x 2 prs	£ 110
No 2 Dress Jacket	Free Issue
Misc	£ 230
<b>TOTAL</b>	<b>£4,550</b> (£4,710 for females)

Notes:

1. Costs are taken as an average from current suppliers effective from 1 Apr 13.
2. Misc includes black shoes for HCMR, whips for both and a supplement for King's Tp to purchase a heavy weight No 2 Dress jacket.
3. King's Tp officers may claim the non-standard Sam Browne Grant to purchase the RA pattern Sam Browne (one time claim only)
4. Payment of the Grant is payable if not claimed in the previous 4 years.
5. Detailed receipts are required.

### **Return to Full Mounted Duty Grant**

The above grant is to be paid on a "once only" basis. Officers returning to a second tour of Full Mounted Duty after a break of some years, may be considered for an additional payment of Mounted Duty Grant on the same principle as an officer who is recommissioned after a break in service of one to 4 years. Any such payment will not exceed half the rate above, less any element for boot trees and spurs, which are assumed to have been retained. Each case will be considered separately and is to be submitted to MOD PS10(A) in as much detail as possible.

## **ANNEX C TO SECTION 2 – PUBLIC DUTIES GRANTS**

### **Dismounted Grant**

No 1 Dress Jacket	£ 650
2 <sup>nd</sup> No 2 Dress Jacket and trousers	Free Issue

**TOTAL      £ 650**

Notes:

1. Costs are taken as an average from current suppliers effective from 1 Apr 13.
2. May be claimed if not claimed previously within the last 12 years.
3. Receipts will be required.

### **Return to Full Mounted Duty Grant**

If after a period that exceeds 12 years from the date of receipt of the initial Dismounted Grant an officer returns to public duties that qualifies for the Dismounted Grant, he/she may receive the Grant in full.

## **ANNEX D TO SECTION 2 – PUBLIC DUTIES GRANTS**

### **Limited Mounted Grant**

1 pr Riding Boots and Trees	£950
2 <sup>nd</sup> No 2 Dress Jacket	Free Issue
1 pr Breeches	£220
Hard Riding Hat	£120
Misc (whip, spurs, gloves etc)	£160

**TOTAL £ 1,450**

Notes:

1. Costs are taken as an average from current suppliers effective from 1 Apr 13.
2. May be claimed if not claimed previously within the last 4 years.
3. Detailed receipts will be required.

### **Return to Limited Mounted Duty Grant**

The above Grant is to be paid on a “once only” basis. Officers returning to a second tour of Limited Mounted Duty after a break of some years, may be considered for an additional payment of Limited Mounted Duty Grant on the same principle as an officer who is recommissioned after a break in service of one to 4 years. Any such payment will not exceed half the rate above, less any element for boot trees and spurs, which are assumed to have been retained. Each case will be considered separately and is to be submitted to MOD PS10(A) in as much detail as possible.

## ANNEX E TO SECTION 2 – REGULAR AND RESERVE ARMY OFFICERS’ PROMOTION GRANTS

Effective from 1 Apr 13

Promotion to	Grant	Remarks
(a)	(b)	(c)
Captain and Major Household Division	£50	Mess Dress
Major, except those regiments and corps that wear berets in No 1 and No 2 Dress or whose captains wear embroidered peaks to their forage caps.	£80	No 1 Dress Cap peaks
Promotion to General Staff (except female officers and SCOTS)	£1,400	
Promotion to General Staff – Female officers and SCOTS	£2,100	See Note 6
Major General	£300	Gorget patches, cap badges and No 1 Dress Cap peaks
Lieutenant General and General	Nil	
Field Marshal	Nil	

Notes:

1. Promotion Grants are available to Regular Army officers. Promotion Grants are also available to those Reserve officers but only to those who were commissioned on or after 1 Apr 13 and who received the Initial Outfit Grant. However Reserve officers promoted to Colonel after 1 Apr 15 are eligible for the General Staff Promotion Grant and all subsequent promotion grants irrespective of the date of their commission. There is no retrospective eligibility for those promoted into the General Staff before 1 Apr 15.

2. The General Staff Promotion Grant is designed for officers to replace their former No 2 Dress and Mess Dress with that of the General Staff including General Staff cap badges and buttons, gorget patches (3 sets) and new No 1 Dress caps together with a free issue of a Sam Browne belt if required. There is an assumption that there will be items from the individual’s former regimental dress that can be continue to be worn resulting in a level of grant that is less than the Initial Outfit Grant. However this assumption cannot be applied to female officers or those from SCOTS. A replacement of No 2 Dress jacket and trousers/skirt is available as a free issue. Details of the General Staff Dress Regulations are contained in Part 4 of these Regulations.

3. Valid receipts are required and should be retained for 5 years for audit purposes.
4. Officers holding paid acting rank may also claim the appropriate grant from the date of their acting rank providing that they have already been formally selected for substantive promotion.
5. It should be noted that until alterations to JPA can be made, automatic payments to officers may still appear on the relevant monthly pay statement but the amount of the grant will be shown as £0.00. This will serve as a useful reminder to officers to claim the grant manually until such time as JPA can be updated.
6. The Promotion Grant for female General Staff officers was increased from £1,400 to £2,100 in May 16 but backdated to 1 Apr 13. The difference of £700 can be claimed by those female officers promoted since 1 Apr 13 providing relevant receipts have been retained.

**ANNEX F TO SECTION 2 – REJOINING AFTER PREVIOUS COMMISSIONED SERVICE  
– REJOINING UNIFORM GRANT.**

A ‘break in service’ will be reckoned from the last day of paid service until the date of rejoining. The following conditions apply to officers who rejoin after previous commissioned service:

- a. After a break of less than one year, no entitlement exists to either a free issue of uniform items or corresponding grants, unless the existing scales differ from those used for the original issue (in which case, the differences will be permissible).
- b. After a break of between one and 4 years, officers will be entitled to a further payment of 50% of the appropriate Initial Uniform Grant and the free issue of uniform items from Service sources, except for those free issue items that were retained on leaving the Service. Where the existing scales differ from those used for the original issue the officer is entitled to the latest full scales of uniform.
- c. Officers who join a different regiment or corps after breaks in service of more than one year, but less than 4 years, will be entitled to a transfer grant in addition to a 50% Initial Uniform Grant up to the maximum of the Initial Uniform Grant. They will also be eligible to the issue of a Sam Browne belt or the non-Standard Belt Grant as appropriate to their new regiment or corps.
- d. After a break of 4 years or more from previous commissioned service, officers will be entitled to a further payment of the full Initial Uniform Grant and free issue of uniform items from Service sources, irrespective of what free issue items may have been retained on discharge.



## ANNEX G TO SECTION 2 – TRANSFER GRANTS

Rates effective from 1 Apr 13

<b>Category</b>	<b>Officers’ Grant</b>	<b>SNCOs’ Grant</b>
(a)	(b)	(c)
Transfers between all Regiments and Corps except RAC, Ft Gds and SCOTS	£1,400	£300
Transfers to and between LG, RHG/D, QRH, RL, RWxY and SNIY	£1,400	£720
Transfers to and between all other RAC Regiments	£1,400	£420
Transfers to SCOTS but not between battalions of SCOTS.	£2,000	£550
Transfers from SCOTS to another Infantry Regiment	£1,800	£455
Transfers between Regiments of Foot Guards	£300	£50
Transfers between battalions of SCOTS	Nil	Nil

Notes:

1. Payable only on directed transfers – not voluntary transfers. In case of doubt, the appropriate MCM Div is the authority.
2. The Grant is designed for officers to replace their former Mess Dress jacket and waistcoat/vest, No 2 Dress buttons, rank insignia and badges and No 1 and No 2 Dress caps with those of their new Regiment or Corps. For SNCOs, the grant is designed to replace the Mess Dress jacket, waistcoat and overalls as necessary. The Grant is less than the initial grant for all less those transferring into SCOTS on the basis that overalls/trousers and footwear can be retained.
3. This grant is only available to Reserve officers who were commissioned on or after 1 Apr 13 and who received an Initial Outfit Grant. It is also available to Reserve officers who are transferred to command another regiment irrespective of whether they received the Initial Outfit Grant or not. It is only available to Reserve SNCOs who received the Mess Dress Grant on promotion to Sergeant (or equivalent) on or after 1 Apr 13.

## **ANNEX H TO SECTION 2 – INDIVIDUAL UNIFORM GRANTS**

### **No 1 DRESS**

1. **Male Officers.** Entitled officers (see Section 3) may claim a grant of £650.00 for a No 1 Dress jacket to their own regimental or corps specification provided that no such grant has been received in the previous 12 years. Appropriate shoulder cords and waist sash are provided as free issue and should be returned at the end of the appointment.
2. **Female Officers.** Entitled female officers (see Section 3) may claim £800.00 for a jacket and skirt provided that no such grant has been received in the previous 12 years. Female General Staff officers may also claim up to £250 to purchase smaller sized shoulder cords if so required.
3. **Reserve Officers.** For male Reserve officers authorised to wear No 1 Dress at public expense an additional £160 is allowable to purchase No 1 Dress overalls/trousers and £230 for Wellington Boots and spurs providing they did not receive a grant for Mess Dress either on commissioning or subsequently.
4. **Queen's Gurkha Officers.** Entitled officers may claim £810.00 for jacket and trousers

### **No 3 DRESS**

1. **Male and Female Officers.** Entitled officers (see Section 3) may claim a grant of £600.00 for a No 3 Dress jacket to their own regimental or corps specification provided that no such grant has been received in the previous 12 years. No 3 Dress netherwear is included in the provision for No 10 Dress.

### **No 4 DRESS**

1. **Male Officers.** Entitled officers (see Section 3) will be issued with No 4 Dress jacket and trousers provided that No 4 Dress has not been claimed in the previous 12 years. It is an individual officer's responsibility to provide appropriate badges and buttons.
2. **Female Officers.** Entitled officers (see Section 3) may claim up to £710.00 for a jacket and skirt provided that no such grant has been received in the previous 12 years.

### **No 10 DRESS**

1. **Male Officers.** No 10 Dress is to be purchased on commissioning. On promotion to Colonel, individuals are to purchase the necessary items to complete the General Staff Mess Dress.
2. **Female Officers.** As for male officers. It should be noted that there is a one-off grant of £500 for those female General Staff officers promoted to the General Staff before Apr 15 in order to purchase the new design of gown provided that they had previously received the General Staff Promotion Grant.

## **No 11 DRESS**

1. **Male and Female Officers.** Entitled officers (see Section 3) may claim a grant of £400.00 for a No 11 Dress jacket to their own regimental or corps specification provided that no such grant has been received in the previous 12 years. Netherwear for these officers is included in the provision for No 10 Dress.

## ANNEX I TO SECTION 2 – ROYAL EQUERRY GRANT

1. Officers appointed as permanent Royal Equerries and Assistant Royal Equerries to The Sovereign and members of the Royal Family are entitled to the following additional items of clothing.

Item	Equerry Grant	Asst Equerry Grant
No 1 and No 2 Dress caps - purchase of second caps.	£320	-
No 1 Dress jacket <sup>(2)</sup>	£650	£650
No 2 Dress uniform	Issued	Issued
No 1 and No 2 Dress accoutrements (cap badges, collar badges, buttons etc)	£60	£60
Shirts No 2 Dress - Scale increased from 4 to 8	Issued	
Shoes brown Leather (or black as required)	£110	-
No 4 Dress - Authorised on issue even though not serving in a Warm Weather Area	Male - Issued Female - £710	-
No 11 Dress Jacket	£400	-
Gloves White - Scale increased from NIL to 2	Issued	-
Greatcoat or cloak (as required)	Loan Pool	-
<b>TOTAL GRANT - MALE</b>	<b>£1,540</b>	-
<b>TOTAL GRANT - FEMALE</b>	<b>£2,250</b>	<b>£710</b>
No 3 Dress - For Royal Equerries to HM The Queen and HRH The Prince of Wales only.	£600	

Notes:

1. Costs incl VAT are as at 1Apr 13 and will be updated periodically
2. Equerries are exempt the normal requirement that the No 1 Dress jacket grant is only available if not received in the previous 12 years.
3. Detailed receipts will be required.

## ANNEX J TO SECTION 2 - UNIFORM TAX RELIEF FOR MAINTENANCE OF UNIFORM.

Rates effective from 1 Oct 16

<b>Category</b>	<b>Annual Rate</b>
<b>(a)</b>	<b>(b)</b>
General Staff Male and Female officers	£675.00
All male and female officers Lt Col and below	£675.00

Notes:

1. The Uniform Tax Relief is designed to refund the tax on amounts paid by an individual officer to repair and ultimately replace items of uniform, launder and dry clean uniforms and to have medals court or swing mounted.. The amount of tax refunded each year is constant and has been calculated by averaging annual expenditure across a 20 year career. While it is recognised that in the early years of an individual's career, little will need to be spent on uniform maintenance, expenditure will increase over time.

2. On current arrangements, officers do not need to claim this tax relief. It is applied automatically via JPA. 1/12<sup>th</sup> of the annual rate is deducted monthly from the officer's gross monthly salary. This has the effect of the officer paying less tax each month. Some young officers will be in a lower tax bracket to more senior officers but young officers should not need to incur much expenditure on uniform maintenance.

## **SECTION 3 - CLOTHING ISSUES**

### **POSTING, TRANSFER AND ATTACHMENT**

#### **POSTINGS**

**10.41.** Individuals posted or attached but not permanently transferred to a unit other than their own Regiment or Corps are to continue to wear their formal orders of dress (Nos 1, 2 and 10 Dress) and their cap badge and TRF in combat dress. If the receiving regiment or corps is content for these individuals to wear their beret when training or any other special distinctions or accoutrements on combat dress, that is a matter for the two Corps Colonels to decide either as policy or as a one off for any particular situation. Items are provided at public expense if available otherwise at individual expense. Those individuals who move to another corps or regiment as commanding officer or RSM move as a permanent transfer and are to wear the entire dress of the receiving regiment/corps and for which officers receive the appropriate Transfer Grant and soldiers receive a free issue. Individuals serving with Commonwealth, Dependent Territories and certain other forces, will, if required to change, be granted a refund of reasonable and necessary expenditure on essential additions and alterations on application to PS10(A). Individuals selected for Loan Service may expect to wear the appropriate uniform of the particular army in which they are to serve. In these circumstances officers can expect to receive an allowance sufficient to cover the cost of necessary uniform items and ORs will receive a free issue. Where British Army uniform is to be worn the rules applicable to the provision of officer clothing in specific weather areas will apply. In either case details will be promulgated by the posting authority.

#### **PERMANENT TRANSFERS**

**10.42.** On permanent transfer an officer is to adopt the dress of that regiment or corps in its entirety. Officers so transferred for the benefit of the Service (i.e. not at their own request) may receive a grant for the essential alterations and additions to uniforms in both temperate and warm weather area scales. Details of such Transfer Grants are given in Section 2.

#### **CROSS POSTINGS**

**10.43.** An officer cross-posted from one regiment or corps to another for the benefit of the Service (i.e. not at their own request) for a period of 2 years or more, may be granted an allowance within the appropriate rate of transfer grant for essential alterations and additions to uniform in both temperate and warm weather area scales. No allowance is permissible in respect of changes to Nos 2, 10 and 11 Dress or other uniforms which are occasioned by regimental variations in pattern. No allowance is admissible for officers cross-posted for less than 2 years for the benefit of the Service or at their own request. Details of allowances under this paragraph are given in Section 2.

## **ATTACHMENTS**

**10.44.** No allowance is admissible for officers attached to another regiment or corps, for whatever period.

## **WEATHER AREAS**

**10.45.** Weather areas are defined for the purpose of Dress Regulations as shown below. For locations not listed, Log Sp HQLF is to be asked to consider the need and approve an additional scaling.

### **Temperate areas:**

- a. The Falkland Islands.
- b. The United Kingdom
- c. NW Europe, including British Forces Germany

### **Warm weather areas - Tropical:**

- a. The Ascension Islands.
- b. Brunei.
- c. The Caribbean, including Belize.
- d. Parts of the continent of Africa, to be determined by current MOD policy.
- e. The Pacific Islands.

### **Warm weather areas - Semi Tropical:**

- a. Australia.
- b. The Mediterranean region.
- c. Nepal (cold season Nov to Jan).
- d. New Zealand.
- e. Portugal.
- f. Turkey.
- g. The USA, excluding areas designated desert areas.

### **Desert:**

- a. Middle East.
- b. Parts of the continent of Africa, to be determined by current MOD policy.

### **Cold:**

- a. BATUS.
- b. Norway.



- c. South Georgia.

In semi-tropical areas the scale of personal clothing maintenance limits published in DCIs, as applicable to temperate areas, are to be applied during the cool season and the appropriate warm weather scales during the hot season. The local commander is to define the appropriate season, which should, where possible, coincide with the periods October to March and April to September.

### **TEMPERATE, WARM WEATHER AND COLD CLIMATE CLOTHING**

**10.46.** Individuals posted to warm weather areas, as defined above, should obtain in UK, only essential items of clothing sufficient for immediate needs. Officers are to purchase the remaining items from local overseas tailors while ORs will be issued remaining items through the local logistic chain. Female officers serving in Belgium and Germany are authorised to wear warm weather clothing during the summer season, 1 Jun - 1 Oct, or on dates decided by commanders. Para 10.49 deals with officers serving on the staffs of overseas High Commissions and Embassies located in mixed weather areas.

**10.47.** Individuals posted to cold weather climate areas as defined above, are to ensure that they are in possession of the cold weather clothing items. All such additional clothing issued is to be returned to the nominated store on completion of the tour of duty.

### **CLOTHING FOR MIXED WEATHER AREAS**

**10.48. Appointments in Europe and Elsewhere.** Warm weather items are authorised for wear by Army officers serving in temperate weather areas at the following headquarters, in the appointments stated, for use in the summer season (1 Jun - 1 Oct) or on dates decided by commanders to suit local conditions. No 10 Dress is the authorised uniform for evening wear.

- a. International Headquarters:

1	NATO.	5	NAVNORTHWEST.	9	AIRCENT.
2	SHAPE.	6	AIRNORTHWEST.	10	BALTAP.
3	AFNORTHWEST	7	NORTH.		
4	AFCENT.	8	LANDCENT		

- b. NATO Weapons School, Oberammergau - to be worn by British instructors when host nation forces wear warm weather uniform.

- c. HQ US Army Europe, Heidelberg - worn by British Liaison staff.

d. National military colleges and training establishments in the following countries - to be worn by British liaison staffs, instructors and students when host nation forces wear warm weather clothing:

- |            |            |                |
|------------|------------|----------------|
| 1 Austria. | 4 France.  | 7 Norway.      |
| 2 Belgium. | 5 Germany. | 8 Switzerland. |
| 3 Denmark. | 6 Holland. |                |

e. British officer liaison posts at:

- (1) German Staff College - SO1(LO)DS.
- (2) German Armour School SO1(LO).
- (3) Pionerschule - SO1(LO).
- (4) British Element ILRRP School - CO.
- (5) NATO School SHAPE - SO1(LO).
- (6) F MOD (DLO LO) Cologne - SO1(LO).
- (7) German DISMTD INF School (Hammel Burg) - 2 x SO1(LO).
- (8) Procurement Executive BWS (Koblenz) - SO1 IDWp(W) PM 155mm Systems.
- (9) 26 Liaison HQ (SORMIS) - SO1(LO).

f. On secondment, loan, exchange, or acting as UK MOD representatives on special projects in the countries listed at Sub-Para d above.

**10.49. British Embassies and High Commissions.** Individuals serving on the staffs of Embassies and High Commissions, including Defence or Military Attaches or Advisers, are to be clothed according to the weather area. Entitlements for particular countries are shown at Annex A to this Section. At Annex B is the guidance on the various Grants associated with service with British Embassies and High Commissions.

## **NO 1 DRESS AND CEREMONIAL ACCOUTREMENTS**

**10.50. Officers.** The following appointments are required to wear No 1 Dress at public expense from time to time in the course of their duties. Entitled officers may claim for a No 1 Dress jacket, provided that no such allowance has been received in the previous 12 years. The No 1 Dress trousers for those officers are included in the provision for No 10 Dress. Queen's Gurkha Orderly officers may claim for jacket and trousers. Female officers may claim for a jacket and skirt. Female officers

may also receive a free issue of 1 pair of black court and service shoes, gloves and bag shoulder. Details are in Section 2. It is to be noted that no item of No 1 Dress will be maintained at public expense on completion of appointment. The appointments marked \* are entitled to wear ceremonial accoutrements as appropriate also at public expense. All ceremonial accoutrements are issued items; further details of which ceremonial accoutrements are appropriate can be found in Part 2 of these Regulations and individual Corps and regimental dress regulations.

- a. All Major Generals and above\*.
- b. Brigadiers in command\* (Command Status Types A – D). Deputy Brigade Commanders of 51<sup>st</sup> Inf Bde and HQ Scotland, 161 (Wales) and 38 (Irish) Bdes.
- c. Officers appointed as ADCs General, ADCs to The Sovereign, Queen's Honorary appointments, Equerries, or Extra Equerries to members of the Royal Family\*.
- d. Corps Colonels\* incl Col BG and COS HQ DCAMUS\*.
- e. Heads of Profession AGC(SPS)\* and AGC(ETS)\*.
- f. MA\*, AMA\* and ADC\* to Ministers, CDS, VCDS, CGS and DCGS.
- g. ADC\* to DSACEUR and ADC\* to DCOMD JFC Brunsum, MA\* and ADC\* to UKMILREP NATO.
- h. MAs and ADCs to C-in-Cs, GOCs and other General Officers who are in command.
- i. MA & AMA/ADC to QMG and to Director Defence Academy.
- j. Military Attaches, Assistant Military Attaches, Defence Attaches and Assistant Defence Attaches\*. SO1 Foreign Liaison Staff MOD.
- k. Officers in Public Duties appointments who are in receipt of the full Public Duties Grant.
- l. HAC officers and Queen's Gurkha Orderly Officers\*.
- m. Directors of Music (incl PDOM HQ DCAMUS).
- n. EO West Point\*, BLO St Cyr\*, EO HQ 3 (IT) Corps, SO2 G1/G4 at BDS-US, SO2 (W) G2/G3 BDS-US.
- o. Army exchange instructor at Britannia Royal Naval College Dartmouth and Commando Training Centre RM
- p. Selected officers within London District and the various Home Headquarters of the Household Division (as authorised by the Brigade Major).
- q. Commander British Gurkhas, Nepal (also DA Kathmandu).
- r. COS HQ Brigade of Gurkhas.
- s. Deputy Commander/Chief of Staff, HQ British Forces Gibraltar
- t. Staff officers in MOD PS12(A)\* and Retired Officers\* in PS12(A) with OP BRIDGE commitments.
- u. Commander Colchester Garrison\*.
- v. COs 100, 104 and 105 Regt RA and 3 posts in 242 Sig Sqn (ADC 4034).
- w. 6 officers in 251 Sig Sqn.
- x. Officers on permanent staff of RMAS. In addition, the following appointments are entitled to ceremonial accoutrements:

- (1) College Commanders\*
- (2) Assistant Commandant/Colonel Training\*
- (3) Academy and College Adjutants\*
- (4) ADC to Commandant\*
- x. Commandant DCCIS\*
- y. Certain officers in HQ ARRC (see Appx 1 to Annex 3).

## NO 2 DRESS

**10.51.** Regular Army Officers and soldiers are normally scaled for one suit of No 2 Dress. However those who take up an appointment listed below are entitled to a second suit issued at public expense for the duration of the appointment. Officers' No 2 Dress will be maintained at public expense for the duration of the appointment only.

Serial (a)	Unit/Appointment (b)	Remarks (c)
1	All H Cav Mtd Regt Personnel	Jacket only; incl RAVC officer.
2	Officers on Public Duties	
3	All King's Tp RHA Personnel	Jacket only; incl RAVC officer.
4	All AGC (Pro) Personnel	Second issued to both officers and soldiers on completion of Initial Training
5	AGC (ALS)	
6	RMAS	Comdt, Asst Comdt, COS, Academy Adj, College Adjts and AcSM.
7	SO2 Pers HQLF	
8	Royal Equerries	
9	Queen's Gurkha Orderly Officers	Normally 2 appointments.
10	Defence Academy	Director (when Army), Comdt JCSC, Col Coord, SO2 Coord.

## NO 3 DRESS

**10.52.** The following officers are entitled to wear No 3 Dress for which a grant is available for officers (See Section 2. Note that soldiers will be issued with No 3 Dress):

- a. Chief of the Defence Staff (when Army) and his MAs and ADC (when Army).
- b. Vice Chief of the Defence Staff (when Army) and his MA (when Army).
- c. Chief of the General Staff and his MA and ADC.
- d. CBF and DCBF Cyprus, Comd UNFICYP, his MA and ADC and COS UNFICYP.  
Deputy Commander/Chief of Staff, HQ British Forces Gibraltar
- e. Representatives in prestige areas holding general officer rank.
- f. Assistant Chief of Defence Staff (Defence Engagement)
- g. Assistant Chief of the General Staff
- h. Defence advisers and attaches as listed in Annex A.
- i. Army officers employed as ADCs to the Governors-General of Australia or New Zealand, or to the Governors of Australian States.
- j. Directors of Music undertaking ceremonial band engagements in warm weather areas.
- k. Head of British Defence Staff USA and his MA.
- l. Exchange Officers at West Point and Australian Officer Training Academies.
- m. SO2 (LO) Seoul, Korea.
- n. SO2 Service Sec, HQBF Cyprus.
- o. Military LO, British Gurkhas, Nepal.
- p. Commanding Officer BATSUB (Belize).
- q. COS CAMUS.
- r. MA to HM Ambassador to UN.
- s. Equerry to HM The Queen.
- t. Bandsmen, corps of bugles and drums.
- u. Soldiers of the personal staff of the following official residencies of the general officers commanding:
  - 1. British Forces Cyprus
  - 2. British Forces Gibraltar
- v. Permanent issue to personnel of the Gibraltar Regiment Band.

## **NO 4 DRESS**

### **10.53.**

a. **Officers.** Male officers, on first posting to a warm weather area (as defined in these Regulations), or to one of the appointments listed in Appendix 1 to Annex C of this Section, are entitled to wear No 4 Dress on formal occasions when **NOT** on parade with troops; it will be issued free and maintained on repayment. Officers in possession of No 4 Dress may also wear it on appropriate occasions in UK and Germany when **NOT** on parade with troops. For female officers posted to a warm weather area, No 4 Dress is provided from a Grant details of which are contained in Section 2. Further detailed information is given at Annex C to this Section.

b. **Soldiers.** Soldiers are not issued with No 4 Dress. On first posting to a warm weather area (as defined in these Regulations), soldiers will be issued with No 6 or 7 Dress.

c. **RACHD.** A RACHD officer who is entitled to receive either No 4 or No 6 Dress or who is deployed on operations into a warm weather area for 6 months or more, may claim a Grant to purchase a Tropical Cassock, provided that the Grant has not been claimed in the previous 12 years and the Commanding Officer certifies the wearing of the Cassock to be necessary. Details of the Grant are in Section 2.

## **NO 5 DRESS**

**10.54.** Desert combat uniform is a specialist item issued only for particular operations.

## **NO 6 DRESS AND 7 DRESS**

**10.55.** The items required to enable officers to parade in these orders of dress are contained in the scales shown at Annexes A and B to Section 4 of these regulations. Where entitlement exists for issue i.e., posted to a warm weather area, officers should request issue from their Regimental Quartermaster. The issue of No 6 dress to individuals or units on short or emergency tours to warm weather areas is not automatic, being restricted to special cases only. The responsibility for authorising issues to individuals in such cases is delegated to Formation Commanders. Special cases concerning the requirements for whole units or sub-units are to be submitted to HQLF Log Spt. Dress details are as follows:

a. **No 6 Dress.** Worn in warm weather areas for ceremonial and formal parade purposes. A shirt and tie may be worn on suitable occasions at the discretion of local commanders.

b. **No 7 Dress.** This order of dress may be worn for working in warm weather areas and by female officers in HQ SHAPE and Germany (slacks warm weather may not be worn). No 7 Dress is authorised for all ranks on the posted strength of HQ ARRC. The uniform comprises:

## **Male**

- i) Beret or bonnet.
- ii) Shoes.
- iii) Shirt, Stone Short Sleeved, No 7 Dress male x 4.
- iv) Belt Working.
- v) Trousers No 7 Dress Stone or Trousers, Man's Lightweight x 2.

## **Female**

- i) Beret or bonnet.
- ii) Shoes Service (with slacks), Sandals or Shoes Court.
- iii) Belt Working
- iv) Females may choose to be issued with:

No 7 Tropical Stone Dresses x 4 or

Or

No 7 Tropical Stone Dresses x 2, No 7 Stone Slacks x 1 and No 7 Stone Shirts x 2.

Or

No 7 Stone Slacks x 2 and No 7 Stone Shirts x 4.

## **NO 8 DRESS**

**10.56.** All clothing and badges are to be issued. Colonels and above are not to wear gorget patches on combat uniform.

## **NO 10 DRESS**

**10.57.** All officers and soldiers are entitled to wear No 10 Dress on appropriate occasions. Provision for No 10 Dress for officers is included as part of the Initial Outfit Allowance. A one-off grant is available to soldiers on promotion to sergeant. Both officers and soldiers are to maintain this uniform at personal expense.

## **NO 11 DRESS**

**10.58.** Those officers entitled to No 3 Dress are also entitled to No 11 Dress with the exception of those officers appointed to certain embassies and high commissions as shown at Annex A to this Section.

## **ATHOLL GREY GREATCOAT AND CLOAKS**

**10.59.** Provision of the Atholl Grey Greatcoat to officers mentioned below (for wear with Full Dress or No 1 Dress only) is subject to availability of funds. When entitlement ceases, the greatcoats are to be returned to the MOD RQMS at Regents Park Barracks.

**a. Officers.** The officers holding the following appointments are entitled to an issue at public expense:

- (1) Members of the Army Board.
- (2) Commander Land Forces.
- (3) Deputy Commander Land Forces
- (4) Deputy Supreme Allied Commander Europe.
- (5) Commander in Chief AFNORTH-WEST.
- (6) United Kingdom Military Representative HQ NATO, Brussels.
- (7) Commander ARRC.
- (8) CFA, Comd FDT and Comd PSC HQLF.
- (9) General Officers Commanding 1 (UK), 3 (UK) Divs and Sp Comd
- (10) General Officer Commanding London District.
- (11) GOC JFC and DSF.
- (12) Commander British Defence Staff – United States (Army).
- (13) Head of British Defence Staff – United States (when Army).
- (14) Senior British Officer HQ AFNORTHWEST (when Army).
- (15) Principal British Army Officer HQ AFNORTHWEST.
- (16) Defence and Military Adviser Ottawa.
- (17) Military Attaché Moscow.
- (18) Chief of Staff London District.
- (19) Deputy Commander London District.
- (20) Equerry to The Sovereign

**b. Household Division, 238 Sig Sqn and AGC (Pro).** Officers of the Guards Division are entitled to a personal issue of a Blue Grey Greatcoat, 238 Sig Sqn and AGC (Pro) officers are provided with a part worn greatcoat for wear with No 1 Dress, when on duty in London, Edinburgh and HQ SHAPE.

**c. Pools.** A pool of Greatcoats is available in the following stations:



(1) **London:** for wear by RAMC officers when providing medical support at ceremonial parades.

(2) **Scotland:** for wear by 10 officers of the Public Duties Battalion.

**d. Colonels and Above.** These officers may wear an Atholl Grey Greatcoat but provision is not at public expense.

## **CLOAKS**

**10.60.** Cloaks are to be worn by all officers of the Mounted Corps as defined in Part 1 of these Regulations.

## **CAPES**

**10.61.** A pool of Capes, Foot Guards, Officers is held for 10 officers of the Public Duties Battalion in Scotland.

## **TARTAN PATTERN SKIRTS.**

**10.62.** Regular Army female officers in certain headquarters and units in Scotland are authorised to wear tartan skirts at public expense. These skirts are issued on a loan basis and are to be returned to store when the officer is no longer serving in Scotland. The authorised tartan patterns applicable are shown at Annex D to this Section.

**10.63.** Spare

**10.64.** Spare

**10.65.** Spare

**10.66.** Spare

**10.67.** Spare

**ANNEX A - ENTITLEMENTS TO VARIOUS ORDERS OF DRESS FOR STAFF IN EMBASSIES  
AND HIGH COMMISSIONS**

	No 1 Dress (Note 1)	No 2 Dress	No 3 Dress (Note 2)	No 4 Dress (Note 2)	No 6 Dress	No 7 Dress	No 8 Dress Combat Uniform (Note 3)	No 10 Dress	No 11 Dress	ECW Supp
Abu Dhabi		Free Initial Issue - Maintained via Uniform Tax Relief for officers	Grant	Issued	Issued	Issued	Free Issue	Initial Uniform Grant for Officers - Mess Kit Grant for SNCOs	Grant	
Accra			Grant	Issued	Issued	Issued			Grant	
Addis Ababa	Grant		Grant	Issued	Issued	Issued				
Algiers			Grant	Issued	Issued	Issued			Grant	
Amman			Grant	Issued	Issued	Issued			Grant	
Ankara	Grant		Grant	Issued	Issued	Issued				
Astana	Grant		Grant	Issued	Issued	Issued				Issued
Athens	Grant		Grant	Issued	Issued	Issued				
Baghdad	Grant		Grant	Issued	Issued	Issued				
Bahrain			Grant	Issued	Issued	Issued			Grant	
Bangkok			Grant	Issued	Issued	Issued			Grant	
Bangladesh			Grant	Issued	Issued	Issued			Grant	
Beijing	Grant		Grant	Issued	Issued	Issued				
Beirut			Grant	Issued	Issued	Issued			Grant	
Belgrade	Grant									
Berlin	Grant									
Bern	Grant									
Bogota	Grant		Grant	Issued	Issued	Issued				
Bonn	Grant		Grant	Issued	Issued	Issued				
Brasilia			Grant	Issued	Issued	Issued			Grant	
Brussels	Grant		Grant	Issued	Issued	Issued				
Bucharest	Grant									Issued
Budapest	Grant									Issued
Buenos Aries			Grant	Issued	Issued	Issued			Grant	
Cairo			Grant	Issued	Issued	Issued			Grant	
Canberra	Grant		Grant	Issued	Issued	Issued			Grant	
Caracas			Grant	Issued	Issued	Issued			Grant	
Colombo			Grant	Issued	Issued	Issued			Grant	
Copenhagen	Grant									Issued
Dakha			Grant	Issued	Issued	Issued			Grant	
Damascus	Grant		Grant	Issued	Issued	Issued				
Dublin	Grant									
Helsinki	Grant									Issued
Islamabad			Grant	Issued	Issued	Issued			Grant	
Jakarta			Grant	Issued	Issued	Issued			Grant	
Juba			Grant	Issued	Issued	Issued			Grant	
Karachi	Grant		Grant	Issued	Issued	Issued				
Kathmandu			Grant	Issued	Issued	Issued			Grant	
Khartoum			Grant	Issued	Issued	Issued			Grant	
Kiev	Grant									
Kingston	Grant	Grant	Issued	Issued	Issued					
Kuala Lumpur		Grant	Issued	Issued	Issued	Grant				

	No 1 Dress (Note 1)	No 2 Dress	No 3 Dress (Note 2)	No 4 Dress (Note 2)	No 6 Dress	No 7 Dress	No 8 Dress Combat Uniform (Note 3)	No 10 Dress	No 11 Dress	ECW Supp
Kuwait			Grant	Issued	Issued	Issued			Grant	
Lagos			Grant	Issued	Issued	Issued			Grant	
Lisbon	Grant		Grant	Issued	Issued	Issued				
Luanda			Grant	Issued	Issued	Issued			Grant	
Madrid	Grant		Grant	Issued	Issued	Issued				
Manila			Grant	Issued	Issued	Issued			Grant	
Maputo			Grant	Issued	Issued	Issued			Grant	
Mexico City	Grant		Grant	Issued	Issued	Issued				
Montevideo	Grant		Grant	Issued	Issued	Issued				
Morocco			Grant	Issued	Issued	Issued			Grant	
Moscow	Grant									Issued
Muscat			Grant	Issued	Issued	Issued			Grant	
Namibia			Grant	Issued	Issued	Issued			Grant	
Narobi	Grant		Grant	Issued	Issued	Issued				
New Delhi			Grant	Issued	Issued	Issued			Grant	
Nicosia			Grant	Issued	Issued	Issued			Grant	
Oslo	Grant									Issued
Ottawa	Grant									Issued
Panama City			Grant	Issued	Issued	Issued			Grant	
Paris	Grant		Grant	Issued	Issued	Issued				
Prague	Grant									
Rangoon			Grant	Issued	Issued	Issued			Grant	
Riga	Grant									
Riyadh			Grant	Issued	Issued	Issued			Grant	
Rome	Grant		Grant	Issued	Issued	Issued				
Seoul	Grant									Issued
Singapore			Grant	Issued	Issued	Issued			Grant	
Sofia	Grant									Issued
Stockholm	Grant									Issued
Teheran			Grant	Issued	Issued	Issued			Grant	
Tel Aviv			Grant	Issued	Issued	Issued			Grant	
The Hague	Grant		Grant	Issued	Issued	Issued				
Tokyo	Grant									
Tunis/Tripoli			Grant	Issued	Issued	Issued			Grant	
UAE			Grant	Issued	Issued	Issued			Grant	
Vienna	Grant		Grant	Issued	Issued	Issued				
Warsaw	Grant									Issued
Washington	Grant		Grant	Issued	Issued	Issued				
Wellington	Grant		Grant	Issued	Issued	Issued				
Yaounde			Grant	Issued	Issue	Issued			Grant	
Zimbabwe			Grant	Issued	Issued	Issued			Grant	

Notes:

1. There is no entitlement to No 1 Dress for ORs but may be authorised for particular appointments on advice from the senior Attaché or military representative.
2. Nos 3 and 4 Dress is for officers only.
3. No 8 Dress covers combat uniform for all regions.

## **ANNEX B - ARMY UNIFORM GRANTS FOR ATTACHÉS**

(Updated Jul 16)

Please be advised that this document is intended as a guide. Details of exactly which forms of dress are provided at public expense are contained in Part 10 Section 3 of Army Dress Regulations (ADR). When submitting claims for payment, the authority is ADR.

**Number 1 Dress.** Where Defence Advisors and Attaches are entitled to No 1 Dress in accordance with the table in ADR, and they have not received the grant for this form of uniform within the last 12 years, they may submit a claim with receipts for the No 1 Dress Grant up to £650. Female officers may submit a claim for a maximum of £800.00 for both a jacket and skirt.

**Number 2 Dress.** Where Defence Advisors and Attaches are entitled to a second set of Number 2 Dress, this should be issued together with appropriate buttons and badges by either their administering unit or via the RQMS MoD(A).

**Number 3 Dress.** Where Defence Advisors and Attaches are entitled to No 3 dress and they have not received the grant for this form of uniform within the last 12 years, they may submit a claim with receipts for a No 3 Dress Grant up to £600.

**Warm Weather Uniforms.** Where Defence Advisors and Attaches are posted to a warm weather area, normally considered to be anywhere within the two tropics<sup>3</sup>, they are entitled to wear Warm Weather uniforms. Warm Weather Uniforms consist of the following forms of dress:

- **No 4 Dress.** This is the tropical equivalent of No 2 Dress. Male officers are to draw this from the RQMS MoD(A). As there are no stocks of female pattern No 4 Dress, female officers may submit a claim with receipts for a Female No 4 Dress Uniform Grant of up to £710.
- **No 6 Dress.** This is a bush jacket version of No 4 Dress. Male officers are to draw this from the RQMS MoD(A). There is no female version of this uniform and therefore female officers may also draw this uniform from RQMS MoD(A) and then have it suitably tailored at public expense.

**No 11 Dress.** Where Defence Advisors and Attaches are entitled to No 11 Dress (tropical version of No 10 Dress (Mess Dress)) in accordance with the entitlement in ADR Pt 10, Section 3, and they have not received the grant for this form of uniform within the last 12 years, male and female officers may submit a claim with receipts to have a jacket made to the General Staff or regimental specification for up to £400. The grants are based on the assumption that tailoring for these items will be carried out in the overseas location.

Grants for Warm Weather Uniforms may only be claimed if they have not been already received in the last 12 years. It should be noted that all badges, buttons and accoutrements for all uniforms except No 2 Dress are to be provided either from the relevant grant or at an individual officer's own expense.

**Greatcoats.** General Staff officers posted to capitals for which ECW clothing is authorised may draw on loan an Athol-Grey Greatcoat for wear with No 1 Dress from the MoD RQMS provided that there are sufficient greatcoats available. There are no overcoats of any form authorised for wear with No 2 Dress except the British Warm style coat for officers which is a personal expense item.

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<sup>3</sup> ADR, Pt 10, Sect 3 refers

**Dress for Other Ranks.** Apart from No 6 Dress for warm weather areas, no additional uniforms are normally authorised for ORs. However if the senior military officer in station considers that there is a requirement for an OR to have No 1 Dress or any other uniform, application is to be made to PS12(A) for authority for the uniform to be issued.

**Method of Claiming Grants.** For No's 1, 3 and Warm Weather Uniforms individuals are to confirm that they are entitled to claim for the relevant forms of Dress by consulting Part 10 of ADRs. They are then to contact PS10(A) to confirm their entitlement and request authorisation. All Army uniform grants are paid on the basis of "capped actuals". Each grant is set at a maximum up to which the individual may claim based on actual receipts. Claims for uniform grants are to be submitted using the JPA Expenses Claim system as detailed in the JPA Employee Self-Service Desk Manual. For those personnel with no access to the JPA on-line system, JPA Form F011 is to be completed and submitted to unit HR admin staff for input onto JPA using the Zoom facility. All claims must be supported by valid receipts which are to be retained for audit purposes.

**Aiguillettes and Ceremonial Items.** Attaches, Assistant Attaches and Service Advisers are entitled to wear Aiguillettes No 3 worn on the left shoulder on all parade orders of dress. They should only be worn within the country to which the officer is accredited. If these officers are required to visit other countries apart from the UK in a formal capacity, they should seek authority to wear their aiguillettes from the relevant British Embassy of the country being visited. Aiguillettes are not normally worn when visiting UK. The aiguillettes themselves should be taken over in country from the outgoing Attaché but replacements can be acquired from RQMS (MoD(A)). Other ceremonial items such as gold shoulder boards and sword slings may be taken out on loan from RQMS MoD(A).

**Other Ranks.** ORs serving on the staff of Defence or Military Attaches and Advisers with British Embassies, High Commissions and Commonwealth Missions are to be issued with the appropriate uniforms with the authority of the local Senior Military representative. If these are not available to be issued, the Senior Military representatives may authorise local tailoring. It is to be noted that there is no entitlement for WOs or SNCOs to claim for No 3 or No 11 Dress.

**Dress Regulations.** Details of General Staff Dress Regulations (what to wear, when and how) are contained in Part 4 of Army Dress Regulations which may be accessed electronically via DII in the PS12(A) Team Site.

#### **Points of Contact.**

The RQMS MoD is currently located in Wellington Barracks and can be contacted on:

Tel: 94631 3344 or 020 414 3344. Dii: JSAUL-RQMS@mod.uk

For issues relating to entitlement to wear the various forms of dress please contact:

Lt Col Kestrel Simson

Tel: 020 721 86320

APSG Ceremonial Policy and Plans, 06.C.15 MoD Main Building, Whitehall, London SW1A 2HB

Email: APSG-PersSvc-Cer-CerAwdS-SO2@mod.uk

For issues relating to the authority to claim these grants please contact SO2 Allowances Policy:

Tel: 020 721 89378

Fax: 020 721 89384

Personal Services 10 (Army), Directorate of Personal Services (Army), 6-N-14 MoD Main Building, Whitehall, London SW1A 2HB

Email: ArmyPersSvc-PS10-Allces-PolSO2@mod.uk

## **ANNEX C TO SECTION 3 - NO 4 DRESS (OFFICERS) SUPPLY SYSTEM**

### **ENTITLEMENT**

**1. Male Officers.** Entitlement to a free issue of No 4 Dress is restricted to all officers initially posted to a Warm Weather Area (WWA) (as defined in this Section), and officers who received an allowance more than 12 years prior to their current posting. Those who received the allowance, or an issue during the 12 years prior to their posting, are not entitled to a free issue of No 4 Dress but may purchase one from service sources if required. Confirmation as to whether or not an allowance has been paid is to be obtained from the Personal Pay and Pensions Administration, Army Personnel Centre, Glasgow before any issue of No 4 Dress is made. Additionally, certain appointments at HQ ARRC carry the authority for the issue of No 4 Dress under the same terms as mentioned above (see Appendix 1 to this Annex).

**2. Female Officers.** Female officers are entitled to a cash grant to purchase a tailor-made No 4 Dress. Details of the Grant are contained in Section 2.

### **PROVISION**

3. No 4 Dress is provided as follows:

- a. **Standard Design.** This is for wear by all officers other than Foot Guards and the Scottish Division.
- b. **Scottish Pattern.** A jacket for wear with kilt or trews by officers of the SCOTS.

4. Uniforms for wear by Foot Guards officers are to be manufactured by registered contractors on the Defence Contractors list. It will be the responsibility of Foot Guards officers posted to WWA to apply through their respective Regimental HQ to HQ London District (Log Sp branch) for uniforms to be manufactured. The provisions in paragraph 1 above apply.

5. Scales for Warm Weather are at Annex A to Section 4.

6. No 4 Dress (both Standard Pattern and Scottish Pattern) is available through the normal stores system. Officers requiring the Standard Pattern uniform and who are posted to British Forces Cyprus should obtain their uniform from the Joint Supply Unit Cyprus.

### **ISSUE AND FITTING**

7. The following procedures are to be followed:

- a. Officers entitled to an issue of No 4 Dress, including those officers involved in unit moves and who are not proceeding to Cyprus, are to bid for uniforms using the normal stores system. Units are to state the Officer's number, rank, name and location/appointment to which posted, and the posting date should be written in the special instructions boxes 71-112 of the demand form AF G8620. Failure to do so will result in the demand being rejected. The

issue of No 4 Dress should be annotated on the AF H1157 personal holding record.

8. Officers proceeding to Cyprus are to obtain their No 4 Dress in theatre under arrangements promulgated by HQ BFC.

#### **10. Tailoring**

a. When officers attend their fitting appointment it is essential they bring the following:

- (1) 4 x 40 ligne regimental buttons.
- (2) 6 x 30 ligne regimental buttons.
- (3) A pair of regimental collar badges.

The uniforms are supplied unfinished and should be tailored locally at public expense.

b. **Regimental Variations.** The alteration of uniforms to conform with regimental custom, such as the addition of cuff buttons and other minor variations, will be an individual responsibility and is not chargeable to public funds.

#### **11. Special Measures.**

a. The United Kingdom. Where a special measures uniform is essential, the unit is to apply to DES Defence Clothing & Textiles.

b. Cyprus. If a special measure is essential, Comd Log Sp is to authorise local manufacture.

c. Where a special measure is required the minimum lead time is 14 weeks.

**12. Return to Stock of No 4 Dress Issued.** On leaving the Service, officers are required to return issued No 4 Dress uniform to their unit.

**13. HQ ARRC.** HQ ARRC appointments as shown at Appendix 1 to this Annex are entitled to the issue of No 4 Dress under the terms expressed in Para 1 above.

**APPENDIX 1 TO ANNEX A TO SECTION 3 PART 10 - ENTITLEMENT TO FREE ISSUE OF NO 4 & 6 DRESS**

**HQ ARRC**

Ser	Appt	Rank	No 1 Dress Grant <sup>4</sup>	No 4 & 6 Dress Issue <sup>5</sup>	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
1	COMARRC	Lt Gen	Y	Y	
2	MA COMARRC	Lt Col	Y	Y	+ Aiguillettes No 3
3	ADC COMARRC	Maj	Y	Y	+ Aiguillettes No 3
4	COSARRC	Maj Gen	Y	Y	
5	MA COSARRC	Maj	Y	Y	
6	DCOS Sp	Brig	Y	Y	UK SNR
7	Ch G2	Brig	Y	Y	Representational
8	Comd 1 Sig Bde & Ch G6	Brig	Y	Y	Type A Comd
9	Ch G7 Trg and SFA	Brig	Y	Y	Representational
10	Ch ECMI	Brig	Y	Y	Type A Comd
11	Ch JFIB	Brig	Y	Y	Type A Comd
12	Provost Marshall	Col	Y	Y	
13	ACOS Sp Div Ops	Col		Y	
14	Medical Director	Col		Y	
15	ACOS G5	Col		Y	
16	Deputy Comd 1 Sig Bde & ACOS G6	Col		Y	
17	ACOS G7 Dev and SFA	Col		Y	
18	ACOS G8	Col		Y	
19	ACOS GLE	Col		Y	
20	Legal Advisor	Col		Y	
21	COS Enabling Command	Col		Y	
22	SO1 Comd Sp Plans	Lt Col		Y	
23	DACOS G1 Pers Ops	Lt Col	Y	Y	
24	DACOS SOF	Lt Col		Y	
25	SO1 Public Affairs Office	Lt Col	Y	Y	
26	Padre	CF2-CF4		Y	
27	Comd Sgt Maj	WO1	Y	Y	

**OTHERS**

1. CDS, VCDS, CGS, Comd FD Army and Comd PSC, their MAs and ADCs.
2. Head of International Policy and Planning (Military)

<sup>4</sup> Where No 1 Dress grant has not already been received via a previous appointment within the last 12 years.

<sup>5</sup> Where No 4 Dress has not previously been issued via a previous appointment.



**ANNEX D TO SECTION 3 TO PART 10 - TARTAN PATTERN SKIRTS**

<b>Serial</b> (a)	<b>Tartan</b> (b)	<b>Unit</b> (c)
1	No 1 Government (42nd)	2 Sqn, 39 Signal Regiment Dundee ACIO
2	No 1A Government	Glasgow ACIO
3	No 2 Mackenzie	Glasgow and Strathclyde UOTC Inverness ACIO
4	No 3 Gordon	Aberdeen UOTC Aberdeen ACIO
5	No 8 Hunting Stuart	HQ Scotland 242 Signal Regiment Lowland Volunteers (RS Coys) 170 Pro Coy 243 Pro Coy City of Edinburgh UOTC Tayforth UOTC RPO Glasgow Edinburgh ACIO
6	No 15 Red Grant	32 Signal Regiment
7	No 16 Red Macduff	Scottish Transport Volunteers
8	MacLaren	76 Engineer Regiment (Volunteers)

## **SECTION 4 - PROVISION FOR SOLDIERS**

### **PERSONAL CLOTHING**

**10.68. Medal and Medal Ribbon Brooches.** Each entitled soldier is to be issued with a brooch, medal GS, of a size sufficient to hold the decorations and medals. Soldiers serving in stations where warm weather orders of dress are worn, who are entitled to wear decorations and medals, are issued with removable medal ribbon brooches. Instructions for the fitting and wearing of decorations and medals are contained in Part 13 of these regulations.

### **NO 1 DRESS**

**10.69.** No 1 Dress may be issued to the following soldiers for wear on authorised occasions:

- a. Army Sergeant Major
- b. RMAS:
  - i) Academy Sergeant Major.
  - ii) Officer Cadets.
  - iii) Company and platoon instructional staff.
  - iv) Regimental Police (not to exceed 14 junior ranks).
- c. Musicians, buglers drummers and pipers listed on a formal establishment (AF8005).
- d. Personal staffs of General Officers at residencies (when authorised).
- e. Royal Horse Artillery – No 1 Dress (ceremonial) (supplied from non-public funds).
- f. 100 and 104 Regts RA (V) - 36 sets per regiment for Gun Salute duties in Dover and Cardiff.
- g. 105 Regts RA (V) - 70 sets for Gun Salute duties in Edinburgh, Stirling and Belfast.
- h. Royal Signals Motor Cycle Display Team (not at public expense).
- i. LONDONS – 100 sets for ceremonial duties within the City of London.
- j. Special female Army catering specialists in specific messes.
- k. Staff car drivers of 2 Star officers and above.
- l. RLC Photographers
- m. GSM LONDIST and other ceremonial appointments within LONDIST as authorised by SO2 Ceremonial HQ LONDIST.
- n. RSM Edinburgh Castle, and other ceremonial appointments within Scotland as authorised by DCOS 51 Bde.
- o. Comd Sgt Maj – HQ ARRC

- p. RHQ SCOTS – as authorised by 51 Bde.
- q. Certain appointments in British Embassies and High Commissions on advice from the senior attaché or military representative.
- r. Army Reserve Bandsmen of authorised Reserve Bands.

**10.70. Pools.** Regiments and Corps are authorised to hold a pool of No 1 Dress for particular occasions. The quantity in such pools is as directed by PS12(A).

## **NO 2 DRESS**

**10.71. Scales.** The scale of issue for No 2 Dress is 1 suit for every soldier, except for those listed below who are issued a second suit complete or jacket only:

- a. AGC(Pro) personnel who, because of their specialist role, are issued with an additional suit on completion of recruit training.
- b. Soldiers posted to HCMR and King's Tp RHA may be issued a second jacket only.

**10.72. Accoutrements.** The following accoutrements are worn with No 2 Dress:

### **a. Belts:**

- (1) By WOs 1: WOs 1 may wear regimental Sam Browne or shoulder belt as appropriate in both ceremonial and non-ceremonial dress if so authorised by individual regiments and corps Dress Regulations at non-public expense.
- (2) By all other soldiers:
  - (a) Ceremonial - White or black in buff leather or plastic as authorised by individual Corps and Regimental Dress regulations.
  - (b) Non-ceremonial - belt working; (white for AGC(Pro) personnel on duty).

### **b. Gloves.** Black with the following exceptions:

- (1) White for AGC(Pro) personnel on specific duties.
- (2) WOs 1 may purchase brown officer pattern gloves at their own expense.

**c. Kings Troop RHA Badges of Appointment and Qualification.** In No 2 Dress metal badges of appointment are worn by SSgts and Sgts. All ranks wear metal badges of qualification.

**d. Sashes.** Scarlet and crimson sashes should be worn by WOs, SNCOs and duty personnel only in infantry regiments and those corps with infantry dress traditions. They are not to be worn by WOs1 who are authorised to wear officer's accoutrements. When worn the fringe of the sash is to be level with the bottom of the No 2 Dress jacket. For duty personnel with non-Infantry traditions, a pouch belt would be a suitable substitute.

For most units this would consist of a white belt with black pouch, but with Rifles both items would be black:

(1) By WOs 1 of the Guards Division, Infantry regiments (not RIFLES or Brigade of Gurkhas), SAS, SASC and APTC:

(a) Ceremonial - crimson, cotton, shoulder with tassels.

(b) Non-ceremonial - scarlet, polyester, worsted, webbing with tassels.

(2) By WOs 2, SSGts and Sgts of the Guards Division, Infantry regiments (not RIFLES or Brigade of Gurkhas), SAS, SASC and APTC on ceremonial and non-ceremonial occasions - sash, scarlet, polyester, worsted, webbing with tassels.

(3) By duty WOs/SNCOs - sash, scarlet, polyester, worsted, webbing with tassels, when appropriate.

**10.73. Pattern of Jackets.** Scaled issues of No 2 Dress jackets are made as follows:

- a. SCOTS pattern - soldiers of the SCOTS, and pipers of SCOTS DG, SG and R IRISH.
- b. Ft Gds – Jackets without any button holes to be altered locally to conform to individual battalion button arrangement.
- c. Standard pattern Male and Female - all other soldiers.

**10.74. Trousers.** Standard pattern to match the jacket. The following trousers are to be issued to servicemen in the regiments and corps stated:

- a. **KRH.** 2 pairs of crimson trousers in cavalry style for wear with No 2, 13 and 14 Dress.
- b. **RDG, RGR and R IRISH.** 2 pairs of appropriate green trousers for wear with No 2, 13 and 14 Dress. Note that the RDG trousers are to be in cavalry style.

**10.75. Belts.** Cloth belt to be worn as issued with No 2 Dress. In some Infantry regiments a leather sword belt is authorised for WOs and/or CSMs to wear with No 2 Dress.

#### **NO 4 DRESS**

**10.76.** There is no entitlement to No 4 Dress for soldiers.

#### **NO 6 DRESS**

**10.77.** No 6 Dress is to be worn by soldiers for ceremonial and formal parade purposes in the warm weather areas defined in Section 3. A No 2 Dress shirt and tie may be worn with No 6 Dress on suitable occasions off parade at the discretion of local commanders. The Scottish pattern No 6 Dress jacket is to be worn with kilt or trews. The issue scale of No 6 Dress is 1 suit (1 jacket only for Scottish regiments). However 2 suits are issued to soldiers employed:

- a. In appointments in host nation HQs and units in Canada and USA.

- b. With HQ SHAPE.
- c. With JFC Naples.
- d. With JFC BRUNSSUM (AGC(Pro))
- e. Members of the Army Presentation Team.

**10.78. International HQs in Europe and Other Appointments in Temperate Areas.** No 6 Dress is issued to servicemen serving at the following HQs, and in the appointments noted, providing the individual has not less than one summer to serve in post. No 6 Dress is to be taken into use for the summer season, 1 June - 1 October, or on dates decided by commanders to suit local conditions when necessary;

**a. International Headquarters:**

- (1) NATO.
- (2) SHAPE.
- (3) JFC HQ Brunssum.
- (4) JFC HQ Naples.
- (5) JFHQ Lisbon.
- (6) JWC Stavanger.
- (7) SACT Norfolk Virginia.
- (8) HQ ARRC.
- (9) EuroCorps HQ Strasbourg.
- (10) NATO Rapid Deployment Corps (NRDP) HQs in Milan, Lille, Madrid and Izmir.

c. British instructors at the NATO Weapons School, Oberammergau. To be worn when the host nation forces wear tropical/warm weather uniform.

d. British Army Liaison Staff at NATO School Rome and NATO CIS School at Latina in Italy.

e. British liaison staffs, British instructors and students at national military and air force colleges and training establishments in those countries listed at Sub-Paragraph b. To be worn when the host nation forces wear tropical/warm weather uniform.

**NO 8 DRESS COMBAT UNIFORM**

**10.79.** Combat clothing is issued to all personnel with the exception of sea-going personnel in maritime units RLC.

## NO 10 DRESS

**10.80. Regular Army.** All Regular Army WOs and SNCOs<sup>6</sup> are required<sup>7</sup> to wear No 10 Mess Dress on appropriate occasions as authorised by individual COs or by regimental custom. Since 2009, a one-off grant is available to soldiers on promotion to senior rank (or the appropriate rank that entitles them to be members of the WO and Sgts Mess or equivalent) to assist purchase of appropriate items of No 10 Mess Dress only. Note that subsequently No 10 Mess Dress is not maintained at public expense. SNCOs who received a Mess Dress Grant and who are subsequently directed to transfer to another Regiment and Corps are eligible for the appropriate Transfer Grant (see Annex G to Section 2). The Grant is only payable once valid receipts have been authorised. Receipts may only cover the purchase of Mess Dress jacket, waistcoat/vest, associated badges and buttons, shirt, bow tie, trousers/overalls, boots and spurs. Tailoring costs associated with alteration to a second hand Mess Dress are also allowable. With effect from 1 Apr 13, the SNCO Mess Dress Grant is as follows:

a. Household Cavalry and Royal Armoured Corps (Higher Rate) LG, RHG/D, QRH, RL, RWxY and SNIY	-	£1,150.00
b. Household Cavalry and Royal Armoured Corps (Lower Rate) QDG, SCOTS DG, RDG, KRH, LD, RTR and all Yeomanry less RWxY and SNIY.	-	£670.00
c. SCOTS	-	£580.00
d. All other Regts and Corps	-	£480.00

**10.81. Method of Claim.** Claims for all grants are to be submitted using the JPA Expenses Claim system as detailed in the JPA Employee Self-Service Desk Manual. For those personnel with no access to the JPA on-line system, JPA Form F011 is to be completed and submitted to unit HR admin staff for input onto JPA using the Zoom facility. All claims must be supported by valid receipts. Claims may be made retrospectively for up to 6 years provided that original receipts or certified copies are available.

**10.82. Rejoining.** SNCOs who claimed the SNCO Mess Grant and after leaving the Services rejoin the Regular or Reserve Army are subject to same rules as officers – see Annex F to Section 2. Those who previously never claimed the grant may claim the complete grant again providing that in both instances, they are committed to a further period of at least 5 years' service.

**10.83. Female Mess Dress.** In certain circumstances, at the discretion of commanding officers and where regimental custom allows, female WOs and SNCOs may wear their No 10 Dress without the

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<sup>6</sup> Note that AGC(MPGS) are full time Regular Army personnel and are entitled to the SNCO Mess Dress Grant

<sup>7</sup> By Queen's Regulations For The Army 1975

jacket. Nevertheless, the No 10 Dress jacket remains an integral part of the uniform and would normally be worn. Jackets are worn with No 11 Dress by female WOs and SNCOs according to regimental and corps dress regulations.

**10.84. Army Reserve.** All Reserve NCOs promoted to Sergeant in Group A units on or after 1 Apr 13 are entitled to the same Mess Dress Grant as Regular Army SNCOs. Those who received this grant are also eligible for the Transfer Grant if subject to a directed transfer. Those SNCOs who fail to achieve three successive Certificates of Service following receipt of the Grant are liable to refund some or all of the Mess Dress Grant in accordance with para 10.40.

## **BRITISH EMBASSIES, HIGH COMMISSIONS AND COMMONWEALTH MISSIONS**

**10.85.** ORs serving on the staff of Defence or Military Attaches and Advisers with British Embassies, High Commissions and Commonwealth Missions are to be issued with the appropriate uniforms with the authority of the local Senior Military representative. If these are not available to be issued, the Senior Military representatives may authorise local tailoring. It is to be noted that there is no entitlement for ORs of any rank to claim the Grant for No 3 or No 11 Dress

## **SWORDS**

**10.86. Sword Knots and Scabbards.** These are provided for use by WOs 1 as follows:

- a. RSMs whose duties frequently necessitate wearing a sword are authorised to hold a sword, sword knot and scabbard on permanent loan while filling the appointment.
- b. Pools of swords, sword knots and scabbards are located in commands/districts for issue on short term loan to WOs 1 required to occasionally wear a sword.

## **MATERNITY UNIFORM**

**10.87.** As soon as a servicewoman has had her pregnancy confirmed she is to apply for an issue of maternity uniform. When it is no longer comfortable to wear her standard uniform she is to commence wearing her maternity uniform. The items comprising the maternity uniform package are shown at Annex A to this section.

## **RESERVE ARMY AND CADETS**

**10.88.** All uniforms for Reserve Army soldiers are issued items. SNCOs are scaled for a complete No 2 Dress including badges and caps. JNCO and ORs are not scaled for No 2 Dress as individuals but units are scaled for a 50% holding of No 2 Dress of their established strength of JNCO and ORs. CFAV and cadets including UOTC officer cadets are not entitled to No 2 Dress. Reserve Army Bandsmen in authorised bands and individuals in authorised Pipers and Drummers (see JSP 813) are authorised one complete set of No 1 Dress (but not Full Dress) at public expense.

## **UNIT CLOTHING AND POOLS**

### **TARTAN PATTERN SKIRTS**

**10.89. Tartan Pattern Skirts.** Regular Army female soldiers in certain headquarters and units in Scotland are authorised to wear appropriate tartan skirts at public expense. The scale of issue is one skirt per servicewoman. These skirts are to be issued on a loan basis and are to be returned to store when the soldier is no longer serving in Scotland. The authorised tartan patterns applicable to the units concerned are shown at Annex B to this section. The MacLaren tartan authorised for 76 Engr Regt(V) is not issued at public expense, therefore, any skirts of that description which are issued must be paid for by the individuals concerned.

### **CEREMONIAL ITEMS FOR 19 REGT RA**

**10.90.** Ceremonial items for 19 Regt RA are at Annex C.



## ANNEX A TO SECTION 4 - LIST OF ITEMS COMPRISING THE MATERNITY UNIFORM CLOTHING PACKAGE

(Note that this scaling is to be confirmed once items become available)

Item (a)	Remarks (b)
No 13 Dress Maternity Skirt	2
Shirt	Either 4 x long sleeved or 3 x long sleeved plus 1 x short sleeved or 2 x long sleeved plus 2 x short sleeved or 1 x long sleeved plus 3 short sleeved or 4 x short sleeved. (But see Note 1).
Dress Kharki Maternity	2
No 13 Dress Maternity Slacks	2
Cardigan	2

Notes:

1. The dress, when introduced, is primarily for wear in the summer but in certain circumstances, dictated by the Supply Manager, it may be worn all year round. When the dress is issued the number of shirts issued will decrease accordingly.
2. The slacks are to be introduced as an optional item for Army servicewomen and may be issued in lieu of the skirt or dress.
3. No special hosiery or footwear is issued.
4. The exact combination of clothing available to pregnant servicewomen is promulgated by HQLF Log Sp.
5. It is intended that once satisfactorily issued the maternity uniform clothing package will be retained by the individual to cover subsequent pregnancies.

**ANNEX B TO SECTION 4 - TARTAN PATTERN SKIRTS**

<b>Serial</b> (a)	<b>Tartan</b> (b)	<b>Unit</b> (c)
1	No 1 Government (42nd)	2 Sqn, 39 Sig Regt Dundee ACIO Tayforth UOTC
2	No 1A Government	7/8 A and SH Glasgow ACIO
3	No 2 MacKenzie	3 RHF Glasgow and Strathclyde UOTC Inverness ACIO
4	No 3 Gordon	3 HLDRS Aberdeen UOTC Aberdeen ACIO
5	No 8 Hunting Stewart	HQ Scotland 242 Sig Regt Lowland Volunteers (RS Coys) 170 Pro Coy 243 Pro Coy Edinburgh and Heriot-Watt UOTC Tayforth UOTC (Authorised only until No 1 Government (42nd) (Black Watch) available) RPO Glasgow Edinburgh ACIO
6	No 15 Red Grant	32 Sig Regt
7	No 16 Red MacDuff	Scottish Transport Volunteers
8	MacLaren	76 Engr Regt(V) - Not at public expense

## ANNEX C TO SECTION 4 – CEREMONIAL ITEMS FOR 19 REGT RA

Headdress	Glengarry with gilt badge being the RA badge within Garter
Jacket	Jacket No 1 Dress blue, SCOTS adapted with: <ul style="list-style-type: none"><li>a. Collar to be scarlet edged at base with narrow yellow Russia braid.</li><li>b. Yellow braid on collar/cuffs.</li><li>c. Narrow yellow Russia braid added to sides of shoulder strap.</li><li>d. Yellow braid on wings.</li><li>e. Buttons and badges as for RA No 1 Dress.</li></ul>
Kilt and Plaid	19 Regt RA to wear Hunting Robertson Plaid brooch – RA badge on circle of white metal
Sporran	White hair with 2 black tails. Gold cantle and badge
Footwear	Black brogue shoes and white spats
Hose	To blend with the tartans. Red/blue garter tabs.
Belts	Shoulder and waist belts in black plastic with gold fastenings and badges.
Dirk	Standard pattern
Pipe Bag	Regimental tartan
Pipe Banner	Red (obverse) with gold embroidered RA cap badge. Blue (reverse) with gold embroidered regimental monogram (letters R, A and R reversed intertwined and surmounted by a crown). The fringe is red and blue.