



**Freedom of Information Act 2000**

**Response to Request**

**Our Reference Number:** FOI 17/006

6 February 2017

**Request**

On 19 January 2017 the Trust received an email in relation to the Trust's response to FOI 16/341:

“As stated previously salary sacrifice schemes are included within my request as they incur a modicum of expense in setting up and maintaining”

**Response**

In response to this email, the Trust can confirm the following:

The number of vehicles provided to all grades of Administrative/Management staff by your Trust.

The Trust does not provide vehicles for staff however the Trusts provided access to a Car lease scheme and recently access to a salary sacrifice lease car scheme. During 2015/16 26 admin/management staff accessed the lease car schemes (8 lease car scheme and 18 salary sacrifice lease scheme).

The annual cost of this provision for the most recently available financial year.

The schemes are externally managed with minimal input from the Trust, and with minimal costs which are offset by savings in employer NI & Pension contributions.

Confirmation that this provision registered with HMRC as a 'Benefit in Kind'.

Yes.

**Review Procedure**

We hope this provides the information required. However, if it is felt that the way the request was handled or the content of the response is unsatisfactory and should be reviewed, please write to the Information Governance Team at [FOI@5bp.nhs.uk](mailto:FOI@5bp.nhs.uk) requesting an internal review and stating the reference number at the top of this document.

A request for an internal review should be submitted within 40 working days of the day this response was sent. Any such request received after this time will only be considered at the discretion of the Head of IT Systems & Services.

If it is then felt that the outcome of the internal review is unsatisfactory, a complaint can be made directly to the Information Commissioner's Office (ICO) for a decision, but it should be noted that the ICO will not make a decision unless the Trust's internal review process has been followed first. The ICO's contact details are:

**Telephone:** 0303 123 1113

**Email:** [casework@ico.org.uk](mailto:casework@ico.org.uk)

**Website:** <http://www.ico.org.uk/complaints>

**Address:** Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF