



Information Rights Team  
Post Office Limited  
1<sup>st</sup> Floor  
Finsbury Dials  
20 Finsbury Street  
London EC2Y 9AQ  
033 3665 3951

Our reference: FOI201510231458

Mr Robert Whittaker  
[request-298764-eac954ea@whatdotheyknow.com](mailto:request-298764-eac954ea@whatdotheyknow.com)

14 March 2016

Dear Mr Whittaker,

### **Freedom of Information Request - FOI201510231458**

I am writing in response to your email received by Post Office Limited ("**Post Office**") on 23 October 2015.

The information which is displayed in response to a search using Branch Finder via the following link: (<http://www.postoffice.co.uk/branch-finder>) (**Branch Finder Information**) is not available for re-use under the terms of an open licence.

Responses to a search under Branch Finder is however available for re-use under the terms of the Non-Commercial Government Licence which permits free re-use for non-commercial purposes (see <http://www.nationalarchives.gov.uk/doc/non-commercial-government-licence/non-commercial-government-licence.htm>)

As you are aware, Branch Finder provides customers with the most up to date information on the Post Office® network. It takes into account the many and ongoing changes made on a daily basis to branch locations, services and opening times and is therefore the most appropriate and reliable source of information for customers.

Any re-use of the Branch Finder Information therefore must include a statement that the information may not be entirely up-to-date and that the latest network information can be found on Post Office Branch Finder at <http://www.postoffice.co.uk/branch-finder>.

The Non-Commercial Government Licence is a National Archives standard licence and part of the UK Government Licensing Framework. It is also one of the specified forms of licence under the Section 45 Code of Practice on Datasets under the Freedom of Information Act 2000. It is therefore recognised as being an appropriate form of licence for licensing re-use of public sector information and Post Office therefore does not consider this form to unnecessarily restrict the way in which responses to a search under Branch Finder can be used.

I hope the information I have provided on this occasion is useful, however if you are dissatisfied with the handling of this response, you do have a right to request an internal review. You can do this by writing to the address below stating your reasons for your internal review request.

Information Rights Manager  
Post Office Limited  
Information Rights Team  
1<sup>st</sup> Floor  
Finsbury Dials  
20 Finsbury Street  
London  
EC2Y 9AQ  
[foia@postoffice.co.uk](mailto:foia@postoffice.co.uk)

If, having requested an internal review by Post Office, you are still not satisfied with our response you also have a right of appeal to the Information Commissioner at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Telephone: 01625 545 700  
[www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Yours sincerely



Martin Humphreys  
Information Rights Team  
[foia@postoffice.co.uk](mailto:foia@postoffice.co.uk)  
<http://corporate.postoffice.co.uk/access-information>  
[@postofficenews](#)