## Minutes

### Title of meeting
ANPR National User Group

### Date
3rd June 2015

### Venue
North Yorkshire Police Headquarters

### Chair
ACC Paul Kennedy

### Attendees
- John Dwyer
- Derek Roberts
- Richard Wigglesworth
- Bill Mandeville
- Gary Cairns
- Sonja Leith
- Ray Storey
- Mike Colbourne
- Steve Matchett
- Paul Keasey
- Jim Allen
- Beverley Raistrick
- Trevor Longshaw
- Matt Stiff
- Chris Booker
- Jennifer Thornton
- Curtis Muir
- Neil Winterbourne
- Ron Selby
- Meagan Mirza
- Phil Snowden
- Malcolm Jones
- Lianne Parkinson

### Apologies
- Mark Jones
- Steve Carroll
- Chris Moon
- Simon Hawkins
- Bernard Higgins
- Jim Leslie
- Mark Jessop

### Time
12:00

### Secretary
Bill Mandeville

- N Yorkshire- National ANPR Capability Review Project
- Staff Officer to ACC Kennedy
- ANPR Delivery Manager
- National ANPR Service Programme Manager
- SW RUG Chair
- Representing SW RUG
- Eastern Region Representative
- Welsh RUG Chair
- W Mids RUG Chair
- E Mids RUG Chair
- NW RUG Chair
- Technical Advisory Group Representative
- Analyst Representative
- National Crime Agency
- Counter Terrorism SIG Chair
- Police Scotland Representative
- Police Scotland
- British Transport Police
- Information Commissioner’s Office
- HMRC SPOC
- DVSA SPOC
- DVLA SPOC

### Apologies
- Portfolio Programme Manager – National Police Systems
- Principal Service Manager – Police National ANPR Infrastructure
- SE RUG Chair
- Eastern Region RUG Chair
- Police Scotland SPOC
- Police Scotland ANPR Strategic Lead
- NE RUG Chair
Welcome and Introductions
The Chair welcomed members to the NUG.

2 Apologies
See above.

3 Declaration of AOB
None Stated

4 Review of minutes of previous meeting
The minutes of the meeting held on 18th March 2015 were agreed as an accurate record.

5 Update on previous actions
Actions as shown in the Action Log (attached) was reviewed and updated.

6 National ANPR data retention period

Neil Winterbourne provided an overview of a detailed paper that had been circulated prior to the meeting which proposes a 1 year pilot with a view to establishing 7 years data retention period. Representatives were in agreement in relation to the value of ANPR data to investigative and intelligence work. The most significant challenge is in establishing that it is proportionate to extend the period for data retention in the context of Data Protection Act Principles and Human Rights. Representatives for the Information Commissioner and Surveillance Camera Commissioner require more time to assess the proposal and indicate that a response will be provided by 10th July. A decision on retention will be deferred until the next National User Group. The Met Police currently retain data for greater than 2 years pending a decision regarding retention time periods. LEA should be advised of this retention to enable their compliance with CPIA.
Action: A letter to be sent to LEA advising of Met Police retention of ANPR data beyond 2 years.
ACC Kennedy

Members asked for details of DVLA policy re retention of vehicle owner details.

Action: Details of DVLA policy for retention of vehicle owner details to be confirmed and circulated
Lianne Parkinson

7 Update on Compliance/Capability Project

John Dwyer and Derek Roberts are undertaking visits to forces. Initial visits have highlighted the importance of good strategic leadership. The impact of ‘austerity’ has created some uncertainty for intelligence work in some forces. The visits will continue throughout the year and a report and effective practice guide will be produced later in the year to support LEA in securing maximum benefits from the new National ANPR Service (NAS).

8 Update from Technical Advisory Group

A paper had been circulated and contents noted.

9 Update from Change Advisory Board

A paper had been circulated and contents noted.

10 Review of RUG Submissions

Papers had been circulated and contents noted.

11 Review of Special Interest Groups Submissions

Updates had been provided and the contents noted.

12 Update from Information Commissioner’s Office

Meagan Mirza advised that the ICO intended to conduct a review of force websites regarding ANPR content. It was confirmed that this also part of the Compliance/ capability project and Meaghan will liaise with John Dwyer to prevent duplication.

Meagan also advised of recent ICO enforcement activity where a force had been fined £160,000 for loss of sensitive data although this was not in relation to ANPR.

13 Update from Surveillance Camera Commissioner

Kishor Mistry had sent apologies and no update was available.

14 Other partner agency updates

RESTRICTED

3 OFFICIAL - SENSITIVE
HMRC
HMRC are continuing to develop their use of ANPR.

DVLA
DVLA are continuing to develop plans for use of national ANPR in compliance activity. Dyfed Powys police will be assisting DVLA to test use of ANPR data for prosecution purposes.

15 Operation Trivium
Paul Keasey provided an overview of Op Trivium supported by a video presentation. All forces have been contacted and are encouraged to actively support this operation.

16 NASP for NAS
Draft NASP standards that have been revised in preparation for the new National ANPR Service (NAS) have been circulated and were approved.

17 Disclosure of Camera Locations
A paper outlining the recommended provisions for disclosure of camera locations had been circulated and was approved.

18 Update Regulation 109 Compliance work
A paper outlining progress regarding Reg 109 had been circulated. It is anticipated that DfT will extend exemptions from October pending finalisation of this work and that a change in the regulation will be made. The solution for ANPR is anticipated to allow for a response trained driver to see a screen that will display still images, OCR read and symbols regarding key aspects of a message supported by text to voice capability for additional details.

Bill Mandeville

19 Update from the National ANPR Service Project.
Contracts have been signed with SELEX ES and Sunguard Availability Services. Signing was slightly delayed such that the delivery of Initial Operating Capability (IOC) will now be August 2015 with Full Operating capability (FOC) in January 2016. A national event to brief Strategic Leads, ANPR Managers and LEA IT Professionals will be held at Ryton on 3rd July 2015.

20 Update on the National Programme
Bill Mandeville advised of continued work to establish the appropriate provisions for ANPR on the strategic Roads to identify aspects that need revision. Liaison is also continuing with
Private ANPR users including Parking Eye and Ranger Services regarding aspects of their infrastructure and access provisions to data.

21 National ANPR Conference

A national ANPR conference will be held in November. The agenda will include the NAS and the outcomes of the Compliance/ Capability project.

22 AOB

An update on Schengen capabilities is requested for the next NUG.

23 Date of Next Meetings

Tuesday 8\textsuperscript{th} September 2015 – London (venue to be confirmed)