



Minutes

Title of meeting	ANPR National User Group	Time	12:00
Date	3 rd June 2015		
Venue	North Yorkshire Police Headquarters		
Chair	ACC Paul Kennedy	Secretary	Bill Mandeville
Attendees	John Dwyer		N Yorkshire- National ANPR Capability Review Project
	Derek Roberts		N Yorkshire- National ANPR Capability Review Project
	Richard Wigglesworth		Staff Officer to ACC Kennedy
	Bill Mandeville		ANPR Delivery Manager
	Gary Cairns		National ANPR Service Programme Manager
	Sonja Leith		SW RUG Chair
	Ray Storey		Representing SW RUG
	Mike Colbourne		Eastern Region Representative
	Steve Matchett		Welsh RUG Chair
	Paul Keasey		W Mids RUG Chair
	Jim Allen		E Mids RUG Chair
	Beverley Raistrick		NW RUG Chair
	Trevor Longshaw		Technical Advisory Group Representative
	Matt Stiff		Analyst Representative
	Chris Booker		National Crime Agency
	Jennifer Thornton		Counter Terrorism SIG Chair
	Curtis Muir		Police Scotland Representative
	Neil Winterbourne		Police Scotland
	Ron Selby		British Transport Police
	Meagan Mirza		Information Commissioner's Office
	Phil Snowden		HMRC SPOC
	Malcolm Jones		DVSA SPOC
	Lianne Parkinson		DVLA SPOC
Apologies	Mark Jones		Portfolio Programme Manager – National Police Systems
	Steve Carroll		Principal Service Manager – Police National ANPR Infrastructure
	Chris Moon		SE RUG Chair
	Simon Hawkins		Eastern Region RUG Chair
	Bernard Higgins		Police Scotland SPOC
	Jim Leslie		Police Scotland ANPR Strategic Lead
	Mark Jessop		NE RUG Chair

Mark Wise	Security & Data management SIG Chair
Simon Werrett	Senior Investigator Representative
Nathan Crinyon	CT SIG
Simon Warwick	Countermeasures SIG Chair
Katie Elliott	Eastern Region RUG Chair
Vivienne Lyons	Home Office CAST SPOC
Kishor Mistry	Office of the Surveillance Camera Commissioner

1 Welcome and Introductions

The Chair welcomed members to the NUG.

2 Apologies

See above.

3 Declaration of AOB

None Stated

4 Review of minutes of previous meeting

The minutes of the meeting held on 18th March 2015 were agreed as an accurate record.

5 Update on previous actions

Actions as shown in the Action Log (attached) was reviewed and updated.

6 National ANPR data retention period

Neil Winterbourne provided an overview of a detailed paper that had been circulated prior to the meeting which proposes a 1 year pilot with a view to establishing 7 years data retention period. Representatives were in agreement in relation to the value of ANPR data to investigative and intelligence work. The most significant challenge is in establishing that it is proportionate to extend the period for data retention in the context of Data Protection Act Principles and Human Rights.

Representatives for the Information Commissioner and Surveillance Camera Commissioner require more time to assess the proposal and indicate that a response will be provided by 10th July.

A decision on retention will be deferred until the next National User Group.

The Met Police currently retain data for greater than 2 years pending a decision regarding retention time periods. LEA should be advised of this retention to enable their compliance with CPIA.

Action: A letter to be sent to LEA advising of Met Police retention of ANPR data beyond 2 years.
ACC Kennedy

Members asked for details of DVLA policy re retention of vehicle owner details.

Action: Details of DVLA policy for retention of vehicle owner details to be confirmed and circulated
Lianne Parkinson

7 Update on Compliance/Capability Project

John Dwyer and Derek Roberts are undertaking visits to forces. Initial visits have highlighted the importance of good strategic leadership. The impact of 'austerity' has created some uncertainty for intelligence work in some forces. The visits will continue throughout the year and a report and effective practice guide will be produced later in the year to support LEA in securing maximum benefits from the new National ANPR Service (NAS).

8 Update from Technical Advisory Group

A paper had been circulated and contents noted.

9 Update from Change Advisory Board

A paper had been circulated and contents noted.

10 Review of RUG Submissions

Papers had been circulated and contents noted.

11 Review of Special Interest Groups Submissions

Updates had been provided and the contents noted.

12 Update from Information Commissioner's Office

Meagan Mirza advised that the ICO intended to conduct a review of force websites regarding ANPR content. It was confirmed that this also part of the Compliance/ capability project and Meaghan will liaise with John Dwyer to prevent duplication.

Meagan also advised of recent ICO enforcement activity where a force had been fined £160,000 for loss of sensitive data although this was not in relation to ANPR.

13 Update from Surveillance Camera Commissioner

Kishor Mistry had sent apologies and no update was available.

14 Other partner agency updates

HMRC

HMRC are continuing to develop their use of ANPR.

DVLA

DVLA are continuing to develop plans for use of national ANPR in compliance activity. Dyfed Powys police will be assisting DVLA to test use of ANPR data for prosecution purposes.

15 Operation Trivium

Paul Keasey provided an overview of Op Trivium supported by a video presentation. All forces have been contacted and are encouraged to actively support this operation.

16 NASP for NAS

Draft NASP standards that have been revised in preparation for the new National ANPR Service (NAS) have been circulated and were approved.

17 Disclosure of Camera Locations

A paper outlining the recommended provisions for disclosure of camera locations had been circulated and was approved.

18 Update Regulation 109 Compliance work

A paper outlining progress regarding Reg 109 had been circulated. It is anticipated that DfT will extend exemptions from October pending finalisation of this work and that a change in the regulation will be made. The solution for ANPR is anticipated to allow for a response trained driver to see a screen that will display still images, OCR read and symbols regarding key aspects of a message supported by text to voice capability for additional details.

Action: ACC Forsyth – Roads Policing to be informed of progress re Reg 109.
Bill Mandeville

19 Update from the National ANPR Service Project.

Contracts have been signed with SELEX ES and Sunguard Availability Services. Signing was slightly delayed such that the delivery of Initial Operating Capability (IOC) will now be August 2015 with Full Operating capability (FOC) in January 2016. A national event to brief Strategic Leads, ANPR Managers and LEA IT Professionals will be held at Ryton on 3rd July 2015.

20 Update on the National Programme

Bill Mandeville advised of continued work to establish the appropriate provisions for ANPR on the strategic Roads to identify aspects that need revision. Liaison is also continuing with

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Private ANPR users including Parking Eye and Ranger Services regarding aspects of their infrastructure and access provisions to data.

21 National ANPR Conference

A national ANPR conference will be held in November. The agenda will include the NAS and the outcomes of the Compliance/ Capability project.

22 AOB

An update on Schengen capabilities is requested for the next NUG.

23 Date of Next Meetings

Tuesday 8th September 2015 – London (venue to be confirmed)

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