**(Greater) Thetford Development Partnership Board**

The Partnership Board provides strategic direction with recommendations for decision making to respective organisations as appropriate for the overall regeneration activities.

**A. Appointment of the independent Chair**

Breckland Council will invite/advertise for an independent Chair of the Partnership Board. The short-listing, interviews and appointment will be made jointly by Julie Kennealy, with a representative from the Partnership

At the first available meeting of the Partnership Board the Chair will be appointed and elected. The Chair will serve for a minimum of 2 years if possible to ensure continuity for the long-term growth programme. If the Chair resigns from the office a new appointment will be made following the same procedure

**B. Role of the independent Chair**

These principles set out the core elements of how the Partnership Board should function and the role of the Chair. The Chair can develop and agree supplementary working practices once appointed, provided they demonstrate improvements, to be agreed by the Partnership Board

**Principles for the Chair of the Partnership Board**

1. To proactively use this forum to provide a strategic overview of, and clarity on the demands and impacts of sustainable growth in the Greater Thetford area.
2. To provide an independent link between the Partnership Board and Breckland District Council, key stakeholders and statutory bodies.
3. To steer the Partnership Board promoting the vision for Greater Thetford in accordance with the Place-based Strategy.
4. To ensure that the progress on the delivery of the programme and any sub-groups is reported to the Partnership Board
5. To act as a champion of joined up service delivery - co-coordinating and liaising with organisations represented on the Partnership Board at the most strategic level
6. To provide assistance in translating the strategic place-based vision into strategic priority investment in line with funding opportunities

**Greater Thetford** Development Partnership

**C. Experience and requirements for the Chair**

Must have proven track record of partnership working 

Experienced in chairing complex meetings with a wide-ranging group of stakeholders - leading discussions, focusing on the agenda items, noting key decisions 

Must be able to ensure meetings are efficient, effective and inclusive 

Must be able to ensure that all stakeholders are able to express their views so Breckland Council can make balanced and considered decisions 

Must be able to take soundings from the different parties, both within and outside the meetings to aid decision-making 

Agree the agenda, papers and minutes of meetings 

Act as described within the Terms of Reference

**D. Arrangements for appointment**

The contract and terms of appointment will be managed by Breckland Council

The Chair will receive appropriate payment – as per terms to be agreed with Breckland Council

The Partnership Board meetings will be held quarterly – any additional meetings to be agreed with the Partnership Board