

Board of Governors
Approved Meeting Minutes 14 May 2010



ATTENDANCE

Governors: Ann Addison (AA); Martin Bradley (MB); Andrew Collinson (AC); Cllr Jo Fishley (JF); Alison Gebert (AG); Lawrence Keen; Carol Kirk; Trevor Mephram (TM); Sylvie Sklan (SS); Richard Temple (RT)
Clerk: Kate Robertson

1. **Apologies:** David Keltie (DK); Jon Syed (JS);
2. **Minutes** of 19.03.10 were approved and signed
3. **Minutes of AGM** 08.02.10 were approved and signed
4. **Actions** from last meeting all completed with the exception of the following sabbatical policy; CH/TM performance review , the legal standing of the Minister's letter,
Requests Home school agreements to be investigated (Forest -TM
Ofsted reply and further complaints letter to be circulated to
governors - TM
5. **Correspondence**
 - Notification re Governors training 15th May – AC attending
 - YPLA (Young Peoples Learning Agency) the DRAFT Annual Funding Letter for the academic year 2010/11
- 6 **Governors' Year Plan**
Agreed The dates for next year's governors meetings were agreed.
7. **Principal's report**
Planning Application – success at Planning Committee on 12th May.

Appointments:

- Martin Back – class 5
- Simon Davies – Finance Officer

In process:

- Class 1
- Class 7
- eurythmy
- spanish /german

Ofsted Complaint –stage 2 sent and received – Ofsted have given 7th June as the date by which we will hear.

SATS – NAHT –boycott is taking place.

Teacher assessment – Jeff Hale visited on 10th May. An interesting and innovative teacher assessment exercise is in design.

Exclusions – none this term. 2 students / 2 events for the year

On roll – 309

FSM – 11.3%

Attendance – 92.3%

Volcano – 15 children caught; 44 days; 87 sessions missed

TDA – 2 officials from TDA came to school this week to discuss flexible pathways to QTS – DCSF funding, SWSF relevance (Michael Hall, school-parent; Steiner students).

Behaviour Issue:

- **BB Guns** –being transported on the bus by members of classes 8 and 10.

Safeguarding Matters – 2 cases are 'live'.

Staff – ■■■ is signed off sick for the next three weeks, until half term.

Edexcel - monitoring report on BTEC:

I have just gone through all the work and it was a pleasure to do so. Everything was fine and I have released your group. I was very impressed with everything you are doing and you are the best school I have ever dealt with. The only thing I commented on was that the assignment itself was a bit dry and could do with a bit of fleshing out - something that I'm sure is done when the assignment is handed out. Good luck with the new EV free system in September. ■■■

Matters Arising

Personnel ensure strategy in place and policy followed regarding back to work interview. ACTION

Requested . Appropriate absence and sickness policies circulated to governors
Assessment Date KS2 – the rationale behind the emerging data was requested by governors

Councillor Jo Fishley was warmly thanked for her hard work and support at the planning meeting. Thanks was conveyed to ■■■■ for his careful and patient work in this matter

Committee Reports

8.TLC

The committee report regarding SATS was amended to read

The administration of SATS has been boycotted by the Principal on the advice of the NAHT and NUT.

Governors noted that the SAT test were not administered by the Academy.

The Governors minuted that clear practical guidance had not been received from the DCSF regarding the role of governors in the administration of the SATS.

9 Personnel

The governors agreed to delegate the decision regarding an SLA for HR to General Committee.

The governors agreed to the complaints policy/procedure incorporating further minor amendments.

10 Finance

The governors agreed in principal to changes to the Academies Charges and remission policy on condition that adequate lead up and non divisive process is followed.

The 2010/11 budget was approved by the governors. Proposed by Lawrence Keen and seconded by Jo Fishley.

11 General Committee

Governors David Keltie has resigned as parent governor and will step down at the end of the school year.

Action .Nomination process to be undertaken to elect a new parent governor. AA/AC

The SAH organisation structure – the need for further clarity regarding lines of accountability has been identified

MB requested copy of the community cohesion statement.

12. Date of next BG meeting

Friday 2 July 2010

(to include annual election of governors)

Action CK to investigate opportunities for college/staff supper

SUMMARY OF ACTIONS

	Action	By whom	By when
1	Sign off sabbatical policy	MMM	BGM 2 July
2	TM and CH 's performance review	PC	BGM 2 July
3	Home-School agreements to be investigated for EY setting	TM	BGM 2 July
4	Seek DCSF's view of legal standing of Minister's letters	TM	BGM 2 July
5	Ensure strategy in place and policy followed regarding back to work interview. Appropriate absence and sickness policies circulated to governors	RT	Next personnel mtg
6	Assessment Date KS2 – the rationale behind the emerging data was requested by governors	TLC	