

# Board of Governors meeting

Date: 28 June 2013  
Time: 13.30- 16.30  
Venue: Eurythmy Room

## APPROVED MINUTES o6



### ATTENDEES

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William Braid(WB); Andrew Collinson (AC; )Stephen Cox (SC); Nick Deacon (ND); Nick Elford (NE); Peter Johnson (PJ); Carol Kirk(CK); Lyn Rushbrooke (LR); Sylvie Sklan (SS); Jon Syed (JS); Jill Tate (JT); Richard Temple (RT); Mike Whitfield (MW)

**Additional attendees:** Wendy Cotton; Stephen Holland

**Apologies:** Denise Stevens (DS)

**Clerk:** Niki Nakamura (NN)

### AGENDA

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1. Sylvie welcomed Jill Tate as a new teacher governor; David Donaldson and Tiph Fedor will join as sponsor governors from September; Jon Syed and Richard Temple who are both stepping down from the governing body were thanked for their work.

2. The amended minutes of the last BGM were approved.

3. Actions from previous meeting

Establish an audit trail for targeted funding.	complete
Strategy for presenting SATs requirement to parents of next year's Cl 5	complete
Review Principal Recruitment process – refer to General Committee	> GC

4. Correspondence: Dr. Barnardo's Professional Boundaries Training for Teachers > refer to College

5. 2013-2014 Revenue Budget - **RATIFIED**

6. Governance review (Lynn Todman) – to ALT before coming to Board Meeting in October

7. School Development Plan/ Priority Objectives for next school year – **AGREED** with slight amendments.

8. Principal's report – received. T&L aspects to be considered in detail at T&L Committee meeting on 5/7/13

9. Committee reports

**A. Finance: The following proposals were put before the board:**

- (a) Exemption from requirement of financial procedure to purchase solar panels – **AGREED** (1 against, 1 abstention)
- (b) Approval of Capital Expenditure of £118,000 – **AGREED UNANIMOUSLY**
- (c) Approval of award of school meals tender to Naturally Nutritious & request that a letter of thanks be sent by the board – **AGREED UNANIMOUSLY**
- (d) Exemption from requirement of financial procedure to enable network upgrade & laptop replacement – **AGREED** (1 abstention)
- (e) Delegation of authority to allow change of Clause 75 of our Funding Agreement to be signed by any two governors (from four named governors) after the board meeting – **AGREED UNANIMOUSLY**

**B. Personnel – The board were asked to consider the following:**

- (a) School’s position on future negotiations for salary increases beyond advertised rates.
- (b) Sustainability of the current payments to principal and T & L coordinator beyond Sept 2014.
- (c) Need to develop sustainable pool of new teachers/ managers when faced with competition from new free schools.

**C. Premises Committee – All proposals already dealt with under Finance Committee**

**D. Teaching & Learning Committee – no points arising**

**E. Admissions Committee – no points arising**

10. AOB

11. Next meeting: 04 Oct 2013

**ACTIONS**

	Action	By whom	By when
1.	Amend Priority Objectives for 2013-2014	SC	asap
2.	School’s position on future negotiations for salary increases beyond advertised rates	GC	Next Board Mtg.
3.	Sustainability of current payments to Principal & T&L Coordinator beyond Sept 2014	FC	
4.	Need to develop sustainable pool of teachers/managers in light of free schools development	GC	Next Board Mtg.
5.	Details of distributed leadership to be circulated to Board	SC	asap