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Ref: FOI18-194

Dear Stela,

Thank you for your email of 18/05/2018 requesting information under the Freedom of Information Act 2000. Please see the responses to each of your questions below:

**I humbly request under the freedom of information that you provide details of the following regarding the 2018 admission to the Doctor of Clinical Psychology course.**

**1. Number of applicants by age, gender, ethnicity, nationality and religion**

Data on nationality is not held.

Data on applicants' age, gender, ethnicity and religion is not available in a reasonable format that would allow the University to provide a response within 18 hours. Therefore the University considers this request beyond the cost limit (£450) suggested by Section 12 of the Freedom of Information Act 2000.

The applications are, however, provided to the National Clearing House and a report is then provided to the University. Once we receive the report, due in spring 2019, we will hold the data in a format that will be disclosable under the FOIA.

**2. Criteria for short-listing for interview**

Criteria for short-listing for interview is a 3 stage process, and is described on the National Clearing House website <http://www.leeds.ac.uk/chpccp/Clin09Exeter.html>. Initially candidates were screened to check they meet the essential entry requirement (see Appendix1). All candidates that meet requirements were invited to do an online assessment of verbal and numerical reasoning. The top 30% of candidates were then put forward for short-listing. Each short-listing panel were comprised of programme staff and practising regional clinical psychologists. In accordance with best practice to minimise bias and discrimination, all identifying and unnecessary information (name, date of birth, address, disability tick and schooling) were removed from the application forms used at shortlisting. Candidates were scored according to shortlisting matrix, see Appendix

The top 36 candidates were offered an interview. Any candidate in the top 30% of the numerical and verbal reasoning test scores who endorsed disability were also invited to interview. The next 13 strongest candidates were placed on a reserve list.

**3 Age, gender, ethnicity, nationality, and religion of short-listed applicants for interview**

Please see response to Q1.

**4. Age, gender, ethnicity, nationality, and religion of successful applicants**

Please see response to Q1.

**5. Age, gender, ethnicity, nationality, and religion of successful applicants**

Please see response to Q1.

**6. Criteria for admitting successful applicants**



Those candidates who score highest in the interview and lived experience group task are rank-ordered and offered a training place according to rank order. Should someone decline the offer it is offered to the next person on the reserve list.

Following successful completion of employment checks (Occupational Health, DBS and Right to Work documentation) and the signing of the Entry Agreement the applicant formally admitted to the programme.

See also:

Appendix 1

Appendix 2

*This response has been prepared in accordance with a request received pursuant to the Freedom of Information Act 2000. The supply of documents under FOI does not give the person who receives the information an automatic right to re-use the documents without obtaining the consent of the copyright holder. If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. You must submit this in writing within 60 days of receipt of this notification and send to me in the first instance. Please quote the reference number above.*

*If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. (<https://ico.org.uk/>)*

Kind Regards,

Information Governance

University of Exeter