

To: Baroness Neville-Rolfe
From: [REDACTED], UKGI [REDACTED]
Date: 26 April 2016
Subject: Meeting with Tim Parker (Chair, Post Office Limited)
Wednesday 27 April 15.30 – 16.00

Meeting purpose: You arranged to meet Tim Parker to discuss the final stages of his review into the Post Office Horizon IT system, following his letter to you in March. Mr Parker will also update you on the potential legal action against Post Office relating to the claims against Horizon. There may be time for updates on other Post Office issues.

Meeting attendees

- Tim Parker, Post Office Chair
- Richard Callard and [REDACTED] from UKGI will also attend.

Timing: Routine.

1. On taking up the role of POL Chair in October, Mr Parker undertook a review of the Post Office Horizon IT system and the complaints that had been raised by a small number of former subpostmasters. He appointed an independent QC to assist him in this review. His letter to you of 4 March (Annex C) gave an update on his findings and the remaining work he intended to complete. We understand that he remains on-track to complete the review by the end of May. Mr Parker will update you on the progress he is making in each remaining workstream.
2. My note of 14 April set out that Post Office had received a letter from a firm of solicitors (Freeths) acting on behalf of the Justice for Subpostmasters Alliance. The letter stated that Freeths had lodged proceedings at the High Court against Post Office and that a letter of claim would issue within 14 days. POL advise us that no letter of claim has been received yet. Mr Parker will also be able to provide a brief update on this and how POL are handling the matter.
3. You previously discussed with Mr Parker how to communicate the findings of his review, once complete, with interested parties such as Andrew Bridgen MP and Lord Arbuthnot. This may be complicated however if legal proceedings are underway at that point. We recommend you discuss this with Mr Parker.

Annexes:**A. Agenda and points to make****B. Biography of Tim Parker****C. Tim Parker's letter of 4 March 2016****Copied to: Secretary of State, George Freeman, SpAds, Permanent Secretary, Mark Russell, Justin Manson, UKGI POL team, [REDACTED]**

Advice	Finance	SpAds	Press	Legal	Analysts
Received From:	N/A	N/A	N/A	N/A	N/A
Devolution Issues	N/A		Equality Analysis		N/A

ANNEX A: Agenda and points to make

1. Review into the Horizon system and handling of complaints

- Thank you for your letter of 4 March.
- Welcome the thorough review you have undertaken with support from a QC.
- You identified a few areas for further work – how is that progressing?
- Once you have completed your review I would be grateful if you could update me. We should also consider what might be said publicly about your review, although I appreciate that might be complicated if there are legal proceedings underway. (See item 2)

Out of Scope



Annex B: Tim Parker biography

Out of Scope

- You last met Mr Parker on **26 January 2016** where you discussed [REDACTED]
[REDACTED] and his work on reviewing the Horizon matter. Out of Scope