

Tender Evaluation - IMCA Service

Score	Criteria to Award Score
4	The Potential Provider's answer enables the evaluator to have a comprehensive understanding of the response given and demonstrates a relevant innovative approach. The evaluator can identify comprehensive evidence that the response given will deliver all stated requirements.
3	The Potential Provider's answer enables the evaluator to have a comprehensive understanding of the response given. The evaluator can identify comprehensive evidence that the response given will deliver all stated requirements.
2	The Potential Provider's answer enables the evaluator to have a clear understanding of the response given. The evaluator can identify sufficient evidence that the response given will deliver all stated requirements.
1	The Potential Provider's answer does not enable the evaluator to have a clear understanding that the response given meets all stated requirements e.g. due to insufficient evidence and/ or omissions.
0	The evaluator believes that the Potential Provider has failed to answer the question.

Extra Care Evaluation Sheets - February 2013		
Provider:		Evaluator:
Service Tendering For: IMCA		
Questions	Please complete your scores using the check list Weightings and totals will be collated on a separate sheet.	<p><u>Scoring must be given between 0-4 only. Please do not use half marks.</u></p> <p>Please comment on why scores were reached.</p> <p>This may be used to give detailed feedback to those unsuccessful</p>
	Weighting	Comments
<p>1: How will you deliver an Independent Mental Capacity Advocacy service in Cambridgeshire and in particular, how will the IMCA work and support people who lack capacity to make the relevant decision and represent their views to ensure their best interests are met? Please provide additional supporting evidence of how your organisation has successfully delivered this type of service. (550 words, not including additional evidence requested)</p>	10	

<p>2: Please describe how you will ensure the service is equitable and accessible to those that require it, bearing in mind the geography and demographics of Cambridgeshire. (550 words, not including additional evidence requested)</p>	<p>10</p>	
<p>3: How will you ensure that the practice of advocates is appropriate, safe and supervised when undertaking non-instructed advocacy work? Please provide supporting evidence that includes a case study to support your answer. (550 words, not including additional evidence requested)</p>	<p>10</p>	
<p>4: Please describe the key relationships through which the service will ensure that good outcomes are delivered for service users. Please provide supporting evidence in the form of case studies that demonstrates examples of each in relation to Serious Medical Treatment (SMT), changes to accommodation, Deprivation of</p>	<p>10</p>	

Liberty Safeguards (DOLS) , safeguarding and care reviews. (550 words, not including additional evidence requested)		
5: How will you evidence that you are supporting empowerment and independence of service users with learning disabilities and dementia? Please provide case studies to support your answer. (550 words, not including additional evidence requested)	10	
6: How will you evidence that you have taken account of the views of service users, their families and wider stakeholders in your service provision? (550 words, not including additional evidence requested)	10	
7: Please evidence how your organisation's safeguarding policy and practice demonstrates compliance with best practice and relevant local policy when working	10	

with Adult Protection cases. Please provide relevant policies to support your answer. (550 words, not including additional evidence requested)		
8: Please evidence how you will ensure that all staff are suitably qualified, have the relevant skills and competency, and take up continual professional development to carry out their role. Please provide relevant supporting documents (550 words, not including additional evidence requested)	10	
9: When an IMCA is asked to act, please explain your understanding of the similarities and differences between the role of an advocate role under sections 39A - 39D of the Mental Capacity Act 2007 and that of the paid Relevant Person's Representative (RPR) (550 words, not including additional evidence requested)	10	

10: Please identify the constraints and challenges in the delivery of this service and how your organisation will work to minimise them. Please provide evidence describing how your organisation has successfully dealt with issues in similar services. (550 words, not including additional evidence requested)	5	
11: Please outline how you will ensure robust management and internal controls of the service. Please refer to an organisational chart which should be attached as an appendix. (550 words, not including additional evidence requested)	10	
12: What added value will your organisation bring to this service? (550 words, not including additional evidence requested)	5	
Pricing Schedule	Score (0-5)	Comments
Any other comments?		