Mrs M Dunstone
Hertfordshire Community NHS Trust
Unit 1a, Howard Court
14 Tewin Road
Welwyn Garden City
AL7 1BW

Health & Community Services
Children & Young People's
Commissioning Team, SFAR202
Six Hills Way
Stevenage SG1 2FQ
Tel: 01438 ███████
Mobile   ██████████████
E Mail   ████████████████
Contact
Ref: HCC1104736
Date   13 September 2012

Dear Marion

Letter of Extension
The Provision of Speech and Language Therapy Services: HCC1104736

Following your recent conversation with David Coolbear, Contract Manager, I am writing to outline the following extension for the above contract.

The following amendments will be made with regard to this agreement:

The Council exercises its discretion to extend the Contract Period pursuant to Clause 3.1 of the contract until 31 March 2013. The terms and conditions of this Contract between the Council and the Contractor shall be the terms and conditions of the extended Contract.

Part A General Provisions, Clause 3, will now read

3.   DURATION OF CONTRACT

3.1   This Contract shall commence on the 1st day of April 2011 and shall continue for a period of two years thereafter until 31 March 2013 unless terminated in accordance with the provisions of this Contract.

All other conditions will remain unchanged.

Would you please sign and return both copies of this letter to confirm your agreement to the above. Once all parties have sign, a copy will be sent to you for your records.

If you have any queries, please contact myself on the number at the top of this letter or David Coolbear, Contract Manager, on Telephone: ████████████

Yours sincerely

SIGNATURES

Signature: ████████████████████

Name: Darren Newman

Designation: Senior Procurement Officer under Contract Regulations

Date: 15\10\2012

Signature: ████████████████████

Name: David Coolbear

Designation: Contracting Manager under Contract Regulations

Date: 17/10/2012
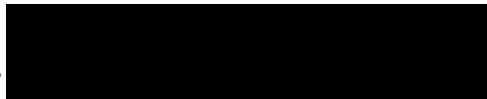
Signature: ████████████████████

Name: ████████████

Designation: Contracting Officer under Contract Regulations

Date: 13 . 9 . 12

On Behalf of the Provider, I confirm acceptance of the conditions contained within this Agreement

Signature: ████████████████████

Name: ~~Marion Dunstone~~ Sean Mckeever

Designation: Director of finance

Date: 8 . 10 . 12