

Actions from Members' Equipment Steering Group Meeting held on 7 February 2013

1. **Actions from the last Meeting**
I Pads had been discounted at the last meeting.
2. **Members' Homepage and Toolkit**
 - Homepage
Members would consider the proposed content and come back to [redacted] with any suggestions for inclusion.
 - Toolkit
The proposed detail of the Members' Toolkit was endorsed and [redacted] would progress it.
3. **Councillor Equipment Device Options**
[redacted] would obtain a price for the following devices:
43015
43013
A recommendation will be made to the Cabinet subject to price and specification
4. **Councillor Equipment Printer Options**
The preferred printer was HP Office Jet 8000. In exceptional circumstances only would a Member's own printer be connected to the network.
5. **Wireless in Wallasey Town Hall**
All Committee Rooms in the Town Hall would have wifi facilities by the time Members were in possession of their new IT kit.

Officers will look at the possibility of Members being able to receive emails on smart phones via wifi.
6. **Councillor Equipment Rollout Timetable**
 - Personally owned Ipad
A system would be purchased, configured and installed by IT Services to allow Members to use their own I pads.
 - Laptop
This was an option. Members will keep their existing bag.
 - Router
This was an option.
 - Telephone Handsets
Members would keep their existing handsets.

- Furniture
New furniture would not be purchased
- Modern.gov Application
Modern.gov could provide an Application so that Personal Devices could access "Exempt Items" at a cost of £3000. This would not be taken up
- Political Offices
Office staff would not be included in the new equipment roll out.
- Windows XP and Office 2010
- Broadband Choices
- Further Members' Survey

7. Councillor Case Management Systems

8. Use of Personal Electronic Devices

9. Use of Councillors own equipment

10. iPad and HP Slate Autumn Trial

11. Audio Recording and Webcasting of Committee Meetings

12. Date and Time of Next Meeting

[REDACTED] to canvass Members and arrange the next meeting.

13. Any Other Business