

Summons / Liability Order costs 2007/08

	Direct staffing on Ctax collection	% time	Staffing on Recovery & Enforcement	Proportion on summons onwards (% of time)	Proportion on summons onwards (Full time equivalents)
Billing Collection & Enforcement Team	45	50	22.5	40	9
Customer Services Team	23	70	16.1	45	7.245
Valuation & Inspection Team	2	0	0	0	0
Court & Committal Team	7	100	7	70	4.9
	<u>77</u>				<u>21.145</u>

Rounded to...

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Proportion of total staff on summons work

27.3%

Gross Local Tax budget 2007/08 (excluding 3.00 costs paid
to magistrates court)

5,665,000

Proportion of budget therefore attributable to summons
work

1,550,000

Estimated no. of effective summons issued

16,000

Cost per summons issued

£97.00

Add court costs

£3.00

Total cost per summons issued

£100.00