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Carl Reynolds  
[request-133659-63a13c8d@whatdotheyknow.com](mailto:request-133659-63a13c8d@whatdotheyknow.com)

Date: 14 November 2012  
Your Ref:  
Our Ref: FOI2012-352  
Enquiries to: Frank Rankin  
Direct Line: 0131 313 8084  
Email: [frank.rankin@nes.scot.gov.uk](mailto:frank.rankin@nes.scot.gov.uk)

Dear Mr Reynolds

### Freedom of Information request

In your communication of 17th October you submitted several requests for information as follows.

“1. The total number of e-portfolio sales invoices raised by month to date for this year (2012).”

Please see the attached table 1.

“2. A breakdown of the sales invoice costs by customer.”

Please see the attached table 2.

You may wish to note that the totals given here cover two financial years and include agreed development costs as well as hosting, maintenance and support charges. In order to be as helpful as possible, we have also provided a breakdown detailing each transaction at table 3.

“3. Details of how sales invoices are generated, is it ad-hoc? Do you have a standardised fee schedule? If there is a standardised fee schedule please could you provide me with a copy.”

Sales invoices are generated at a time agreed with the Customer, usually on completion of a development request. Invoices in relation to annual hosting, maintenance and support are generated according to the terms of the software license with that Customer.

There is no standardised fee schedule.

If you are dissatisfied with this reply, you should write within 40 days of receipt of this response to request an internal review, to:

Christine Patch  
Head of Corporate Communications  
NHS Education for Scotland  
Westport 102  
West Port  
Edinburgh EH3 9DN  
[christine.patch@nes.scot.nhs.uk](mailto:christine.patch@nes.scot.nhs.uk)



Chair: Dr Lindsay Burley  
Chief Executive: Malcolm R. Wright

If you are unhappy with the outcome of that review you may appeal to the Scottish Information Commissioner within six months of the outcome of the review. The Commissioner will decide whether she feels there is a case to take forward. She can be contacted at:

Scottish Information Commissioner,  
Kinburn Castle, Doubledykes Road,  
St Andrews, KY16 9DS  
Telephone: 01334 464610  
[enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

Yours sincerely

A handwritten signature in black ink that reads "Frank Rankin". The signature is written in a cursive style with a prominent initial 'F'.

Frank Rankin  
Information Governance Manager

Table 1

### **ePortfolio Invoices Raised since 1st Jan 2012**

<b>Month</b>	<b>No of Transactions *</b>	<b>Nett Value</b>	<b>VAT Value</b>	<b>Gross Value</b>
<b>Feb-12</b>	<b>5</b>	<b>19,008.55</b>	<b>3,645.91</b>	<b>22,654.46</b>
<b>Mar-12</b>	<b>11</b>	<b>1,542.45</b>	<b>197.29</b>	<b>1,739.74</b>
<b>Apr-12</b>	<b>1</b>	<b>800.00</b>	<b>160.00</b>	<b>960.00</b>
<b>Jun-12</b>	<b>6</b>	<b>18,751.00</b>	<b>3,750.20</b>	<b>22,501.20</b>
<b>Sep-12</b>	<b>1</b>	<b>12,500.00</b>	<b>2,500.00</b>	<b>15,000.00</b>
<b>Oct-12</b>	<b>25</b>	<b>610,187.14</b>	<b>120,708.62</b>	<b>730,895.76</b>
<b>Year to Date</b>	<b>49</b>	<b>662,789.14</b>	<b>130,962.02</b>	<b>793,751.16</b>

\* Transactions include Credit Notes and invoices

Table 2

<b>Customer Name</b>	<b>Sum of Nett Value</b>						<b>Grand Total</b>
	<b>Feb 12</b>	<b>Mar 12</b>	<b>Apr 12</b>	<b>Jun 12</b>	<b>Sep 12</b>	<b>Oct 12</b>	
Brighton And Sussex Medical School			800.00			2,073.75	<b>2,873.75</b>
East Midlands Healthcare Workforce Deanery	779.00					31,722.67	<b>32,501.67</b>
East Of England Strategic Health Authority				266.00		39,360.00	<b>39,626.00</b>
Faculty Of Sexual & Reproductive Health Foundation		52.00				336.00	<b>388.00</b>
Programme Malta						6,644.00	<b>6,644.00</b>
Joint Royal Colleges Of Physicians	145,788.00	-					<b>-145,788.00</b>
Kent, Surrey And Sussex Deanery		200.00					<b>200.00</b>
Mersey Deanery						22,378.67	<b>22,378.67</b>
Northern Deanery						0.00	<b>0.00</b>
Northern Ireland Medical & Dental Training						16,554.67	<b>16,554.67</b>
Oxford Deanery						16,064.00	<b>16,064.00</b>
Rcpch		710.00				63,252.00	<b>63,962.00</b>
Royal College Of Obstetrics & Gynaecology		420.00				29,061.20	<b>29,481.20</b>
Royal College Of Physicians	145,788.00	1,141.00		585.00		149,616.00	<b>297,130.00</b>
Royal College Of Physicians Ireland	18,229.55	5,729.55		17,900.00	12,500.00	27,500.00	<b>70,400.00</b>
Royal College Of Radiologists						21,790.40	<b>21,790.40</b>
Severn Postgraduate Medical Deanery						18,880.00	<b>18,880.00</b>
Southend University Hospital		556.00					<b>556.00</b>
The College Of Emergency Medicine		553.00		0.00		20,460.53	<b>21,013.53</b>
University College London		1,560.00				6,300.00	<b>7,860.00</b>
University Of Bristol		800.00				9,808.75	<b>10,608.75</b>
University Of Glasgow		1,280.00				2,432.50	<b>3,712.50</b>
Wales Deanery						21,418.67	<b>21,418.67</b>
Wessex Postgraduate Medical Deanery						20,256.00	<b>20,256.00</b>
West Midlands Workforce Deanery						42,816.00	<b>42,816.00</b>
Yorkshire & The Humber Sha						41,461.33	<b>41,461.33</b>
<b>Grand Total</b>	<b>19,008.55</b>	<b>1,542.45</b>	<b>800.00</b>	<b>18,751.00</b>	<b>12,500.00</b>	<b>610,187.14</b>	<b>662,789.14</b>

Table 3

## Eportfolio Invoices Raised to date 2012

Customer Code	Customer Name	Accounting Year	Period	Transaction Date	Transaction Reference	Trans Type	Our Reference	Line Description	Invoice Description	Summarised Period	Net
D04724	Royal College Of Physicians	2011	11	09/02/2012	2668	SI	EI0002526	JRCPTB E-PORTFOLIO 1ST APRIL 2	Eportfolio Hosting, Maintenance and technical support.	01/04/11 - 31/03/12	£145,788.00
D04724	Royal College Of Physicians	2011	12	30/03/2012	2830	SI	EI0002657	JRCPTB EPORTFOLIO DEVELOPMENT	JRCPTB Eportfolio development charges. Change requests	01/04/11 - 31/03/12	£1,141.00
D04724	Royal College Of Physicians	2012	3	08/06/2012	3088	SI	EI0002889	JRCPTB EPORTFOLIO DEVELOPMENT	JRCPTB Eportfolio development charges. Change requests	01/04/12 - 31/05/12	£585.00
D04724	Royal College Of Physicians	2012	7	19/10/2012	3486	SI	EI0003223	JRCPTB EPORTFOLIO CHARGES APRI	Eportfolio, Hosting, Maintenance and Technical Support	01/04/12 - 31/03/13	£149,616.00
	<b>Royal College Of Physicians Total</b>										£297,130.00
D06424	Kent, Surrey And Sussex Deanery	2011	12	30/03/2012	2833	SI	EI0002660	EPORTFOLIO CHANGE REQUESTS 01/	Eportfolio change requests. KSS Leadership Assessment Form	01/04/11 - 31/03/12	£200.00
	<b>Kent, Surrey And Sussex Deanery Total</b>										£200.00
D06435	University Of Glasgow	2011	12	30/03/2012	2841	SI	EI0002665	GLASGOW UNDERGRADUATE MEDICAL	Basic Set and Configuration for Eportfolio Pilot		£1,280.00
D06435	University Of Glasgow	2012	7	31/10/2012	3519	SI	EI0003265	UMEP GLASGOW EPORTFOLIO 1ST SE	Eportfolio, Hosting, Maintenance and Technical Support	01/09/12 - 31/03/13	£2,432.50
	<b>University Of Glasgow Total</b>										£3,712.50
D06559	East Midlands Healthcare Workforce Deanery	2011	11	29/02/2012	2739	SI	EI0002587	EPORTFOLIO TRAINING AT ROYAL D	Administrator training for using NES portfolio.		£779.00



D06815	East Of England Strategic Health Authority	2012	3	21/06/2012	218	SI	EI0002915	NES FOUNDATION E-PORTFOLIO CHA	NES Foundation Eportfolio Change Request		£266.00
D06815	East Of England Strategic Health Authority	2012	7	19/10/2012	221	SI	EI0003218	NES FOUNDATION E-PORTFOLIO CHA	NES Foundation Eportfolio Charges F1 Cohort 2011/2012 and F2 Cohort 2011/2012	01/04/12 - 31/03/13	£39,360.00
	<b>East Of England Strategic Health Authority Total</b>										£39,626.00
D07251	Rcpch	2011	12	30/03/2012	2828	SI	EI0002656	RCPCH EPORTFOLIO 01/04/11 - 31	RCPCH Eportfolio Development	01/04/11 - 31/03/12	£710.00
D07251	Rcpch	2012	7	31/10/2012	3522	SI	EI0003268	RCPCH EPORTFOLIO 1ST APRIL 201	Eportfolio, Hosting, Maintenance and Technical Support	01/04/12 - 31/03/13	£63,252.00
	<b>Rcpch Total</b>										£63,962.00
D07252	Joint Royal Colleges Of Physicians	2011	11	09/02/2012	2666	SC	EC0000291	RCP EPORTFOLIO 1ST APRIL 2011	Eportfolio Hosting, Maintenance and technical support.	01/04/11 - 31/03/12	-£145,788.00
	<b>Joint Royal Colleges Of Physicians Total</b>										-£145,788.00
D07253	Royal College Of Obstretrics & Gynaecology	2011	12	30/03/2012	2831	SI	EI0002658	EPORTFOLIO DEVELOPMENT CHARGES	Eportfolio Development Charges. Change Requests.	01/04/11 - 31/03/12	£420.00
D07253	Royal College Of Obstretrics & Gynaecology	2012	7	19/10/2012	3484	SI	EI0003221	EPORTFOLIO CHARGES APRIL 1ST 2	Eportfolio, Hosting, Maintenance and Technical Support	01/04/12 - 31/03/13	£29,061.20
	<b>Royal College Of Obstretrics &amp; Gynaecology Total</b>										£29,481.20
D07254	The College Of Emergency Medicine	2011	12	30/03/2012	2834	SI	EI0002661	EPORTFOLIO CHANGE REQUESTS 01/	Eportfolio Change Requests.	01/04/11 - 31/03/12	£553.00
D07254	The College Of Emergency Medicine	2012	3	08/06/2012	3090	SI	EI0002891	EPORTFOLIO CHANGE REQUESTS APR	Eportfolio change requests. Minicex Anaphylaxis Form Deployed 25/04/12.	01/04/12 - 31/05/12	£213.00
D07254	The College Of Emergency Medicine	2012	3	29/06/2012	3128	SC	EC0000322	EPORTFOLIO CHANGE REQUESTS APR	Eportfolio change requests. Full credit against invoice EI0002891.	01/04/12 - 31/05/12	-£213.00

D07254	The College Of Emergency Medicine	2012	7	19/10/2012	3485	SI	EI0003222	EPORTFOLIO CHARGES APRIL 1ST 2	Eportfolio, Hosting, Maintenance and Technical Support	01/04/12 - 31/03/13	£20,460.53
	<b>The College Of Emergency Medicine Total</b>										£21,013.53
D08176	Foundation Programme Malta	2012	7	30/10/2012	3513	SI	EI0003262	NES FOUNDATION EPORTFOLIO CHAR	NES Foundation Eportfolio Charges F1 Cohort 2011/2012 and F2 Cohort 2011/2012	01/04/12 - 31/03/13	£6,644.00
	<b>Foundation Programme Malta Total</b>										£6,644.00
D08985	Royal College Of Radiologists	2012	7	19/10/2012	3483	SI	EI0003220	RCR EPORTFOLIO APRIL 1ST 2012	Eportfolio, Hosting, Maintenance and Technical Support	01/04/12 - 31/03/13	£21,790.40
	<b>Royal College Of Radiologists Total</b>										£21,790.40
D09058	Faculty Of Sexual & Reproductive Health	2011	12	30/03/2012	2832	SI	EI0002659	EPORTFOLIO DEVELOPMENT CHARGES	Eportfolio Development Charges. Final Summative assessment form.	01/04/11 - 31/03/12	£52.00
D09058	Faculty Of Sexual & Reproductive Health	2012	7	19/10/2012	3482	SI	EI0003219	EPORTFOLIO CHARGES APRIL 1ST 2	Eportfolio, Hosting, Maintenance and Technical Support	01/04/12 - 31/03/13	£336.00
	<b>Faculty Of Sexual &amp; Reproductive Health Total</b>										£388.00
D09110	University College London	2011	12	30/03/2012	2839	SI	EI0002663	UCL UNDERGRADUATE MEDICAL EPOR	Basic Site Set up and Configuration for Eportfolio Pilot		£1,560.00
D09110	University College London	2012	7	31/10/2012	3521	SI	EI0003267	UMEP UCL EPORTFOLIO 1ST SEPTEMBER	Eportfolio, Hosting, Maintenance and Technical Support	01/09/12 - 31/03/13	£6,300.00
	<b>University College London Total</b>										£7,860.00
D09304	Severn Postgraduate Medical Deanery	2012	7	19/10/2012	3476	SI	EI0003212	NES FOUNDATION E- PORTFOLIO CHA	NES Foundation Eportfolio Charges F1 Cohort 2011/2012 and F2 Cohort	01/04/12 - 31/03/13	£18,880.00



									2011/2012		
	<b>Severn Postgraduate Medical Deanery Total</b>										£18,880.00
D09305	Wessex Postgraduate Medical Deanery	2012	7	19/10/2012	3475	SI	EI0003211	NES FOUNDATION E-PORTFOLIO CHA	NES Foundation Eportfolio Charges F1 Cohort 2011/2012 and F2 Cohort 2011/2012	01/04/12 - 31/03/13	£20,256.00
	<b>Wessex Postgraduate Medical Deanery Total</b>										£20,256.00
D09457	Yorkshire & The Humber Sha	2012	7	19/10/2012	220	SI	EI0003217	NES FOUNDATION E-PORTFOLIO CHA	NES Foundation Eportfolio Charges F1 Cohort 2011/2012 and F2 Cohort 2011/2012	01/04/12 - 31/03/13	£41,461.33
	<b>Yorkshire &amp; The Humber Sha Total</b>										£41,461.33
D10229	Royal College Of Physicians Ireland	2011	11	29/02/2012	2737	SI	EI0002585	EPORTFOLIO HOSTING MAINTENANCE	Eportfolio Hosting, Maintenance & Support of RCPI Logbook, Quarter 4.	01/01/12 - 31/03/12	£12,500.00
D10229	Royal College Of Physicians Ireland	2011	11	29/02/2012	2738	SI	EI0002586	EPORTFOLIO DEVELOPMENT OF RCPI	Eportfolio Development of RCPI Eportfolio.	01/04/11 - 30/09/11	£5,729.55
D10229	Royal College Of Physicians Ireland	2011	12	30/03/2012	2836	SC	EC0000307	EPORTFOLIO DEVELOPMENT OF RCPI	Eportfolio development of RCPI Eportfolio. Full credit against invoice number EI0002586.	01/04/11 - 30/09/11	-£5,729.55
D10229	Royal College Of Physicians Ireland	2012	3	08/06/2012	3089	SI	EI0002890	EPORTFOLIO HOSTING MAINTENANCE	Eportfolio Hosting, Maintenance & Support of RCPI Logbook, Quarter 1.	01/04/12 - 31/07/12	£12,500.00
D10229	Royal College Of Physicians Ireland	2012	3	30/06/2012	3168	SI	EI0002950	EPORTFOLIO DEVELOPMENT OF RCPI	Development of RCPI Eportfolio up to 31/03/12. Final Installment of Remaining Balance.		£5,400.00

