

Tel: 0141 842 5150
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Our Ref: **EDRMS FOI-2012-029**
Your Ref:
Contact: Gary Chittick
E-mail gary.chittick@renfrewshire.gov.uk
Date: 16 February 2012



Social Work
Director: Peter Macleod

B McKenzie via email to
request-88661-6adaaa83@whatdotheyknow.com

Dear Sirs,

Freedom of Information Request

Renfrewshire Council received your request for information and can supply the following information in response.

- Q. Please could you provide all statistical data you hold broken down year by year, in relation to Care Proceedings which commenced due to unexplained fractures in babies, going back from 2011 to whatever date is reasonable.

I am particularly interested in

1. The age of the child at the time of injury.
2. Name of the Hospital
3. Whether the Fractures had an organic explanation. (If so what was the cause e.g. Brittle bones, Vitamin D deficiency etc)
4. Whether the Fractures were recorded as non accidental.
5. Whether a criminal trial ensued.
6. Whether the child was adopted.
7. Whether the child died from the injuries.
8. How many siblings of the injured child were removed from the parents.

- A. In terms of what is recorded, we only record the principal reason for investigation/registration and we are not able to provide the level of detail requested without significant further analysis. In this respect please refer to the fees notice below should you wish to proceed with this request.**

The work required to identify “babies” and “unexplained fractures” within this overall total is accounted for in the fees notice. The level of work required would increase for each additional year that requires to be checked.

This Fees Notice is submitted by the Council in accordance with Section 9 of the Freedom of Information (Scotland) Act, 2002. The fees, if applicable, must be paid within three months beginning with the day on which you receive this fees notice.

If you do not wish to proceed with this request, please formally decline this quote by writing to the address on the foot of the page. If the fees are not paid within the prescribed three month period, the request will be treated as withdrawn. Once I am in receipt of your payment, I will respond within the statutory timescale.

Fees Regulations

The fees are calculated in accordance with the Fees Regulations made under the Freedom of Information (Scotland) Act, 2002. They state that:

- The first £100 of costs are provided free of charge
- Where projected costs include the cost of staff time in locating and retrieving the information, the cost of staff time must not exceed £15 per hour for each member of staff engaged on the task.
- For projected costs above £100, the council may make a charge of 10% of those costs up to the prescribed maximum amount.
- The prescribed maximum amount is £600.

Information Requested

As noted above (initially 2010/11 records).

Projected Costs

The estimated cost likely to be incurred in answering your request for information, following initial investigations, is: **£515.00**.

The council estimates that locating and retrieving all the information from 346 records will take 350 working hours to complete.

Actual cost of staff time: (Capped)	£15.00 per hour x 350	£5,250.00
Photocopying:	0 x A4 sheets at 11p per sheet	£0.00
The charge will be:	Cost (Less free element)	£5,250.00 (-£100.00)
		£5,150.00 x 10%
Total Cost (£600 cap)		£515.00

Please enclose a cheque made payable to Renfrewshire Council with your response.

I trust that this information meets with the details of your request however if you are unhappy with the way in which the Council has dealt with your request, you are entitled to require the Council to review its decision as shown in Appendix 1.

Yours sincerely



Gary Chittick
Business Support Manager

THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

REVIEW PROCEDURES

Introduction

The Freedom of Information (Scotland) Act 2002 ("the 2002 Act") provides a statutory right of access to information held by Scottish public authorities. Renfrewshire Council is committed to freedom of information compliance. The 2002 Act entitles an applicant who is dissatisfied with the way in which the Council has dealt with a freedom of information request to require the Council to review its actions and decisions in relation to that request. This procedure is referred to in the Act as a "requirement for review".

The Review Process

Should you wish a review to take place you must:-

Lodge a requirement for review within 40 working days after:

- the date of the Notice refusing your request;
- on receipt by you of a Fees Notice; or
- the expiry of the 20 working day time limit in which the Council is obliged to comply with your original request

The requirement for review must be in writing or in another permanent form. This means that it should be in a format which is capable of being used for subsequent reference e.g. a recording made on an audio or video tape.

The requirement for review must include your address for correspondence, a description of your original request and the reasons why you are dissatisfied. This should be addressed to the Head of Legal & Democratic Services:

Address : Kenneth Graham
Head of Legal & Democratic Services
Department of Finance & Corporate Services
Renfrewshire House, Floor 1
Cotton Street
Paisley
PA1 1TT
Email : ken.graham@renfrewshire.gov.uk
Fax : 0141 840 3365

The review will be fair and impartial and will be decided by the Head of Legal & Democratic Services. You will receive notice of the result of your review within 20 working days after receipt by the Council of your request.

The Council will explain how it has reviewed the original decision and will provide a Statement of Reasons for its findings.

The Council may :

- Confirm the decision complained of, with or without such modifications as it thinks appropriate;
- Substitute the original decision with a different decision; or
- Reach a decision, where the complaint is that no decision on a freedom of information request was reached.

The Council is not obliged to comply with a request for review if :

- The requirement for review is vexatious; or
- The original request to which the requirement relates was vexatious or repeated.

You may withdraw your requirement for review at any time before the decision is made by written notice to the Director of Corporate Services.

Right of Appeal

If you are unhappy with the outcome of the review, you have the right to appeal the Council's decision to:

The Scottish Information Commissioner
Kinburn Castle, Doubledykes Road, St Andrews, Fife KY16 9DS
Tel. No. 01334 464610
Fax No: 01334 464611
Email : enquiries@itspublicknowledge.info