

Information Assurance and Governance
Office of the Principal

26 April, 2018

Dear Mr Groves,

Freedom of Information (Scotland) Act 2002
Our Ref: 125-18

I refer to your request for information dated 30 March, 2018 under the Freedom of Information (Scotland) Act 2002 ("the FOISA"). You have asked to be supplied with total spending broken down by category for each year since 2013.

The financial recording system used by the University does not capture information in such a way that directly corresponds with the categories of spend specified in your request. For example, it is not possible for the University to isolate spend on 'Teaching staff' from other staff costs as our information is not collated in this way.

You indicate in your enquiry that slight differences in category titles would be acceptable and with this in mind, the University is providing you with as much information as possible, to the level of detail that is considered to most closely match your requirements for financial years 2012/13 to 2016/17 inclusive. In Appendix A, you will find a breakdown of spend by department/school/function giving figures for: staff costs; other costs; and total.

The following observations on the data provided are highlighted as additional context which I trust you find helpful:

- Around £14m of the total annual costs in 15/16 and 16/17 was scholarships, bursaries and fee waivers.
- The Principal's Office costs in 2016/17 include around £2.5m for Scholarships, Bursaries and Fee Waivers. £2.5m in 2015/16.
- The increase in operating costs in 'Music' from 2014/15 onwards is due to the University taking over The Byre Theatre, St Andrews.
- Finance costs rose in 2016/17 due to higher than normal commercial debt provisioning and fees related to restructuring the University's long terms loans.

For your further information, overall staff costs with details of the emoluments of the Principal and the combined salary of key management personnel are also published annually in the Reports and Financial Statements of University Court which are available on our website at: <https://www.st-andrews.ac.uk/staff/money/financialstatements/>.

As/

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Section 25(1) of the FOISA is being applied to the information contained with the Reports and Financial Statements of University Court as this information is otherwise accessible.

Your right to seek a review of how your information request was managed

If you are not satisfied with the University's response and/or our reasoning set-out above, you have the right to request a review of our decision. The time lines in which this right is available are set out in section 20(5)(a) and (b) FOISA. In broad terms the right to seek a review must be exercised within 40 working days of receiving this response.

Any request for review should be put in writing or some other permanent form e.g. an e-mail and should be sent to the University of St Andrews, through the contact details provided below.

A request for a Review should:

- a) state your name and address;
- b) describe the nature of your original request; and
- c) explain the reasons why you are dissatisfied with our response.

Freedom of Information / Environmental Information
University of St Andrews
Butts Wynd (Building)
St Andrews
Fife
KY16 9AJ

Email foi@st-andrews.ac.uk
Telephone +44(0)1334 462776

If you remain dissatisfied with how your request for information has been dealt with following Review, you also have the right to apply to the Scottish Information Commissioner (SIC) for a decision. In the event of an appeal to the SIC, the Commissioner will generally only be able to investigate the matters raised in the request for review.

Details on how to make an appeal online to the SIC can be found on their website:
<http://www.itspublicknowledge.info/YourRights/Unhappywiththeresponse/AppealingtoCommissioner.aspx>

Alternatively, you can contact the SIC by post, telephone or email at:

Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews
Fife KY16 9DS

Telephone: 01334 464610
E-mail: enquiries@itspublicknowledge.info
Website: www.itspublicknowledge.info

This concludes the University's response.

Yours sincerely

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Information Assurance and Governance Officer

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