



21 August, 2017

Dear Jenna,

Freedom of Information (Scotland) Act 2002
Our Ref: 209-17

I refer to your request received by the University on 24 July 2017 under the Freedom of Information (Scotland) Act 2002 ("the FOISA") asking for the following information:

- *For financial years 2012/13, 2013/14, 2014/15, 2015/16, 2016/17 and available data for 2017/18, details on donations, gifts, grants and research funding that have been rejected by the University.*

Having consulted colleagues in our Finance and Development departments, I can confirm that no records have been found during the specified reporting period of:

- Offers of donations having been rejected; or
- Research funding/grants being rejected – the University applies for research funding and so no application would be made for funding that was considered to be unsuitable.

The Office of the Principal has also been consulted and no records were found relating to gifts that were rejected.

For your further information, the University has in place a policy for staff on the "*Receipt of Gifts, Hospitality and Other Benefits*" that can be found on our website at: <https://www.st-andrews.ac.uk/staff/policy/hr/gifts/> .

Information not held

Section 17 of the FOISA requires that a Scottish public authority confirms in writing where information requested of it is not held and notice is therefore given to this effect.

Your right to seek a review of how your information request was managed

If you are not satisfied with the University's response and/or our reasoning set-out above, you have the right to request a review of our decision. The time lines in which this right is available are set out in section 20(5)(a) and (b) FOISA. In broad terms the right to seek a review must be exercised within 40 working days of receiving this response.

IT Services
01334 462776
foi@st-andrews.ac.uk

Any request for review should be put in writing or some other permanent form e.g. an e-mail and should be sent to the University of St Andrews, through the contact details provided below.

A request for a Review should:

- a) state your name and address;
- b) describe the nature of your original request; and
- c) explain the reasons why you are dissatisfied with our response.

Freedom of Information / Environmental Information
University of St Andrews
Butts Wynd (Building)
St Andrews
Fife
KY169AJ

Email foi@st-andrews.ac.uk

Telephone +44(0)1334 462776

If you remain dissatisfied with how your request for information has been dealt with following Review, you also have the right to apply to the Scottish Information Commissioner (SIC) for a decision. In the event of an appeal to the SIC, the Commissioner will generally only be able to investigate the matters raised in the request for review.

Details on how to make an appeal online to the SIC can be found on their website: <http://www.itspublicknowledge.info/YourRights/Unhappywiththeresponse/AppealingtoCommissioner.aspx>

Alternatively, you can contact the SIC by post, telephone or email at:

Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews
Fife KY16 9DS

Telephone: 01334 464610

E-mail: enquiries@itspublicknowledge.info

Website: www.itspublicknowledge.info

This concludes the University's response.

Yours sincerely

JUNE WEIR

Information Assurance and Governance Officer