



Information Rights

bbc.co.uk/foi bbc.co.uk/privacy

Nath

request-713796-b6c2fdb4@whatdotheyknow.com

19 January 2021

Dear Nath,

Freedom of Information request – RFI20201974

Thank you for your request to the BBC of 19 December 2020 seeking the following information under the Freedom of Information Act 2000:

“Please can you provide me with information about the established reporting regimen between Capita & BBC.

I would like to know the schedule of data/information reports that have been agreed between Capita & BBC. For example, but not limited to, Licence in Force Report, Monthly Performance Pack and any others etc....

I want to know a calendar of what information is agreed to be given by Capita to the BBC on a recurring basis (not ad-hoc). For example, scheduled reports, contracted or otherwise.

This should not exceed your FOI limits, there will be in the first instance contractual information detailed in contracts determining the information needing to be reported and on which date. There will also be information separate to that about agreed reporting regimen outside of the contractual agreements.

My request does not limit this by any particular department but it must include financial/statistical disclosure.

It must also include a schedule of reports that originate from LASSY whether or not those LASSY reports are later manipulated for whatever reason before sending to BBC.”

The BBC does not consider this to be a valid request under section 8 of the Act as you have not provided a valid name.

For a request to be valid it must state the following:

- valid name
- address for correspondence
- clearly describe the information requested
- legible
- in writing

For more information and guidance about how to submit a request, please visit:

<https://ico.org.uk/your-data-matters/official-information/>

Appeal Rights

If you are not satisfied that we have complied with the Act in responding to your request, you have the right to an internal review by a BBC senior manager or legal adviser. Please contact us at the address above, explaining what you would like us to review and including your reference number. A request for an internal review must be made within 40 working days of receiving the BBC's response to your original request.

If you are not satisfied with the internal review, you can appeal to the Information Commissioner. The contact details are: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, Tel: 0303 123 1113 or see <https://ico.org.uk/>.

Yours sincerely,

Information Rights

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