

Force Disclosure Unit

Wiltshire Police HQ

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Date

Your ref: Subject Access

Our ref: SA 2020/

Reply contact name is

Dear,

Data Protection Act 2018 (DPA'18)/General Data Protection Regulation (GDPR) - Subject Access Request (SAR)

I am writing in reply to your application for 'Subject Access', under Data Protection legislation. The legislation defines what information falls within its provisions, who is a Data Controller and what actions must be taken to comply with a request such as yours. The right of access to personal data conferred by the legislation does not give a right of access to documents; it affords a right of access, (subject to exemptions) to the personal data of the applicant that may be contained within any records held. However, where practicable I have enclosed copies of documents that contain your personal data.

GDPR sections 15 to 22 and DPA'18 sections 45 to 50 deal with the rights of data subjects and others. GDPR section 15 and DPA'18 section 45(1) provides that an individual is entitled to be informed whether a data controller processes personal data of which that individual is the subject. Depending on the nature of the processing Wiltshire police are obliged to supply you with additional information, including your data subject rights and your right to complain (full details are attached at **Page 2-4**)

As the data subject you are entitled to the information constituting any personal data of which you are the subject and any information available as to the source of those data, unless the provision of such information is not possible without disclosing information relating to another individual who can be identified from that information. **Page 1** lists the information held by Wiltshire Police which contains your own personal data, and where possible identifies the source of the information.

**In accordance with the DPA'18 the controller may restrict wholly or partly the rights of access by the Data Subject. Where the rights of the Data Subject are restricted, the controller must inform the Data Subject in writing without undue delay. This disclosure has been restricted for the following reasons; to avoid prejudicing the prevention, detection, investigation or prosecution of criminal offences or the execution of criminal penalties and to protect the rights and freedoms of others. (*Delete if necessary – also ensure that you have applied the correct exemptions.)*

*****From the personal details supplied in your application there is no information which the Chief Constable is required to supply to you under the provisions of the Act. – DELETE IS NECESSARY*****

Yours sincerely,

Force Disclosure Decision Maker