

CRAIGAVON BOROUGH COUNCIL

MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE,
LAKEVIEW ROAD, CRAIGAVON ON MONDAY 2 MARCH 2015 AT 6.00PM

- PRESENT: The Worshipful the Mayor, Councillor C C McCusker, BA (Hons)
The Deputy Mayor, Councillor Ms C Seeley
- Aldermen
A R A Carson Mrs G McCullough
Mrs M E Crozier Mrs C Lockhart BA (Hons)
G A Hatch
- Councillors
J G Buckley N McGeown
M T R Baxter Ms G C McKenna
D J Causby BSc (Hons) P J Moutray
C M Dixon, LLB, CPLS J J Nelson MSc
R A Harkness Pg Cert Ed K Savage
L Mackle BA (Hons) Mrs M J Tinsley
D McAlinden J K Twyble BA DipEd DASE (21)
- APOLOGIES: Alderman R Smith
Councillors: P Duffy, T G O'Connor, Mrs M O'Dowd and M O'Dowd
- IN ATTENDANCE: Chief Executive Acting (Mr R Colvin)
Director of Corporate Services (Miss B Slevin)
Director of Development (Ms O Murtagh)
Director of Environmental Services (Mrs L Crawford)
Director of Leisure Services (Mr S Fraser)
Senior Member Services Officer (Mrs C Taylor)
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OPENING ANNOUNCEMENTS

C140/2015 WELCOME

The Mayor, Councillor McCusker, welcomed Members to what was the penultimate meeting of Craigavon Borough Council.

The Mayor welcomed pupils from St. Michaels School, Lurgan to the Council meeting who were seated in the public gallery.

C141/2015 CONGRATULATIONS

Abigail Taylor

The Mayor extended congratulations to Abigail Taylor of Lurgan College, who had been elected to represent Upper Bann in the Youth Parliament.

Councillor Buckley, as a former pupil of Lurgan College, congratulated Abigail Taylor and wished her well in the Youth Parliament.

The Deputy Mayor, Councillor Ms Seeley, congratulated Abigail Taylor upon her recent achievement and extended congratulations to all those who put themselves forward in the election, which was a very positive campaign.

It was

RESOLVED:

That a letter of congratulation be sent to Abigail Taylor upon her recent election to the Upper Bann Youth Parliament.

Jay Beatty

Councillor Mackle extended congratulations to Jay Beatty who had been presented with the Scottish Premiership Goal of the month Award. Councillor Mackle suggested the achievement be recognised under the Civic Reception Policy.

Councillor Nelson also extended his congratulations to Jay Beatty upon receiving the award. He said that Jay had been a Celtic supporter for a long time, he was a great character and this was a great achievement.

Councillor Moutray extended his congratulations to Jay Beatty and said whilst he did not know Jay personally, he had played against Lurgan Celtic Football Team.

The Deputy Mayor, Councillor Ms Seeley suggested Jay's achievement be referred for appropriate recognition under the Civic Reception Policy.

It was

RESOLVED:

- (1) That a letter of congratulation be sent to Jay Beatty who was presented with the Scottish Premiership Goal of the month award; and
- (2) That the achievement be referred for appropriate recognition under the Civic Reception Policy.

St. Michael's School U16

The Mayor extended his congratulations to St Michael's Grammar School, Lurgan, U16 ladies football team who had were Ulster champions after beating St. Paul's in the final.

Councillor McAlinden extended his congratulations to the team and in particular to Miss McCauley and he wished them all the best for the All Ireland semi-final.

Councillor McAlinden suggested that this achievement be referred for appropriate recognition under the Civic Reception Policy.

Councillor Mackle, as a past pupil of St Michael's, extended his congratulations to the team and wished them all the very best for the All Ireland semi-final.

(Councillors Baxter and Dixon joined the meeting at 6.08pm and the Deputy Mayor, Councillor Ms Seeley temporarily departed from the meeting at 6.08pm and re-entered at 6.10pm)

The Mayor explained that as his diary was full, any Civic Receptions may have to roll over into the new Council.

It was

RESOLVED:

- (1) That a letter of congratulation be sent to St Michael's School, Lurgan, U16 Ladies Football Team, upon winning the Ulster Championship and were now through to the All Ireland semi-final.
- (2) That the achievement be referred for appropriate recognition under the Civic Reception Policy.

Portadown Festival

Councillor Mrs Tinsley explained what a great festival the Portadown Festival was and how much work the organisers and the committee put into the running of the festival. Councillor Mrs Tinsley placed on record her appreciation for the work of the volunteers.

Councillor Carson concurred with Councillor Mrs Tinsley's remarks and referred to his time as Mayor and how much time went into the organisation of the festival. He also referred to the children which took part and what a big impact the festival had on the children.

Alderman Hatch concurred with the previous remarks. He said often people failed to recognise what was on the doorstep and that the Portadown Festival was the only 5 event festival in the British Isles and that it had been going for more than 30 years. He congratulated the volunteers and said they were not to be taken for granted. He also congratulated the schools which participated.

It was

RESOLVED:

That a letter of congratulation be sent to the organisers and volunteers at the Portadown Festival.

Portadown Football Club

Councillor Buckley extended his congratulations to Portadown Football club who had beaten Linfield in the Irish Cup and were now through to the semi final against Ballymena United.

Councillor Harkness also extended his congratulations to Portadown Football Club upon their recent success.

It was

RESOLVED:

That a letter of congratulation be sent to Portadown Football Club upon their recent success beating Linfield.

Mayor's Concert

The Mayor extended his thanks to Members and members of the public for attending his recent concert which was in aid of the Army Benevolent Fund.

Councillor Twyble congratulated the Mayor on the event which he said, he found to be exhilarating and what a tremendous coop it had been with the attendance of the bugles and pipes who had been performing the same day for Prince Edward.

Councillor Twyble also paid tribute to Edenderry primary school choir who were fantastic.

St. Patrick's Day Parade

Correspondence had been received from The Royal British Legion inviting Council of their St Patrick's Day celebrations on 21 March 2015.

The lunch and entertainment will be followed by a Parade at 13:30, presentation of shamrock at 13:45 and the parade of 14:00.

Members were asked to attend robed.

It was proposed by Councillor Harkness, seconded by Councillor Buckley, and

RESOLVED:

- (1) That approval be given to Members to attend the St Patrick's Day Parade in Portadown on 21 March 2015;
and
- (2) That Members attend robed.

(Councillor Causby temporarily departed from the meeting at 6.16pm)

Mullahead Ploughing Match

Alderman Mrs Lockhart, on behalf of the DUP, congratulated the organisers of the recent Mullahead Ploughing Match. She had attended on Saturday past along with a number of DUP Councillors, the MP for the area, MLA's and the First Minister. This had demonstrated how significant the 100th event had been and how well organised it was. She said further to her request last year, this years' event had seen a new dimension in terms of initiatives to attract women to the event and she referred to the fashion show at Mill Farm which had involved local retailers and had been extremely successful. She congratulated everyone involved in the organisation of the event, in particular, Kenny Gracey and William McCracken Junior and William's fiancé, Amy.

C141/2015 CONGRATULATIONS Continued

Alderman Mrs Lockhart referred to the World Record which had been set involving 100 horses ploughing simultaneously for one minute, which was a sight to behold at Moyallen.

Councillor Causby said he particularly enjoyed the day at Mullahead, even though he was not from the countryside. There event displayed the rich heritage of the farming industry and the food industry across the Borough and also across the ABC area. He referred to the local businesses and suppliers, Tesco's and the Bank of Ireland, who were all present. He also congratulated the organisers.

Councillor Buckley paid tribute to the fantastic event. He referred to growing up with the late Hugh Richardson's grandson and how difficult it was for him and the community when Hugh had passed away. He said this was a glowing tribute to the family and the time he had put into the event.

Alderman Carson said this was the best ploughing match there had ever been. Himself and his Family had been in attendance and what a fantastic day it had been. He congratulated the organisers for a great day.

Councillor Savage concurred with everything previously said. He said this was a real success and was great to see. It was much needed in the rural community and the strength was clear to see coming through in the local shows with the support of Council.

Alderman Hatch advised that the Ulster Unionist Party had also been well represented at Mullahead Ploughing Match with MLA, Joanne Dobson and Jim Nicholson, MEP, present. He further advised what great drainage the land at Mullahead had and how it dried up to allow good plough. Alderman Hatch went on to say what a successful day it had been and congratulated the Richardson family on the event. He said he hoped that the ABC Council would support the event the same as Craigavon Borough Council had supported it.

It was

RESOLVED:

That a letter of congratulation be sent to the organisers of the Mullahead Ploughing Match upon a success 100th anniversary event.

C142/2015 COUNCIL MINUTES – COUNCIL MEETING – 2 FEBRUARY 2015

It was proposed by Alderman Mrs McCullough, seconded by Councillor Causby, and

RESOLVED:

That the minutes of the Council Meeting held on 2 February 2015 be approved as a correct record and adopted.

Matters Arising from Council Minutes

C143/2015 C83/2015 COMMUNITY GARDEN, WEST STREET, PORTADOWN

Alderman Mrs McCullough requested that the following comments be inserted :
“those Members with one face condemn sectarianism and with another face create sectarianism”.

C144/2015 C88/2015 CELEBRATORY EVENTS

Alderman Mrs Lockhart thanked the Director of Development and her staff for making the Celebratory Events funding happen and work for the citizens of the Borough. She said there was about to be £44,500 distributed amongst the community groups and she was delighted as this was following a proposal she had made at a previous meeting.

Councillor Ms McKenna said that the success of the Celebratory Events was testament to Council officers and the community groups. To be able to respond to a request in terms of funding within 2 weeks was excellent.

C145/2015 COUNCIL MINUTES – MID MONTHLY MEETING – 16 FEBRUARY 2015

It was proposed by Alderman Mrs Crozier, seconded by Councillor McAlinden, and

RESOLVED:

That the Minutes of the Mid Monthly Council Meeting, held on 16 February 2015, be approved as a correct record and adopted.

COMMITTEE REPORTS

C146/2015 SPACE Steering Group – 9 February 2015

It was proposed by Councillor Twyble, seconded by Councillor Ms McKenna, and

RESOLVED:

That the Minutes of the SPACE Steering Group held on 9 February 2015 be approved as a correct record and adopted.

C147/2015 LEISURE SERVICES COMMITTEE – 9 FEBRUARY 2015

It was proposed by Alderman Mrs Crozier, seconded by Alderman Carson, and

RESOLVED:

That the Minutes of the Leisure Services Committee Meeting held on 9 February 2015 be approved as a correct record and adopted.

Matters Arising from Leisure Services Minutes

C148/2015 LS30/2015 PLAYGROUND REFURBISHMENT UPDATE

In response to a query from a Member, the Director of Leisure Services explained that the replacement of the safety surfaces was limited to the 6 worst areas.

C149/2015 DEVELOPMENT COMMITTEE – 9 FEBRUARY 2015

It was proposed by Councillor Baxter, seconded by Councillor Moutray; and

RESOLVED:

That the Minutes of the Development Committee Meeting held on 9 February 2015 be approved as a correct record and adopted.

Matters Arising

C150/2015 D31/2015 BLEARY CREATIVE COMMUNITY CENTRE

In response to a query from Councillor Moutray, the Director of Development confirmed that a report would be brought back to Members regarding the lighting of the Community Centre at night.

It was

RESOLVED:

That a report be brought back to Members regarding lighting of the Community Centre at night.

C151/2015 D26/2015 PURCHASE & DISTRIBUTION OF BURGLARY PACKS

Councillor Ms McKenna thanked officers for working so quickly with the PCSP on the purchase and distribution of burglary packs. She said that the PCSP had also responded to the request regarding working with local businesses on this matter. She asked that people were made aware that the packs were being given out either through the Parties or the PCSP.

Councillor Twyble thanked Councillor Ms McKenna for raising this issue again and thanked Council officers for working so quickly to get the packs ready for distribution through the Parties. He referred to the Policing Committee, taking place the following day, and said this was an opportunity for people to raise issues regarding anti-social behaviour and any other issues.

In response to a query from Councillor Buckley, the Director confirmed that officers were undertaking a distribution plan which included Neighbourhood Renewal areas and distributing the packs through the Churches.

Councillor Mackle expressed serious concerns regarding this item of business. He said there was a case for the work of the North Lurgan Community Centre which had been ongoing since 2006, nearly 10 years. He referred to the proposal from the Committee, and asked whether it could be taken in 2 phases. He said he was afraid that North Lurgan Community Centre would sit waiting along with the work needed at Avenue Road Community Centre and this was way outside the recommendations of the Consultant.

Councillor Mackle queried if this was taken in a 2 phase approach, would it require another Notice of Motion?

In response, the Director of Development confirmed that this was a decision for the Members as to how the recommendation coming forward from Lurgan Options Appraisal should be progressed. She said advices would be required regarding capital build and finances and this would be required to be discussed by the ABC Council.

Councillor Nelson expressed his concerns regarding funding for the Options Appraisal which he said, he had raised at Development Committee. Councillor Nelson proposed the recommendation made by the officers, which was to accept the Consultants advice. He said the recommendations were based on objective need. He supported Councillor Mackle's comments and said that the proposal as it sat of £2m, if it went to ABC Council, there was a danger that no money would come forward.

Alderman Mrs Lockhart rose to explain that she had made the proposal at Committee and that it was something she felt very strongly about. There had been a lot of consultation with the community she represented. She said it was no surprise that the South Lurgan area was one of the 2 areas which Sinn Féin and the SDLP wanted to turn their backs on and that the phased approach was just a token.

Alderman Mrs Lockhart proposed that anything Council did was done in unity and spread across the Lurgan area. She went on to say that Lurgan was a very polarised and divided town. Council was now differentiating between North and South Lurgan by giving them different amounts of money, and she would not be putting her name to this. This was a united project. North West Lurgan had nothing. She said she had been campaigning in partnership with Mount Zion House and she wanted to see the entire Lurgan area move forward in terms of community provision and she would fight tooth and nail to see Avenue Road and Mourneview Community Centres brought up to standard.

Councillor Ms McKenna said it was important as the Council drew to a close that the £900k spend was kept, as if it transferred to the ABC Council it would be lost. She said there was millions of pounds on the table and the DUP were going to push Craigavon projects and abandon Banbridge and Armagh.

She referred to Ashgrove Community Centre which had received little in the way of money through Reserves. North Lurgan had been on the table for a long time. There was a need in South Lurgan and if this was not done, another 10 years would pass and it would be the DUP's fault.

Councillor Baxter said he fully supported Alderman Mrs Lockhart. He said in the new ABC Council the DUP were united. There were 13 Members on the ABC Council and if Sinn Féin and the SDLP could not get their members together, that was their problem. The DUP would deliver for South Lurgan.

Councillor Nelson said it was scandalous to accuse the SDLP of turning their backs on South Lurgan. If the recommendation of the Consultants was not going to be accepted, then why was £10k spent on the exercise. The need was currently in North Lurgan, although he recognised that there was a need in South Lurgan.

Councillor Mackle referred to Avenue Road and Mourneview Community Centres and said that this had been assessed on need. There was a danger of the 2 community centres closing if the DUP had their way. The only hope was that £150k was spent on refurbishment. He proposed to go with the recommendation from the Consultant which would reverse the decision of the Development Committee and he asked for a recorded vote.

Alderman Mrs Crozier said her mind had not changed since the Committee meeting had taken place. There was a need no matter if it had been assessed in South Lurgan or not and there was definitely a need in those 2 communities. She said if Council turned its back now it was a shame. She went on to say that she understood where North Lurgan was coming from as it was a well used centre. There should have been better consulting done in the 2 areas of Avenue Road and Mourneview.

Councillor Causby said he was astounded by Sinn Féin saying if £150k was not given to each Community Centre in this Council, Avenue Road and Mourneview would not get any backing from their Party in the new Council.

Councillor Causby went on to say that Councillor Mackle had referred to the South Lurgan area which incorporated Dollingstown, Maralin and Waringstown, which did not have Community Centres either. He said these areas had been accidentally left out and people in these areas needed services in their areas too. He referred to the areas of Brownstown and Killicomaine which he said, his colleagues had fought hard for. He said whilst he understood there had been bereavements, he referred to Members not turning up for meetings, but said that the DUP had encountered bereavements also. He said because Members had not been elected, they were not showing up for meetings or they had had enough. This was not how to serve the people of the Borough and Members were elected until the term was over.

Councillor Savage advised that the South Lurgan area covered a wide rural area and community centres should be brought up to a certain standard. If they were brought up to standard, the people should utilise them.

Councillor McGeown said if a case could be made to justify the 500k spend on Avenue Road and Mourneview, he was willing to back it. As it was, a survey was undertaken and recommendations brought to committee. If this did not go forward, everyone would lose out.

Councillor McGeown confirmed that he was backing Councillor Mackle's proposal.

It was proposed by Councillor Mackle, seconded by Councillor McGeown, and

RESOLVED:

That £500k be spent on North Lurgan Community Centre, 150k on Mourneview Community Centre and £150k on Avenue Road Community Centre.

Alderman Mrs Lockhart said she was not prepared to sit back and let Sinn Féin dictate an agenda for North Lurgan. She said they had turned their backs on their own community but making a proposal they knew would not get the support it needed and therefore it would fall. She said Sinn Féin were trying to mislead people and were scaremongering by saying Avenue Road and Mourneview would close, which was nonsense. Councillor Mackle would not be on the benches of the ABC Council to decide. The message from Craigavon Borough Council was Mourneview and Avenue Road had the support of the DUP and the UUP. She said that Sinn Féin were trying to create division in Lurgan when it was not needed.

The way forward was to spend £500 on each community centre and bring them up to a standard for today's society.

Alderman Mrs Lockhart said as a Lurgan Representative she would not stop until she achieved this and she assured everyone that as a Member of the ABC Council, it would be achieved.

Councillor Ms McKenna confirmed that Sinn Féin supported investment across Lurgan. She said that if this issue went to the ABC Council, it could be pushed back 2 or 3 years. She asked Members to be realistic and responsible Elected Representatives.

The Director of Development advised that the decision was for the Members to make and it would go to the new Council who had a wider responsibility in terms of community planning and Members would need to look at this in terms of this wider agenda.

The Mayor called for a Recorded Vote on Councillor Mackle's proposal, the results of which were as follows:

FOR (6)	AGAINST (14)	ABSTENTIONS (1)
Councillor McGeown	Councillor Harkness	Councillor Dixon
Councillor Mackle	Alderman Hatch	
Councillor Ms McKenna	Councillor Twyble	
Councillor McAlinden	Alderman Mrs Crozier	
Councillor Nelson	Councillor Savage	
Deputy Mayor, Councillor Miss Seeley	Alderman Carson	
	Councillor Baxter	
	Councillor Causby	
	Councillor Buckley	
	Alderman Mrs McCullough	
	Alderman Mrs Lockhart	
	Councillor Moutray	
	Councillor Mrs Tinsley	
	The Mayor, Councillor McCusker	

The proposal was declared DEFEATED.

Alderman Mrs Lockhart referred to the Craigavon Jobs Fair and congratulated the Development department on the success of the fair held in the Seagoe Hotel.

In response to Alderman Mrs Lockhart's query, the Director advised that there were approximately 1700 attendees. The Fair had been run in conjunction with the Jobs & Benefits Office and the Department of Employment & Learning. Officers were currently working with the bodies involved and a report would be brought back to the Mid Monthly meeting of Council to be held on 16 March 2015.

It was

RESOLVED:

That a report be brought back to the Council Mid Monthly meeting to be held on 16 March 2015 regarding how many jobs had been achieved out of the Jobs Fair.

(Councillor McAlinden temporarily departed the meeting at 6.59pm and re-entered at 7.01pm)

C154/2015 D34/2015 PROPOSAL FROM THE SPACE (PEOPLE'S PARK) PROJECT TO UTILISE PORTADOWN TOWN CENTRE BANNER LOCATIONS TO PROMOTE THE OVERALL SPACE PROJECT AND THE 'BE PART OF THE PEOPLE'S PARK BRAND)

Councillor Causby queried whether local businesses had been consulted with regarding the locations of the banners.

In response, the Director confirmed that officers had been in discussions with the Chamber of Commerce in Portadown and that information on this matter would be brought back to the SPACE Steering Group meeting to be held on 9 March 2015.

It was

RESOLVED:

That information be brought back to the SPACE Committee to be held on 9 March 2015 regarding consultation on banner locations in Portadown.

C155/2015 D42/2015 SOAR CELEBRATION EVENT

Councillor Buckley congratulated officers on the SOAR Celebration Event.

Alderman Mrs Lockhart also extended congratulations to officers on this event.

(Councillor Ms McKenna temporarily departed from the meeting at 7.04pm)

In response to Alderman Mrs Lockhart's query, the Director confirmed that Rural Development Officers had been in discussions with community representatives in the areas in terms of protocol, guidelines and provision of keys for notice board usage and when this information was available, it would be circulated to Members.

Councillor Nelson congratulated officers on this event and said it was good to see the work going into the rural villages.

Councillor McAlinden concurred with the previous speakers and congratulated officers on the signs and picnic areas.

It was

RESOLVED:

That information be circulated to members when available regarding protocol, guidelines and key ownership for the notice boards.

Councillor Baxter advised Members of the new sign regarding the Bell Garden in Donaghcloney.

Declaration of Interest

Councillor Nelson declared a non-pecuniary interest as Chair of the JCC.

Alderman Mrs Crozier and Councillors Causby and Savage declared non-pecuniary interests in this item of business.

C156/2015 **D30/2015 REGENERATION PROJECT**

Portadown Pump House

In response to queries from Councillor Baxter, the Director advised that this matter would be discussed later on in the meeting.

It was

RESOLVED:

That a report be brought back to Members regarding future commercial use of the Pump House.

C157/2015 **POLICY & RESOURCES COMMITTEE – 10 FEBRUARY 2015**

It was proposed by Councillor Buckley, seconded by Alderman Mrs McCullough, and

RESOLVED:

That the Minutes of the Policy & Resources Committee Meeting held on 10 February 2015 be approved as a correct record and adopted.

C158/2015 **ENVIRONMENTAL SERVICES COMMITTEE – 10 FEBRUARY 2015**

It was proposed by Councillor Harkness, seconded by Councillor Baxter, and

RESOLVED:

That the Minutes of the Environmental Services Committee Meeting held on 10 February 2015 be approved as a correct record and adopted.

Matters Arising

C159/2015 **ES27/2015 BUS SHELTER – REQUEST FOR REMOVAL OF BUS SHELTER ON MILLTOWN ROAD**

In response to a query from Councillor Baxter, the Director of Environmental Services confirmed that the bus shelter would be replaced if Members wished.

(Councillor Ms McKenna re-entered the meeting at 7.09pm and Councillor McGeown temporarily departed the meeting at 7.10pm and re-entered at 7.11pm)

Councillor Baxter praised Councillor Buckley for seeing the provision required regarding the bus shelter and said if it were removed, it would be lost forever; therefore, provision would be welcome.

C159/2015 ES27/2015 BUS SHELTER – REQUEST FOR REMOVAL OF BUS SHELTER ON MILLTOWN ROAD Continued

Councillor Buckley said it was great that Council had taken the initiative to replace the bus shelter and he thanked the Director of Environmental Services and her team.

Councillor McAlinden thanked the Director for her work and the bus shelter in Derrytrasna.

In response to a query from Councillor McAlinden, the Director agreed to bring back information to Members regarding hand carts.

Alderman Carson stated that the paragraph which began *“Alderman Carson queried the rise in fuel costs.....therefore more fuel was being used”*

It was proposed by Councillor Harkness, seconded by Councillor Baxter, and

RESOLVED:

That the Minutes of the Audit Committee Meeting held on 27 January 2015 be approved as a correct record and adopted.

C160/2015 ES33/2015 ALLOTMENTS UPDATE

Alderman Mrs Lockhart welcomed the work undertaken by Council on this matter and said it had renewed people's vision for allotments. She said this was something which should be looked at in wider terms in the Borough and going into the new Council she would like to see Council starting a scheme of work to look at the entire Craigavon area in the provision of allotments.

Councillor Buckley welcomed this initiative regarding the provision of allotments borough-wide.

Councillor Ms McKenna concurred with the previous speakers comments, although she asked Members to be mindful of officers workloads. She suggested a provisional scoping exercise be undertaken and compared to the areas of Armagh and Banbridge.

It was proposed by Alderman Mrs Lockhart, seconded by Councillor Buckley, and

RESOLVED:

That officers investigate the provision of allotments across the Borough

(Councillor Twyble temporarily departed from the meeting at 7.12pm and re-entered at 7.14pm)

Councillor Nelson stated that it was 2 years since the issue of handcarts had first been suggested, which was a very welcome development for the rural communities. He advised that Members were lobbied daily on the state of the footpaths, litter and dog fouling. He queried where the hand carts were.

Councillor Baxter said the handcarts was something that Members felt very passionately about and it was something that Alderman Moutray had raised a long time ago. He said that the hand carts needed to be visible.

Councillor Buckley expressed disappointment at the hand carts not being visible and asked for progress on this matter.

(Councillor Carson temporarily departed from the meeting at 7.20pm and re-entered at 7.22pm)

Councillor McAlinden said that it was not acceptable that the hand carts were not more visible.

Councillor Ms McKenna said that the carts should be rolled out before the end of March as proposed. She raised the issue of brown bins and asked for a report to be brought back to Mid Monthly regarding this in order that it could be resolved by the end of Craigavon Borough Council.

The Director of Environmental Services advised Members that the hand carts schedule had been out for 9 months. She further advised that the brown bin survey would be out in the next few days.

Councillor Buckley suggested in order that hand carts could target the worst areas, officers liaise with community groups in the rural areas regarding litter problems.

Alderman Mrs Crozier confirmed that she had seen a hand cart in Waringstown.

Councillor Baxter referred to the survey regarding caddies and brown bins and advised that Council had made a resolution 2 years ago that everyone in the Borough that wanted a brown bin could have one. Councillor Baxter placed on record that this was abysmal and he was very disappointed.

Councillor Ms McKenna said she was of the opinion that anyone who wanted a brown bin, but this was not the situation. Councillor Ms McKenna requested that information be brought back to the Mid Monthly meeting of Council regarding who had a brown bin and who did not.

The Director confirmed she would bring back a report to Mid Monthly.

It was

RESOLVED:

That a report be brought back to Council Mid Monthly to be held on 16 March 2015 regarding Brown Bin coverage/survey.

C161/2015 SOUTHERN GROUP BUILDING CONTROL COMMITTEE

RESOLVED:

That the Minutes of the Southern Group Building Control Committee Meeting held on 10 October 2014 be noted.

CHIEF EXECUTIVE'S REPORT

C162/2015 PURPLE DAY: THE INTERNATIONAL DAY OF EPILEPSY AWARENESS

Correspondence, a copy of which had been circulated previously, had been received from Epilepsy Action Northern Ireland asking if Council would support Purple Day, the international day of epilepsy awareness.

This year, Purple Day would fall on 26 March 2015 and Epilepsy Action Northern Ireland had asked if Council buildings could be turned purple to show support for people living with epilepsy.

It was proposed by Councillor Moutray, seconded by Alderman Mrs Crozier, and

RESOLVED:

That approval be given for Craigavon Civic & Conference Centre to be lit up purple on 26 March 2015 to support the international day of epilepsy awareness.

(Councillor Harkness temporarily departed from the meeting at 7.27pm and re-entered at 7.29pm)

C163/2015 COSMOS PROJECT – BID TO THE CREATIVE EUROPE PLATFORM PROGRAMME

Having been invited by an established European Partnership to participate in a funding application to the new COSMOS European funding platform; Council had an opportunity to work with the John Hewitt Society in the development and promotion of Northern Ireland's literary arts.

The COSMOS project aimed to take the wealth of contemporary emerging European literary talent out of the boundaries of their respective countries and languages to reach all the corners of the world. The partnership was made up of 11 partners from 11 European countries - Greece, Italy, Spain, France, Germany, Iceland, Slovenia, The Czech Republic, Serbia, Cyprus and N Ireland.

This programme would automatically transfer to the Banbridge, Craigavon and Armagh City Council on the 1 April 2015.

The platform co-operation was for 2 years (Jan 2016 to Dec 2017), was 80% funded by EU and brought annual EU funding of €103,000 to the ABC area over 2 years and required match funding of €20,600. The John Hewitt Society had agreed to provide this €20,600 match funding.

C163/2015 COSMOS PROJECT – BID TO THE CREATIVE EUROPE PLATFORM PROGRAMME Continued

This represented an opportunity for a substantial investment in the development and promotion of Northern Ireland literary arts and based on the existing partnership with The John Hewitt Society Council would partner with them to deliver this project. The John Hewitt Society had a long association with local government and had been particularly active in the larger Council area. The John Hewitt International Summer School was an annual signature event in Armagh and bursaries, projects and events had been ongoing in Craigavon and Banbridge over many years.

COSMOS would allow the John Hewitt Society to further internationalise the summer school and build its reputation on the European stage. For council it would allow us to actively develop the local literary sector and provide support for emerging writers leading to employability and increased profile.

Council would:

- Act as Partner to the COSMOS partnership and lead the project management team with overall management responsibility of the project ensuring the objectives of Europe and Council are achieved
- Support JHS Staff to deliver the project with particular emphasis on the 'new work' development projects generated by the project (Young writer development and legacy events)
- Deal with financial administration of the project including purchasing, payments and producing reports on these. We will retain 7% of EU funding for this purpose.

The John Hewitt Society would:

- Co-ordinate and manage the delivery of all COSMOS project activities, administration and reporting as outlined in the application
- Provide €20,600 match funding to the project so as to secure the €103,00 over 2 years
- Form a project management group with Council to oversee all aspects of the project
- Liaise with Arts Development Officer to agree budget allocation and with Admin Support to administer contracts and payments
- Adhere to ABC and European guidelines and policies governing purchasing, expenditure, monitoring, marketing and promotion
- Be responsible for compiling reports and managing the collection of data and records associated with the project.

Arts Officers across Banbridge, Craigavon and Armagh Councils had been involved in this project which was due to be delivered in 2016 and 2017.

It was proposed by Alderman Mrs Crozier, seconded by Councillor Ms McKenna, and

RESOLVED:

That approval be given for Council to form a partnership with the John Hewitt Society and to submit a bid for EU funding to promote literary culture.

C164/2015 COMMUNITY RESCUE PRESENTATION & REQUEST FOR STORAGE IN PORTADOWN

The Community Rescue Service (CRS) provided a search and rescue response for missing persons throughout Northern Ireland. Representatives made a presentation to Council in February accompanied by the new PSNI divisional commander for the ABC council area.

The purpose of the presentation was to introduce CRS to Council, though the representatives also enquired as to whether they could use the Council-owned Pump House building in Portadown to store inflatable and other equipment.

Members would be aware that there were a number of emerging projects relating to the River Bann in Portadown and that repair and refurbishment works to the pump house were planned, with a view to securing a suitable active use for the building.

It was therefore recommended that officers explore options for storage of Community Rescue equipment in Portadown, including the Pump House, and that further information be presented to the mid-monthly meeting of Council in March.

In response to a query from Councillor Baxter, the Director of Development advised that Community Rescue Service had suggested the Pump House and that officers had been working with them as there was another location of interest. She further advised that information would be brought back to Members

(Councillor Mackle temporarily departed from the meeting at 7.32pm and re-entered at 7.34pm. The Director of Corporate Services also temporarily departed at this juncture)

Alderman Hatch referred to East Border Region regarding the Old Town Quay project and said he presumed it would be taken into account with the extra 82k.

Councillor Harkness confirmed that Community Rescue Service had been invited to the next meeting of the River Bann Action Group to make his presentation and that invitations would be sent to all Members.

It was proposed by Councillor Baxter, seconded by Alderman Hatch, and

RESOLVED:

That officers investigate storage options to facilitate Community Rescue and further information be brought back to Council Mid Monthly to be held on 16 March 2015.

(The Director of Corporate Services re-entered the meeting)

Approval was granted at Committee to commence the procurement of an ICT to undertake a Green Book Economic Appraisal (EA) for Maghera Country Park which was evidenced based with clear outcomes & recommendations and was strategically aligned with the Northern Ireland Tourist Board's key development priorities. The ICT had also been tasked with producing a Project Implementation Action Plan outlining priority projects taking cognizance of the outcomes of the EA within a budget range of £350,000. The project would be brought to a state of readiness and up to completion of RIBA stage D allowing for future funding applications to be made to new European Programmes including the Rural Development Programme

The budget in the region of £20,000 was available from the Development budget.

Councillor Ms McKenna thanked officers who had worked with the groups in the Maghera area. She said there were a number of positive initiatives and that this was an investment in the rural communities. Councillor Ms McKenna proposed the recommendation.

Councillor Twyble referred to the recent announcement regarding the European Funding programmes, Peace IV and Interreg 5A, which would be proceeding earlier than originally thought.

Councillor Nelson seconded Councillor Ms McKenna's proposal and welcomed Councillor Twyble's information on Interreg and Peace IV.

Declaration of Interest

Councillor Nelson declared a non-pecuniary interest in this item of business.

It was proposed by Councillor Ms McKenna, seconded by Councillor Nelson, and

RESOLVED:

- (1) That delegated authority be given to the Chief Executive Acting to appoint the Integrated Consultant Team to undertake the preparation of a sustainable Technical Study for Maghera Country Park as identified in the village planning process which would enable future funding applications to be made to new European Programmes; and
- (2) That the Committee had given approval to undertake the procurement of an ICT for the Technical Study for Maghera Country Park in the region of £20,000.

(Councillor McGeown retired from the meeting at 7.36pm)

Alderman Mrs Lockhart said she was not familiar with this area. She was happy to see any progress regarding a country park and referred to the allotments initiative. She requested an update on what this initiative would involve and requested the matter be deferred to the Mid Monthly meeting of Council to be held on 16 March 2015 in order that other areas could be looked at to tie in to the scoping study.

Councillor Nelson said the project related to Maghery Country Park and this initiative would not lend itself to other parks. The initiative had been agreed 6 months ago by Council.

Councillor Ms McKenna concurred and said the project was progressing and required delegated authority for it to progress further.

Alderman Mrs Lockhart queried why delegated authority was required tonight and requested clarification regarding whether it would roll into the new ABC Council and again asked if the matter could be deferred.

The Director of Development clarified that the decision had been made by Development Committee months ago, there was also working around the Lough Neagh Partnership and officers were also looking into a master plan for Edenvilla.

The Deputy Mayor, Councillor Ms Seeley said she noted what Alderman Mrs Lockhart had said and that other master plans were being looked at being developed throughout the Borough.

Alderman Mrs Lockhart said she was not opposed to this initiative. She said the Director had raised Edenvilla, an area for which Councillor Mrs Tinsley had championed the need for regeneration and she requested deferral for 2 weeks to see if anything else could be tied into this initiative.

Councillor Mackle said to defer this matter would be nonsense.

Councillor Twyble referred to Edenvilla and said it was moving forward anyway, this project was required delegated authority to proceed.

Alderman Mrs Lockhart said she was not in agreement with the recommendation.

Councillor Causby concurred with Alderman Mrs Lockhart regarding the recommendation. He said whilst he understood what Councillor Twyble had said, the Edenvilla project was a scoping study, a level below the Maghery project. He suggested deferring the matter to Mid Monthly.

In response to queries from Alderman Mrs Lockhart, the Director of Leisure Services said Edenvilla was a masterplan which was taken through the Reserves list of projects and which had been to a consultant.

Alderman Mrs Lockhart said if Edenvilla had been scoped out to the same level as Maghery, she was content, but she wanted to seek assurances that this was the case.

C165/2015 MAGHERY COUNTRY PARK DEVELOPMENT UPDATE Continued

The Director of Leisure Services confirmed there was a Maghery working group meeting which Members had attended. Work had been undertaken by staff over the years regarding Edenvilla and work was still required regarding community consultation. There was the potential for funding to be brought in. He was aware that Maghery had a tourism plan and there was potential for funding to come in over the next 2 years.

It was proposed by Councillor Ms McKenna, seconded by Councillor Nelson, and

RESOLVED:

- (1) That delegated authority be given to the Chief Executive Acting to appoint the Integrated Consultant Team to undertake the preparation of a sustainable Technical Study for Maghery Country Park as identified in the village planning process which would enable future funding applications to be made to new European Programmes; and
- (2) That the Committee had given approval to undertake the procurement of an ICT for the Technical Study for Maghery Country Park in the region of £20,000.

ITEMS FOR INFORMATION

C166/2015 CONDITION OF ROADS IN CRAIGAVON BOROUGH COUNCIL AREA

Further to Council's letter to Transport NI about the poor condition of the roads and the presence of numerous pot holes, a response had now been received, details of which had been circulated previously.

Councillor Buckley confirmed his disappointment with the condition of the roads and the response from Transport NI which he said, all he could do was note the response. He referred to his proposal for Transport NI to make a presentation to Council on the resurfacing criteria which Transport NI had not acceded to.

(Councillor Mackle retired from the meeting at 7.50pm)

The Deputy Mayor, Councillor Ms Seeley concurred with Councillor Buckley's comments and said Transport NI were an awful agency to work with. She said that responses were well overdue and they continued to try and get out of site visits. She expressed her disappointment.

(Councillor Moutray temporarily departed from the meeting at 7.51pm)

Councillor Nelson concurred with previous speakers comments. He said Transport NI's unresponsiveness had been well recorded. He referred to the Aghagallon and Aghalee areas in which road works had occurred and works by the utilities companies and stated that the communication with residents had been awful, the roads had been closed for long periods of time and they had never been returned to the way they were.

C166/2015 CONDITION OF ROADS IN CRAIGAVON BOROUGH COUNCIL AREA
Continued

Councillor Causby concurred with the remarks made regarding Transport NI, although said on occasions he had found them very helpful.

(Councillor McAlinden temporarily departed from the meeting at 7.53pm)

Councillor Causby referred to Glanroye Avenue, Portadown, which Transport NI had confirmed would be resurfaced, but it had never been done. He went on to say that there were 130 patches from one end of Glanroye Avenue to the other. He referred to Councillor Nelson's comment regarding the utilities companies digging up the road and filling in the tracks. He said that the Minister needed to take a harder stance on contractors; the roads were not being fixed properly and if the road was dug up, it should be replaced from kerb to white line.

Councillor Buckley said he would like to see a constructive relationship for the betterment of the roads. He referred to the patches and in particular to areas in Portadown where the granite pavement had been dug up and tarmaced over. He suggested there should be a quicker turn over on this.

The Chief Executive Acting informed Members that he had extended an invitation to Transport NI to make a deputation to Council and that officers would chase them up on this.

(Councillor McAlinden re-entered the meeting at 7.54pm)

C167/2015 SUSPENSION OF STANDING ORDERS

The time being 7.55pm, it was proposed by Councillor Causby, seconded by Councillor Ms McKenna, and

RESOLVED:

That Standing Order 4.1 be suspended to facilitate the completion of the business on the agenda.

(Councillor Moutray re-entered the meeting at 7.56pm)

C168/2015 ACCOUNTS FOR PAYMENT

Expenditure, as detailed hereunder, had been approved by the Accounts Scrutineers under authority from Council –

Revenue Account - **£ 823,935.83.**

In response to a query from Councillor Baxter, the Chief Executive Acting advised that Arthur Cox were Council's legal advisors and that Walker McDonald still advised on ongoing legal cases which would be completed out on by Walker McDonald.

C168/2015 ACCOUNTS FOR PAYMENT Continued

Councillor Baxter referred to the bottle banks at the filing station in Waringstown which he had been contacted by a constituent over. He said they were overflowing and over the Christmas period there had been thousands of bottles lying around them. He also said they were very dirty and were an eyesore and asked that they be looked into as a matter of urgency.

Alderman Mrs Lockhart said she appreciated Councillor Baxter bringing this up and requested officers look into the relocation of the Lurgan bottle banks especially the ones at the Supervalu site. She said they were heavily used by urban dwellers.

Councillor Mrs Tinsley said she had not realised that the bottle banks were rented. She referred to bottle banks at Shillington's Quay which had been overflowing, although as soon as she had notified officers, they had been emptied.

(Councillor Ms McKenna temporarily departed from the meeting at 8.00pm and re-entered at 8.02pm)

The Director of Environmental Services confirmed there had been issues with the company across the Province and suggested this may be an issue for the ABC Council to look at. She confirmed that they were the only company in Northern Ireland providing this service.

It was

RESOLVED:

- (1) That the accounts for payment be approved; and
- (2) That information be brought back to Members regarding bottle banks. Relocation of the Lurgan bottle banks at Supervalu site to be investigated.

C169/2015 CORPORATE SEAL

That the following documents be approved for Corporate Seal:

It was proposed by The Deputy Mayor, Councillor Miss Seeley, seconded by Councillor Harkness, and

RESOLVED:

- Craigavon Borough Council – and – Southern Health & Social Care Trust – Lease in triplicate.

C170/2015 LOCAL GOVERNMENT ACT (NI) 1972 – ADMISSION TO MEETINGS

It was proposed by Councillor Baxter, seconded by Councillor Harkness, and

RESOLVED:

That in accordance with Section 23(2) of the Local Government Act (NI) 1972 the Council goes 'Into Committee' for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

(Councillor Causby temporarily departed from the meeting at 8.02pm and re-entered at 8.03pm, Alderman Hatch retired from the meeting at 8.02pm and Members of the Press and the Communications Assistant left the meeting at this juncture.)

CONFIDENTIAL URGENT BUSINESS

C171/2015 CRAIGAVON COMMUNITY CELEBRATORY FUND

A report on this item of business can be found at **Appendix 1**.

C172/2015 TENDER FOR THE SUPPLY AND FIT OF 2 DOUBLE CHANGING ROOMS AT LORD LURGAN MEMORIAL PARK AND 5 DOUBLE CHANGING ROOMS AT KERNAN PLAYING FIELDS

A report on this item of business can be found at **Appendix 2**.

SCHEDULE OF CONFIDENTIAL BUSINESS

Southern Group Building Control – 10 October 2014

C173/2015 GROUP STRUCTURES REVIEW

It was

RESOLVED:

That the Confidential Report be noted.

C174/2015 BACKFILL FOR GROUP CHIEF BUILDING CONTROL OFFICER (GCBCO)

It was

RESOLVED:

That the Confidential Report be noted.

Council Mid-Monthly Meeting – 2 February 2015

C175/2015 COUNCIL DECISION ON FLYING OF THE UNION FLAG – LEGAL OPINION

It was proposed by Councillor Harkness, seconded by Alderman Mrs Crozier, and

RESOLVED:

That the Confidential Report be approved.

Leisure Services Committee – 9 February 2015

C176/2015 UPDATE ON RESERVES LIST PROJECTS

It was proposed by Alderman Mrs Crozier, seconded by Councillor Moutray, and

RESOLVED:

That the Confidential Report be approved.

C177/2015 TENDER – MODULAR CHANGING

It was proposed by Alderman Mrs Crozier, seconded by Councillor Moutray, and

RESOLVED:

That the Confidential Report be approved.

C178/2015 TENDER FOR SUPPLY AND FIT INCLUDING ALL ASSOCIATED BUILDING WORKS FOR PLAY PARK TO AGHAGALLON

It was proposed by Alderman Mrs Crozier, seconded by Councillor Moutray, and

RESOLVED:

That the Confidential Report be approved.

C179/2015 SLANTRY WOOD LAY-BY

It was proposed by Alderman Mrs Crozier, seconded by Councillor Moutray, and

RESOLVED:

That the Confidential Report be approved.

In response to a query from Councillor Mrs Tinsley, the Director of Development confirmed that quotation would be sought by the end of the following week for Slantry Wood Lay-by.

Development Committee – 9 February 2015

C180/2015 BLEARY CREATIVE COMMUNITY CENTRE

It was proposed by Councillor Baxter, seconded by Councillor Nelson, and

RESOLVED:

That the Confidential Report be approved.

C181/2015 SOAR STAFFING CONTRACTST

It was proposed by Councillor Baxter, seconded by Councillor Nelson, and

RESOLVED:

That the Confidential Report be approved.

C182/2015 CASTLE LANE CAR PARK, LURGAN

It was proposed by Councillor Baxter, seconded by Councillor Nelson, and

RESOLVED:

That the Confidential Report be approved.

Policy & Resources Committee – 10 February 2015

C183/2015 LAND ADJACENT TO SEAGOE CEMETERY

It was proposed by Councillor Buckley, seconded by Alderman Mrs McCullough, and

RESOLVED:

That the Confidential Report be approved.

C184/2015 LURGAN TOWN HALL – USE BY CRAIGAVON DISTRICT CITIZENS
ADVICE BUREAU

It was proposed by Councillor Buckley, seconded by Alderman Mrs McCullough, and

RESOLVED:

That the Confidential Report be approved.

C185/2015 DISPOSAL OF LAND AT CLONMAKATE ROAD, BIRCHES, PORTADOWN

It was proposed by Councillor Buckley, seconded by Alderman Mrs McCullough, and

RESOLVED:

That the Confidential Report be approved.

In response to a query from Councillor Buckley regarding the disposal of land at Clonmakate Road, Birches, the Director of Development undertook to bring a report back to the Mid Monthly meeting of Council to be held on 16 March 2015.

It was

RESOLVED:

That a report regarding the current status of the disposal of land at Clonmakate Road, Birches, be brought back to the Mid-Monthly meeting of Council to be held on 16 March 2015.

Environmental Services Committee – 10 February 2015

C186/2015 TENDER FOR DERELICTION INTERVENTION WORKS TO VARIOUS PROPERTIES WITHIN THE BOROUGH

It was proposed by Councillor Harkness, seconded by Alderman Mrs McCullough, and

RESOLVED:

That the Confidential Report be approved.

C187/2015 TENDER FOR THE SUPPLY & DELIVERY OF 1 SMALL MECHANICAL SWEEPER

It was proposed by Councillor Harkness, seconded by Alderman Mrs McCullough, and

RESOLVED:

That the Confidential Report be approved.

C188/2015 TENDER FOR THE SUPPLY & REPAIR OF TYRES

It was proposed by Councillor Harkness, seconded by Alderman Mrs McCullough, and

RESOLVED:

That the Confidential Report be approved.

Council Mid-Monthly Meeting – 16 March 2015

C189/2015 LEGAL ADVICE

It was proposed by The Deputy Mayor, Councillor Miss Seeley, seconded by Councillor Harkness, and

RESOLVED:

That the Confidential Report be approved.

C190/2015 CONFIDENTIAL MATTER REFERRED FROM DEVELOPMENT
COMMITTEE HELD ON 9 FEBRUARY 2015

It was proposed by The Deputy Mayor, Councillor Miss Seeley, seconded by Councillor Harkness, and

RESOLVED:

That the Confidential Report be approved.

C191/2015 CONFIDENTIAL MATTER REFERRED FROM LEISURE SERVICES
COMMITTEE HELD ON 9 FEBRUARY 2015

It was proposed by The Deputy Mayor, Councillor Miss Seeley, seconded by Councillor Harkness, and

RESOLVED:

That the Confidential Report be approved.

C192/2015 CONFIDENTIAL MATTER REFERRED FROM POLICY & RESOURCES
COMMITTEE HELD ON 10 FEBRUARY 2015

It was proposed by The Deputy Mayor, Councillor Miss Seeley, seconded by Councillor Harkness, and

RESOLVED:

That the Confidential Report be approved.

C193/2015 CONFIDENTIAL MATTER REFERRED FROM POLICY & RESOURCES
COMMITTEE HELD ON 10 FEBRUARY 2015

It was proposed by The Deputy Mayor, Councillor Miss Seeley, seconded by Councillor Harkness, and

RESOLVED:

That the Confidential Report be approved.

CONFIDENTIAL REPORT - CHIEF EXECUTIVE ACTING

C194/2015 RESERVES PROJECTS – UPDATE

A Confidential report on this item of business can be found at **Appendix 3.**

C195/2015 OLD TOWN QUAY PROJECT – UPDATE

A Confidential report on this item of business can be found at **Appendix 4.**

C196/2015 It was proposed by Councillor Harkness, seconded by Alderman Mrs Crozier, and

RESOLVED:

That the meeting resumes in open session

C197/2015 REPORT ON CONFIDENTIAL BUSINESS

The Mayor, Councillor McCusker, then reported that progress had been made in relation to confidential business as per the Schedule of Confidential Business (Agenda Item No 8, Paper No 4 and Agenda Item 9, Paper No 5).

It was proposed by Councillor Causby, seconded by Alderman Mrs McCullough, and

RESOLVED:

That the report of Confidential Business be accepted.

The meeting ended at 8.15 pm.

MAYOR

CHIEF EXECUTIVE

DATE

CHIEF EXECUTIVE'S REPORT

ITEMS FOR DECISION

5.1 CONFERENCES AND SEMINARS
(Chief Executive)

Royal Town Planning Institution NI - Councillor Training Programme

Further to their 'save the date' flyer last month, the RTPNI have now forwarded the specific details of their conference entitled '*Making Your Plan Work For You*'. This conference forms part of the Councillor Training Programme offered by RTPNI (in preparation for RPA) and will take place on **13 March 2014** in **the Hilton Hotel, Templepatrick** from **9.00am-3.30pm**.

The delegate fee is **£25.00 plus VAT** and travel costs will be additional.

Further details and programme highlights are attached at **Appendix 1**.

RECOMMENDATION:

That Council considers the nomination of a delegate(s) to attend.

Construction Client Best Practice Conference

Notification has been received re the above-mentioned that will take place on Wednesday **05 March 2014** in **Newforge Country Club, Belfast**, **8.30am to 4.00pm**.

The aim of this conference is to improve effectiveness, efficiency and value for money in public sector programme and levels of project performance.

The first session will consider the political agenda within which public sector construction projects are to be delivered. This will be followed by the best practice shown by the Olympic Development Authority when they acted for the UK government in delivering the infrastructure for London 2012. The second session will consider the challenges faced by the public sector followed by an in-depth look at critical success and failure factors experienced by clients in delivering higher levels of project performance.

The delegate fee is **£75.00** per person. Travel costs will be additional.

Further details and a booking form are attached at **Appendix 2**.

RECOMMENDATION:

That Council considers the nomination of a delegate(s) to attend.

5.2 REQUEST FOR USE OF DEPOT FOR AUTOTEST ON SATURDAY 8 MARCH 2014

Report by: Tom McKinney, Garage Manager
(Director of Environmental Services)

Purpose of Report

To seek approval for the use of Council Depot for an Autotest.

RECOMMENDATION

That Members approve the use of Carn depot subject to all Health & Safety requirements being met by Driver's Club.

Background

A request has been received from the Autotest Drivers Club (NI) Ltd for the use of Carn Central Services Depot on Saturday 8 March 2014 (Attached at **Appendix 3**).

This event has been held at the Council Depot regularly in previous years and officers would have no objection to this major event in the Autotest Calendar taking place.

5.3 LURGAN MARKET – TRADING REQUEST ASH WEDNESDAY

Report by: Kirsty Pinkerton

(Director of Environmental Services)

Purpose of Report

The Market Co-ordinator has received a request from Mr Higgins (Fish Trader) seeking permission to trade on the Plaza every “Ash Wednesday” from 09:00 to 15:00 and include this date every year as part of the Trading Agreement with Council.

Currently the Fish Trader pays for trading on a Thursday & Friday in line with their long established trading days at Castle Lane.

RECOMMENDATION

That Members consider the request from Mr Higgins to

- 1. Trade on the Plaza on Ash Wednesday the 05 March 2014,**
- 2. Ash Wednesday becomes part of the Vehicle Trading agreement for Mr Higgins ,**
- 3. Charged £20.83 (subject to Stall / Vehicle Hire Charge) and**
- 4. Trading is from 09:00 – 15:00**

5.4 **CHAIRMAN'S CHARITY DINNER IN AID OF CROHN'S DISEASE** **(Chief Executive)**

Correspondence has been received from Councillor Olive Mercer, the Chairman of Banbridge District Council, inviting Council to avail of the opportunity to take a table for 10 people at the Chairman's Charity Dinner in aid of Crohn's Disease.

The Dinner will take place on **Wednesday 30 April 2014 at 7.30pm in the Belmont Hotel, Banbridge**. Proceeds raised from the Dinner will go towards research into Crohn's disease.

The table for 10 people costs **£350.00**.

Further details and a booking form are attached at **Appendix 4**.

The Council has a policy in place regarding Gala Dinners (adopted by Council in February 2004 and amended in June 2007) which states –

“That Council will only consider nominating representatives to attend a Gala Dinner or Awards Ceremony where relevance to Council activities or a clear benefit to the Borough/local community can be demonstrated.

“That a limit of £500 cost be placed on attendance at any one event (in line with the Financial Assistance Policy) with a maximum of one table to be taken.”

A full copy of this policy is attached at **Appendix 4A** for your information.

RECOMMENDATION:

For Council consideration.

5.5 INVITATION FROM ST PETER'S GAC, LURGAN – ST. PATRICK'S DAY PARADE – MONDAY 17 MARCH 2014

Report by Susan Parks, Mayor's Secretary

(Chief Executive)

RECOMMENDATION

That Council accept invitation from St Peter's GAC to attend their Annual St Patrick's Day Parade.

Background

An invitation has been received for the Mayor, Deputy Mayor, Aldermen and Councillors to attend the St Patrick's Day Parade in Lurgan on Monday 17 March 2014.

The Parade will leave St Peter's Club at 11.00 am to take in a route around Lower North Street, Lake Street, Victoria Street, William Street, Charles Street, Shankill Estate, Francis Street, Edward Street, Church Place and down North Street and back to St Peter's Club.

If invitation is accepted, a sheet will be circulated at the meeting for Members to indicate if they wish to attend.

ITEMS FOR INFORMATION

5.6 AFFORDABLE WARMTH SCHEME PUBLIC CONSULTATION

Correspondence has been received from the Department for Social Development re the launch of its public consultation document outlining proposals for introducing an Affordable Warmth Scheme. The purpose of the Scheme is to improve domestic energy efficiency and, therefore, reduce energy consumption in eligible private housing.

Public consultation events will be held as follows:

Date	Venue	Time
3 March 2014	Grosvenor House 5 Glengall Street, Belfast, BT12 5AD	10:30 – 13:00pm
4 March 2014	Town Hall, 2, Townhall Street, Enniskillen (Committee Room)	10:30 - 12:30pm
5 March 2014	City Hotel, Queens Quay, Londonderry BT48 7AS (McCorkhill Suite)	10:30 - 12:30pm
	Adair Arms, 1 Ballymoney Road, Ballymena BT43 5BS (Glendun Room)	14:30 – 16:30pm
6 March 2014	Newry Town Hall, Bank Parade, Newry BT35 6HR	10:30 – 12:30pm
7 March 2014	Coleraine Town Hall, The Diamond, Coleraine, BT52 1DE	10:30 – 12:30pm

Further details about this public consultation are provided in the correspondence from the DSD, attached at **Appendix 5**.

5.7 WARINGSTOWN POST OFFICE – MOVE TO NEW PREMISES & BRANCH MODERNISATION

Correspondence has been received from the Post Office to advise Council that the Post Office will be proceeding with their proposal to move the above-mentioned branch to **Clear Pharmacy, 45a Main Street, Waringstown**, Craigavon, where it will operate as one of their new style Post Office branches.

The current branch at 3 Banbridge Road, Waringstown will close at **17.30** on **Thursday 20 March 2014**, and the new branch will open at **Clear Pharmacy, 45a Main Street, Waringstown** at **13.00** on **Friday 21 March 2014**.

A copy of the correspondence from the Post Office which provides further information is attached at **Appendix 6**. (This includes details of other branches in the area that customers can use during the closure.)

Making Your Plan Work for You

13 March 2014

**Hilton Hotel,
Templepatrick**

9.00am-3.30pm

(a light lunch will be provided)

Preparing for RPA

The RTPI Councillor Training Programme 2014

**Supported by
Department of
Environment NI**



RTPI 2014

100 years of professional planning

Programme Highlights

**Key Note Speech by Mark H Durkan MLA
Minister of Environment**

**The Roles of Councillors and Officers in
developing Local Planning Policy**

The Councillor Perspective

**Developing the Evidence Base for Local
Planning Policies**

The Legal Approach and Conformity

The SPSS and Application of Strategic Policy:

Lessons from Wales – Planning Policy Wales

**Lessons from England – National Planning
Policy Framework**

Speakers include

Mark H Durkan MLA Minister of Environment

Dr Peter Geraghty – RTPI President 2013,
Group Manager for Development and Building
Control, Southend on Sea Borough Council

Peter Burley – former Chief Inspector at the
Planning Inspectorate for England and Wales

Simon Power – Planning/Consulting West Group
Leader and Associate Director, Arup

Katherine Evans – Partner and Head of
Planning and Development at TLT Solicitors

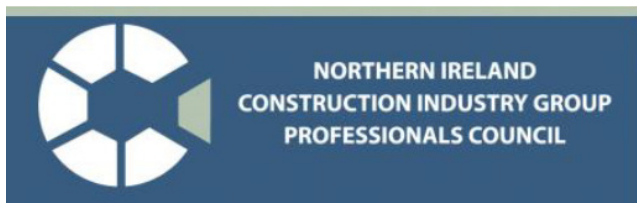
Roisin Willmott – RTPI Director of Wales and
Northern Ireland

Booking details - Please complete, detach and return booking form with your cheque payable to "Royal Town Planning Institute" and send to:
Julie Sullivan, Administrator, RTPI NI Branch, PO Box 69, CARRICKFERGUS, BT38 8WX or email julie.sullivan@rtpi.org.uk Tel/Fax: 028 93359494

NAME/ADDRESS/TEL NO	Cost	TOTAL AMOUNT
	£20.00 - MEMBERS £25.00 – NON MEMBERS £5.00 – UNWAGED Delegate rate includes VAT RTPI VAT No 524318171	

BOOKING CONDITIONS - PLEASE READ CAREFULLY BEFORE BOOKING A PLACE

Booking Procedure - Please complete and return this form indicating the number of places you wish to reserve along with your payment. An acknowledgement will be sent on receipt of booking slip.
Confirmation of Booking Please note that bookings must be received in writing either by post, fax or email. Provisional bookings will not be accepted by telephone unless otherwise instructed. **Cancellation of Booking** Notification of cancellations must be received in writing or by phone at least **7 days** prior to the event. No refund will be given for cancellations received after this date. Cancellations made after this time and non-arrival will result in a charge of 100% of the delegate fee. It should be noted that substitute delegates can be accepted at any time. **Alterations to and Cancellation of Events** Whilst every effort has been made to give advanced notice of forthcoming events, the organisers reserve the right to make changes to this programme in advance of any event, or at any time. We also reserve the right to cancel any conference. **Speakers and Documentation** We cannot accept responsibility for the views or opinions of any speakers or guests expressed at the event. **Data Protection Act** The information collected in this form will be used by the Royal Town Planning Institute (RTPI) for administration purposes. The information will only be used in line with the provisions of the Data Protection Act.



Construction Client Best Practice Conference

The public sector is the largest construction client in Northern Ireland and its performance is crucial to the tax /ratepayer, the community and the construction industry itself. They are fully committed to continuous improvement and the conference wishes to support their objectives.

The aim of this conference is to improve effectiveness, efficiency and value for money in public sector programme and project delivery.

The London 2012 Olympic and Paralympics' games is an exemplar of how a public sector client can deliver numerous construction projects on time and within budget. This conference will consider the lessons learnt from this experience and relate them to the Northern Ireland context.

The conference will bring together key speakers from politics, public sector clients and academia engaged in delivering high levels of project performance.

The first session will consider the political agenda within which public sector construction projects are to be delivered. This will be followed by the best practice shown by the Olympic Development Authority when they acted for the UK government in delivering the infrastructure for London 2012.

The second session will consider the challenges faced by the public sector followed by an in-depth look at critical success and failure factors experienced by clients in delivering higher levels of project performance. A lively and interesting exchange of views from the attendees is expected.

Wednesday 5th March 2014

Venue Newforge Country Club, Newforge Lane, Belfast BT9 5NW

Time	Activity	Topic	Comments
8.30	Registration	Networking	Refreshments
9.00	Welcome	Setting the Scene	Chair Dr Peter Parkes
9.20	Speaker 1	Client Strategy	ODA 1 – Chief Operations Officer (Gerry Murphy)
10.00	Keynote address + Q & A	Governmental Perspective. Overview	Finance Minister - (Simon Hamilton MLA)
10.50	Refreshments	Networking	
11.20	Speaker 2	Construction Perspective/ Programme Assurance	ODA 2 - Programme Assurance (Gordon Alexander)
12.00	Panel Session		Chair - Dr Peter Parkes
12.30	Lunch	Networking	
13.15	Welcome & Recap		Chair - Dr Peter Parkes
13.30	Speaker 3	Challenges within the NI Public Sector	Des Armstrong CPD
14.00	Speaker 4	Client Contribution to Project Performance: Success & Failure factors	Mike Browne University of Ulster
14.30	Syndicate sessions		Chair
15.15	Panel Session		Chair - Dr Peter Parkes
15.45	Closing Remarks	Summary	Chair - Dr Peter Parkes
16.00	Finish		

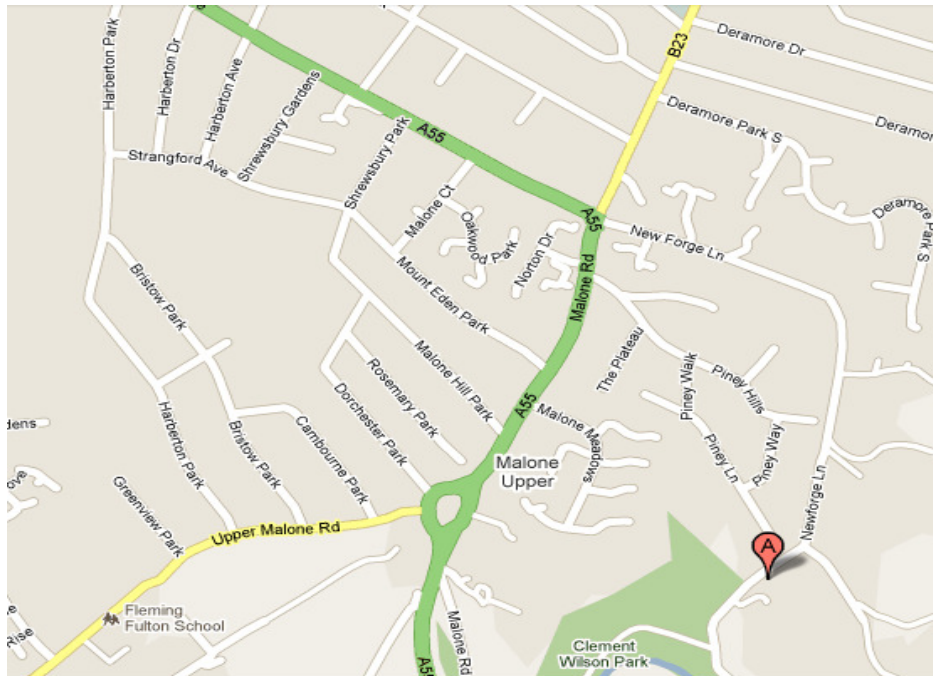


NORTHERN IRELAND
CONSTRUCTION INDUSTRY GROUP
PROFESSIONALS COUNCIL



Venue Location: Newforge Country Club, 18b Newforge Lane, Belfast, BT9 5NW

Tel: 028 9068 1027 Web: <http://www.newforge.com>



Note: Photographic ID required at property entrance

Who Should Attend?

Elected Representatives involved with construction projects
Public Servants:
Departmental Senior Staff
Senior Responsible Officers
Programme Directors / Managers

Project Directors / Managers
Local Government Officers
Board Members of Public Bodies / Agencies
Members of Construction Professional Bodies
Representatives of the Construction Industry

Payment MUST accompany or be confirmed with this booking form (by ticking box below) and form returned to: Sean Maguire c/o Sweett Group, Pembroke House, 240 Belmont Road, Belfast BT4 2AW

Tel: 028 9076 5959 Mob: 07796172418 Email: sean.maguire@sweettgroup.com

Please note that REGISTRATION will not be available at Seminar Reception

Booking Details:

Please reserve space(s) @ **£75 per person**. Payment either by Cheque made payable to: "CIGNI Professional College" or BACS, (quoting your name as a reference) to Northern Bank, 49-51 University Road, Belfast BT7 1ND Sort Code 95-01-49. A/C No. 71227076

A receipted invoice confirming payment will be available at the Seminar Reception.

Certificate of attendance will be available at close of Seminar

Please complete the details below and return by **Friday 21st February 2014** to the address above.

Print Name(s):

Telephone Nr:

Address:

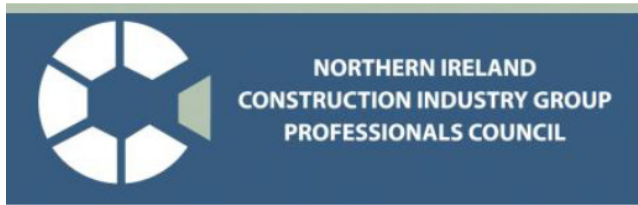
Post Code:

Email:

**Cheque
included**

**Paid by
BACS**

Data Protection Act – By returning this form you consent to your data being processed in accordance with the requirements of the Data Protection Act 1998. The data will be stored for the provision of services and administration associated with this event.



CONFERENCE BIO

Dr Peter Parkes MBA FAPM

Peter has held programme director roles in the public sector, private sectors, PPPs and 'big 4' management consultancies, delivering hundred million Euro projects in complex stakeholder environments. He was a main board director with the Association for Project Management and acted as champion for best practice groups, helping to establish those for governance, assurance and portfolio management. He is a popular author and speaker and as a director of Peak Performance helps organisations build delivery capability.

DFP Minister Simon Hamilton

Simon was first elected to represent the Strangford constituency in the Northern Ireland Assembly in March 2007. He has served as Chair of the Social Development Committee between 2009 and 2011, leading Stormont's scrutiny of the work of the Department in respect of housing, social security, the community and voluntary sector and urban regeneration. Simon was also a member of the Assembly and Executive Review Committee which examines issues such as streamlining Stormont and the devolution of policing and justice powers.

Simon graduate with a BA (Hons) in Modern History and Politics and a BLegSc in Law from Queen's University Belfast. Simon began his career at a leading Belfast accountancy firm in Belfast.

A regular TV and radio contributor, Simon was the winner of the Slugger O'Toole 'Up and Coming' Politician of the Year award in 2010.

Gerry Murphy

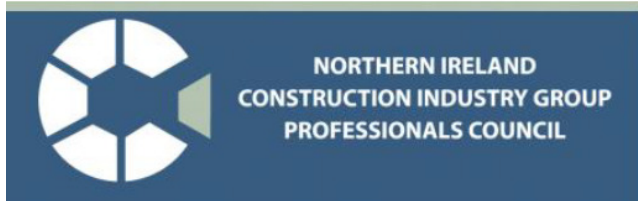
Gerry Murphy became Chief Operating Officer of the Olympic Delivery Authority (ODA) on 1 April 2013. The Chief Operating Officer is responsible for the overall management of the Authority as its accounting officer. She joined the ODA as Head of Finance in January 2009 and became its Director of Finance in February 2011.

Gerry was previously at the BBC, where she was Finance Director of BBC Workplace, the body responsible for managing the Corporation's property strategy and portfolio and, prior to that, Financial Controller of BBC Television. She joined the BBC in 1992, after qualifying as a chartered accountant with KPMG.

Gordon Alexander

Gordon has worked as a Programme Assurance Executive for the Olympic Delivery Authority since May 2008. He has been the client lead for project controls including the implementation of Earned Value, development of an integrated plan and defining project reporting requirements. He has also been responsible for analysis of performance data, internal and external progress reporting and management of the government reporting interface, as well as for the development of a number of key processes including transferring control of venues to LOCOG and establishing the framework for ODA close out and dissolution.

Gordon previously spent 10 years in the Defence sector and worked across a broad range of projects including Information Technology, business change and engineering in both delivery and consultative roles.



Des Armstrong
Director of Central Procurement Directorate
Department of Finance & Personnel

Des Armstrong is a Chartered Engineer; Fellow of the Institution of Civil Engineers; eminent Fellow of Royal Institution of Chartered Surveyors and Member of the Chartered Institute of Purchasing & Supply.

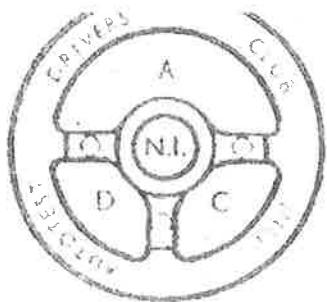
Des is responsible for developing procurement policy and best practice across the Northern Ireland public sector. He provides specialist advice to Government Departments on procurement and construction matters.

Des is a member of the Procurement Board for Northern Ireland; Chair of the Construction Industry Forum (CIFNI) and Chair of Business & Industry Forum (BIFNI). He is Head of Profession for Programme and Project Management (PPM) for NI Civil Service.

Mike Browne, BSc (Hons), MSc (Arch), ADip MC, FAPM, FCIOB, Hon FAPM

Mike is an academic and international management consultant with over 30 years experience. He was formerly the Director, Centre for International Project Management, University of Ulster, Jordanstown, Co Antrim, Northern Ireland and currently the Course Director for the Masters Programme in Construction Business and Project Management – Full & Part time modes of study. He is a graduate of the University of Salford, University College London and Henley Management College. He has published widely and established significant international project management links.

He has undertaken international consultancy, professional practice and lectured in Europe, North and South America, Africa, Australia and Asia. His specialisms are reflected in numerous business, programme and project management assignments for public and private sector clients.



Autotest Drivers Club (N.I.) Ltd

Malcolm A McQueen
35 Gortmerron Heights
Dungannon
Co Tyrone
BT71 6LT

Tel: 028 8775 3971(H)
028 8676 1010(W)

www.autotestdriversclub.co.uk

21st January 2013

Mr. T. McKinney
Craigavon Borough Council
Central Services Depot
Carn
Craigavon.

Dear Mr McKinney

I am writing on behalf of the Autotest Drivers Club to request the use of the facilities at the Carn Central Services Depot to organize an Autotest on Saturday 8th March 2014.

The event is the first round of the N. Ireland Championship and will have the same format as previous years. The event is a major competition in the autotest calendar and attracts entries not only from N. Ireland but also from Southern Ireland. The N.I. Championship is regarded by many competitors as the best in the series, and all those who have taken part previously at this event have had the utmost praise for the site at Carn and would appreciate the opportunity to compete there again.

Ron Mullen will be in contact with you in the near future to provide any details you may require.

In the meantime thank you for your help.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Malcolm A McQueen'.

Malcolm A McQueen
Club Secretary



BANBRIDGE
DISTRICT COUNCIL

Chairman's Office, Civic Building, Downshire Road, Banbridge, Co Down, BT32 3JY

17 February 2014

Councillor Mark Baxter
The Mayor
Craigavon Borough Council
Civic Centre
Lakeview Road
CRAIGAVON
BT64 1AL

Dear Councillor Baxter

Chairman's Charity Dinner in aid of Crohn's Disease

I am holding a Charity Dinner in the Belmont Hotel, Banbridge on the evening of Wednesday, 30 April 2014 at 7.30 pm. Proceeds raised from the Dinner will go towards research into Crohn's Disease.

The evening will commence with a wine reception, followed by a five course meal. Entertainment will be provided by comedian Tim McGarry, a member of the Hole in the Wall Gang who is best known for his role in the BBC Series Give My Head Peace. I hope that this will be a very enjoyable evening where we will raise much needed funds for Crohn's Disease.

I am writing to invite you to avail of the opportunity of taking a table for 10 people at the Dinner at a cost of £350.00 per table and I enclose a booking form accordingly. Dress code is lounge suit and as tables are limited I would encourage you to return the booking form as soon as possible.

I do hope that you will be able to join with me for this special evening in April.

Yours sincerely

Councillor Olive Mercer
Chairman

Enc

CHAIRMAN'S CHARITY DINNER

In aid of Crohn's Disease

I would like to reserve _____ table(s) at the Chairman's
Charity Dinner on Wednesday, 30 April 2014

COMPANY NAME: _____

ADDRESS: _____

CONTACT NAME: _____

TELEPHONE: _____

EMAIL ADDRESS: _____

I enclose a cheque made payable to "Banbridge District Council" for
the sum of £ _____ .

Please Return to:

**Chairman's Office
Banbridge District Council
Downshire Road
BANBRIDGE
Co Down
BT32 3JY**

Attendance at Gala Dinners

Recommended by Policy & Resources Committee 20 January 2004 (PR8/04)

Adopted by Council 2 February 2004

Amended by Policy & Resources Committee 15 May 2007 (PR89/07)

Adopted by Council 4 June 2007

Policy

That Council will only consider nominating representatives to attend a Gala Dinner or Awards Ceremony where relevance to Council activities or a clear benefit to the Borough/local community can be demonstrated.

That a limit of £500 cost be placed on attendance at any one event (in line with the Financial Assistant Policy) with a maximum of one table to be taken.

CRAIGAVON BOROUGH COUNCIL

MINUTES OF MEETING OF THE POLICY & RESOURCES COMMITTEE HELD IN COMMITTEE ROOM 2, CIVIC CENTRE, LAKEVIEW ROAD, CRAIGAVON ON TUESDAY, 20 JANUARY 2004 AT 6.00 PM.

PR8/2004 POLICY ON ATTENDANCE AT GALA DINNERS (PR216/2003)

The Director of Finance & Corporate Services advised that at the December meeting of Policy & Resources Committee, it had been recommended:

"That the wording of the Policy Statement be revised for further consideration".

The original wording in the statement had read *"That Council will only consider nominating representatives to attend a Gala-Dinner or Awards Ceremony where the event is complementary to the work of Council".*

The following revised Policy Statements had been presented for consideration.

- (i) attendance would generally be perceived to be relevant to Council activities or of benefit to the Borough; OR
- (ii) relevance to Council activities or a clear benefit to the Borough/local community can be demonstrated.

Brief discussion ensued and it was

RECOMMENDED:

That the wording in the Policy Statement be revised to read *'...relevance to Council activities or a clear benefit to the Borough/local community can be demonstrated'*.

CRAIGAVON BOROUGH COUNCIL

MINUTES OF MEETING OF THE POLICY & RESOURCES COMMITTEE HELD IN THE MEMBERS COMMITTEE ROOM, CIVIC CENTRE, LAKEVIEW ROAD, CRAIGAVON ON TUESDAY 15TH MAY 2007 AT 6.00 PM.

PR89/2007 POLICIES - REVIEW

At the Policy and Resources Committee on 20 March 2007, it had been requested, following an award of a Civic Reception, that the Civic Recognition and Financial Assistance policies be reviewed.

The Civic Recognition Policy (which included Civic Receptions) had been approved in July 2003 and the revised Financial Assistance Policy had been approved in December 2006. Copies of both policies had been circulated previously to Members.

After review, the following amendments had been suggested by officers:

Award of Silver Civic Reception.

The Civic Recognition Policy recommended a "Silver" reception for "major anniversaries etc, e.g. a club in existence for 50 years or more". It was proposed that the term "major" be clarified as for anniversaries for 25, 50, 75, 100 years and every 25 years thereafter.

Financial Limits on Receptions

It was proposed that a financial limit be placed on "Bronze", "Silver" and "Gold" receptions of £500 for Bronze, £1,000 for Silver and £2,500 for Gold. This cost would be met directly by Council and no payment would be made to the organisation.

Contributions to anniversary dinners under Financial Assistance Policy.

The existing policy on financial assistance for anniversaries referred to "Anniversary dinners for special occasions i.e. silver or golden anniversaries" In order to bring this into line with the above, it was proposed to clarify this as anniversaries for 25, 50, 75, 100 years and every 25 years thereafter. As Council would not be hosting the event, the contribution would be limited to £500 under the Financial Assistance Policy but it was recommended that applicants are made aware of both policies and given the opportunity to apply under either policy.

Limits on Financial Assistance Policy

Officers had noted that within the banding for contributions in this policy was a contribution of up to £499. As this was too close to the maximum of £500, it was recommended that the level be revised to £450.

Gala Dinners Policy

In January 2004, Council had also approved the Gala Dinners policy. In order to keep this in line with the above it was recommended that a financial limit of £500 also be placed on costs of attending Gala Dinners.

Website

Existing policies had been included on the Council's website. Any amendments would be updated on the website.

Members discussed the matter at some length as they wished to ensure that the proposals to be made would be fair and equitable to everyone.

It was proposed by Councillor Mrs O'Dowd, seconded by Councillor Jones, and

RECOMMENDED:

- (1) That Silver receptions be awarded once in a ten year period for any anniversary from 25 years upwards, for anniversaries in multiples of 5 (25, 30, 35 etc);
- (2) That financial limits on receptions be approved (Bronze £400, Silver £1,000, Gold £2,500);
- (3) That under the Financial Assistance Policy, anniversaries below 25 years (starting at 10 years, in multiples of 5) not qualifying for a Silver reception, be awarded the maximum under the policy (currently £500) and this to be awarded once in a 10 year period only;
- (4) That the £500 limit awarded under the Financial Assistance Policy be reviewed annually to take account of inflationary factors;
- (5) That the banding within the Financial Assistance Policy be changed to £450; and
- (6) That under the Gala Dinner Policy, a limit of £500 cost to be placed on attendance at any one event (in line with the Financial Assistance Policy), with a maximum of one table to be taken.



Housing Division
 Social Inclusion & Support for People
 2nd Floor
 Lighthouse Building
 1 Cromac Place
 Gasworks Business Park
 Ormeau Road
 BELFAST
 BT7 2JB

e-mail: affordable.warmth@dsdni.gov.uk

Tel: (028) 9082 9576

Date: 18 February 2014

Affordable Warmth Scheme Public Consultation

Dear Sir/Madam,

I am writing to inform you that the Department for Social Development has launched its public consultation document outlining proposals for introducing an Affordable Warmth Scheme. The purpose of the Scheme is to improve domestic energy efficiency and, therefore, reduce energy consumption in eligible private housing.

Public consultation events will be held as follows:

Date	Venue	Time
3 March 2014	Grosvenor House 5 Glengall Street, Belfast, BT12 5AD	10:30 – 13:00pm
4 March 2014	Town Hall, 2, Townhall Street, Enniskillen (Committee Room)	10:30 - 12:30pm
5 March 2014	City Hotel, Queens Quay, Londonderry BT48 7AS (McCorkhill Suite)	10:30 - 12:30pm
	Adair Arms, 1 Ballymoney Road, Ballymena BT43 5BS (Glendun Room)	14:30 – 16:30pm
6 March 2014	Newry Town Hall, Bank Parade, Newry BT35 6HR	10:30 – 12:30pm
7 March 2014	Coleraine Town Hall, The Diamond, Coleraine, BT52 1DE	10:30 – 12:30pm

To register your attendance at an event, please e mail affordable.warmth@dsdni.gov.uk or telephone 028 9082 9576 providing details of the event(s) you will attend and the number of people attending with you.

Copies of the consultation document are available for download from the Department's website in the consultation zone (www.dsdni.gov.uk). Hard copies can also be obtained by contacting the Department as follows:

By telephone: 028 9082 9576
By e-mail: affordable.warmth@dsdni.gov.uk
In writing: Department for Social Development
Fuel Poverty Team
Lighthouse Building
1, Cromac Avenue
Gasworks Business Park
Ormeau Road
Belfast
BT7 2JB

All comments on the consultation document should be sent by e-mail or post to the Department at the above address to arrive not later than **Friday 9 May 2014**.

Anyone requiring the consultation document in an alternative format should contact the Department as detailed above.

Yours sincerely,

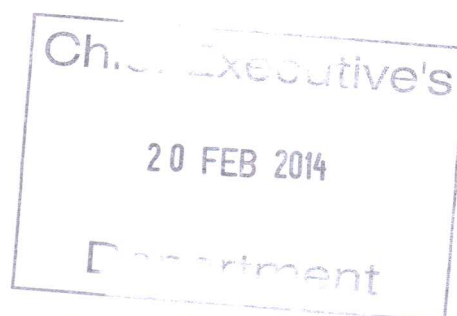


Eilish O' Neill



Michael Docherty - Chief Executive
Craigavon Borough Council
Civic Centre
Lakeview Road
CRAIGAVON
BT64 1AL

19 February 2014



Dear Mr Docherty

Waringstown Post Office®
3 Banbridge Road, Waringstown, Craigavon, BT66 7QA

Decision - move to new premises & branch modernisation

I'm writing to confirm that we will be proceeding with our proposal to move the above Post Office branch to Clear Pharmacy, 45a Main Street, Waringstown, Craigavon, BT66 7QH, where it will operate as one of our new local style Post Office branches.

We have received a very small number of comments from customers during the local public consultation period. The main feedback centred on the availability of car parking in the area surrounding the new location and the new style local format. This feedback helped me to understand customers' concerns and to make sure that all such information was taken into account before finalising our plans.

When looking at service provision in the area, we are mindful of the needs of our customers, however it is fair to say that parking issues are a problem faced in many locations nationwide and are matters outside the direct control of Post Office Limited. However, I have conducted a further review of parking at the proposed location and whilst I acknowledge that there is no off street parking, there is ample roadside parking available directly outside the premises and across the road. I am therefore satisfied that there is adequate car parking in the vicinity of the proposed new branch to meet the needs of customers using the new Post Office.

We recognise that the Post Office plays an important part in the lives of customers, particularly to elderly and disabled customers and we want to make our services as accessible as possible. I am pleased to confirm that the new branch will be designed in line with Post Office specifications, making sure there is sufficient space and privacy for the new style local Post Office to operate alongside the retail offer. We will be working closely with the new operator in the internal layout and some fixtures and fittings will be removed and re-aligned to make sure there is unimpeded access into the premises. The entrance, aisles and queuing area will be kept free from obstructions and adequate room will be provided for customers and a wheelchair to move around the shop. Access will be level at the entrance.

www.postoffice.co.uk

How to contact us:



postofficeviews.co.uk



comments@postoffice.co.uk



FREEPOST Your Comments

Please note this is the full address to use and no further address details are required.



Customer Helpline: 08457 22 33 44, Textphone: 08457 22 33 55

Post Office Ltd can provide information and receive comments (where appropriate) in alternative formats, for example, to assist the visually impaired. To obtain further specific information, please contact the Customer Helpline on 08457 22 33 44.

Waringstown Post Office® services available

Your subpostmaster / operator or our Customer Helpline on 08457 223344 will be happy to help you with any queries about product availability or provide you with details of maximum value of transactions. Customers can also shop online at www.postoffice.co.uk

	New branch
Mail	
First & Second Class mail	✓
Stamps, stamp books (1 st class 6 & 12 only, 2 nd class 12 only)	✓
Special stamps (Christmas issue only) & postage labels	✓
Signed For	✓
Special Delivery	✓
Home shopping returns	✓
Inland small, medium & large parcels	✓
Express & contract parcels	Express 24 & 48
British Forces Mail (BFPO)	✓
International letters & postcards (inc. signed for & Airsure)	✓
International parcels up to 2kg & printed papers up to 5kg	✓
Parcelforce Worldwide International parcels	x
Articles for the blind (inland & international)	✓
Royal Mail redirection service	✓
Drop & Go	✓
Local Collect	✓
Withdrawals, deposits and payments	
Post Office Card Account	✓
Personal and business banking cash withdrawals, deposits, balance enquiries & enveloped cheque deposits using a card. Also barcoded deposit slips	✓
Postal orders	✓
Moneygram	✓
Bill payments	
Automated bill payments (card or barcoded)	✓
Key recharging	✓
Transcash (without barcode)	x
Financial services	
NS&I Premium Savings Bonds	x
Travel	
Pre-order travel money	✓
On demand travel money	Euros
Travel insurance referral	✓
Passport Check & Send	x
Mobile Top-ups & E vouchers	✓
Payment by cheque	x
<p>Products marked x are available at Banbridge Road Post Office, 40 Banbridge Road, Lurgan, BT66 7EG</p> <p>Opening times: Mon – Fri 09:00 – 17:30 Sat 10:00 – 12:00</p>	