

## FOI Request – 2021-16

I refer to your Freedom of Information request received on the 27<sup>th</sup> January 2021.

### Your Request:

You asked:

1. Please provide me with the total number and cost of library fines that the university has charged per annum.
2. Please include data for years 2021 (if possible), 2020, 2019 and 2018.
3. Please break this down by late return fees and book replacement fees for books that have not been returned.
4. Is it mainly staff or students being fined?

### Our Response

We confirm that the information requested under Section 1 of the Freedom of Information Act 2000 (the “Act”) is held by NCG and is provided below.

1. Please provide me with the total number and cost of library fines that the university has charged per annum.

The detail we have available to us is included below.

Unfortunately, this information broken down in our records in this manner.  
Please see below for all library fine costs (covering both FE and HE academic provision)

2. Please include data for years 2021 (if possible), 2020, 2019 and 2018.

This information is collected per academic year:

18/19	19/20	20/21
£1823.82	£185.27	£0 - to date
	The library closed in March 2020 due Covid-19, fines were waived from this point.	The library remains closed, and fines were waived until Nov 1st 2020.  No income data is available yet from Nov 1st to date.

3. Please break this down by late return fees and book replacement fees for books that have not been returned.

Unfortunately, our records do not breakdown the fines between late and unreturned books and therefore we aren't able to provide this information at this point.

4. Is it mainly staff or students being fined?

Due to the vast difference in staff and student numbers, the number of students who have fines applied are higher than the number of staff.

If you have any further enquiries about this matter, please do not hesitate to contact.

Kind regards,

David Balme

Executive Director and Secretary to the Board