



Mr Brown  
By email

Reference: FOI-2021-789

4 November 2021

Dear Mr Brown,

Your request was received on 7 October 2021 and I am dealing with it under the terms of the Freedom of Information Act 2000 ('the Act').

You asked for:

- *Meeting minutes of the University's GBEC Committee meetings in the last 12 months, as well as details of the membership of this committee.*
- *Meeting minutes of the University's Senior Tutors Committee Meetings in the last 12 months, as well as details of the membership of this committee.*

Minutes of meetings within the timeframe (insofar as they had been confirmed at subsequent meetings, as at the date of receipt of your request), together with the membership of GBEC, are attached. The materials have been redacted under section 40(3A)(a) of the Act, because the release of the redacted information would breach the first data protection principle (the fair, lawful and transparent processing of personal data) as set out in the UK General Data Protection Regulation. This part of section 40 confers absolute exemption under the Act. Please note that the attached documentation should not be copied, reproduced or used except in accordance with the law of copyright.

The membership of Senior Tutors' Committee in the timeframe was as follows: the Vice-Chancellor (Chair); the Senior Tutor of each College; the Secretary of the Bursars' Committee; the Pro-Vice-Chancellor (Education); and the two Presidents of Cambridge Students' Union.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request an internal review of this decision, you should contact us quoting the reference number above. The University would normally expect to receive your request for an internal review within 40 working days of the date of this letter and reserves the right not to review a decision where there has been undue delay in raising a complaint. If you are not content with the outcome of your

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review, you may apply directly to the Information Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by the University. The Information Commissioner may be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (<https://ico.org.uk/>).

Yours sincerely,

Zoe Allwood