

DWP Central Freedom of Information Team

e-mail: freedom-of-information-request@dwpgsi.gov.uk

Our Ref: VTR 2505

DATE: 01 July 2014

Dear Mr Jordan,

Thank you for your Freedom of Information (Fol) request received on 9 June 2014. You asked:

Please provide all guidance, information and memos in relation to a situation where a JSA claimant fails to apply for or accept a job.

Please also provide the above information with regard to a UC claimant

The Regulation requiring Jobseeker's Allowance claimants to apply for suitable employment vacancies is Regulation 19(1)(d) of the Jobseeker's Allowance Regulations 1995. This is available via the DWP Website at the following internet address:

<http://www.dwp.gov.uk/docs/a11-4001.pdf>

The action to be taken when there is a doubt as to whether this requirement has been met can be found in generic guidance in Annex 1 and guidance specifically tailored to Universal Jobmatch vacancies in Annex 2. Both of which are attached.

The information requested in relation to Universal Credit can be found in the additional two documents attached and via the DWP Website at the following Internet address.

<http://about.universalcredit.service.gov.uk/kms/SitePages/home.htm>

If you have any queries about this letter please contact me quoting the reference number above.

Yours sincerely,

DWP Central Fol Team

Your right to complain under the Freedom of Information Act

If you are not happy with this response you may request an internal review by e-mailing freedom-of-information-request@dwpgsi.gov.uk or by writing to DWP, Central Fol Team, Caxton House, Tothill Street, SW1H 9NA. Any review request should be submitted within two months of the date of this letter.

If you are not content with the outcome of the internal review you may apply directly to the Information Commissioner's Office for a decision. Generally the Commissioner cannot make a decision unless you have exhausted our own complaints procedure. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow Cheshire SK9 5AF www.ico.org.uk/Global/contact_us or telephone 0303 123 1113 or 01625 545745