

Human Resources and Organisational Change
Head of Service: **Claire Shand**

Mr Conrad Maskell
(sent via email:
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From
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Human Resources

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Our Ref: GEB/iw14/5/32993
Your Ref:

20 May 2014

Dear Mr Maskell

INFORMATION REQUEST CRM REFERENCE IW14/5/32993

Thank you for your request for information dated 14 May 2014.

Please find below the information you have requested.

1. Who is your lead officer for DBS checking?

Jo Durrell, HR Support Team Leader.

2. How many DBS checks do you carry out each year, broken down by type eg. Standard, Basic or Enhanced?

TYPE OF CHECK	2013	2014 TO DATE
Basic	0	3
Standard	22	7
Enhanced	5	1
Enhanced with Childrens Barred List	608	163
Enhanced with Adult Barred List	349	105

3. Are you a registered body at the DBS that umbrellas other organisations?

No we are not.

Cont ...

4. Are you currently doing your DBS checks online and if so, what system do you use?

Yes, we use APCS.

5. Have you a contract currently with a DBS eBulk provider and if so when does the contract come to an end?

Yes it is a three year contract wef September 2012 (option to extend a further two years).

You are free to use any information supplied for your own non-commercial, research, or private study purposes. However, if you intend to use the information for other reasons, please contact the Corporate Information Unit for advice.

Please contact me again if you require any further assistance on this matter and I will do my best to provide relevant help and advice.

If you have any complaints in respect of your information request, please write to the Corporate Information Unit at the above address, or complete the on-line appeals form that can be found at www.iwight.com. If your complaint is not resolved to your complete satisfaction, you have the ultimate right, once you have exhausted the internal appeals process, to appeal to the Information Commissioner.

Yours sincerely

Gill Bartley

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