

Finn Kelvin  
request-904xxxxxxxxxxx@xxxxxxxxxxxxxxxx.xxx

17 November 2011

Our Ref: FOI 2011/279 – F0181587

Dear Mr Kelvin,

**Re: Freedom of Information (Scotland) Act 2002 – Request for Information**

Thank you for your email which was received by the University on 20 October 2011 timed 23:58 hours, requesting the following information:

**How was the original budget for the Student Lifecycle Programme meant to have been spent? It is confusing to work this out. I understand that an additional £900,000 was requested at some point in the past couple of years for the project, but yet the University states that it is under budget.**

**My Request:**

- a) Please supply me with the original Costs from the Business Plan submitted to the Senior Management Group for approval to start up the SLP. This must have provided information about how and importantly when this money was to be spent.**
- b) Please supply me with the date when the Business Plan was mailed to the Senior Management Group.**
- c) Please supply the approval date of the Business Plan.**
- d) Please also provide who drew up the Costs within the Business Plan.**

**University's Response**

- a) Please supply me with the original Costs from the Business Plan submitted to the Senior Management Group for approval to start up the SLP. This must have provided information about how and importantly when this money was to be spent.**

Information regarding the original costs from the Business Plan submitted to the Senior Management is currently accessible from the following location:

<http://www.whatdotheyknow.com/request/61508/response/157150/attach/3/Appendix%20A%20F0130074.pdf>

Though the University of Glasgow does hold the information that you have requested, the information is exempt under section 25 of the Freedom of Information (Scotland) Act 2002, as it is otherwise accessible.

**b) Please supply me with the date when the Business Plan was mailed to the Senior Management Group.**

The Student Lifecycle Project paper [detailed in point a) above], was made available online on 13 March 2009 as part of the agenda for the Senior Management Group meeting on 17 March 2009.

**c) Please supply the approval date of the Business Plan.**

The Senior Management Group approved the paper at the meeting on 17 March 2009.

**d) Please also provide who drew up the Costs within the Business Plan.**

The project costs were drawn up by the Project Directors with input from proposed implementation partners in relation to their anticipated costs at that time.

The supply of documents under the terms of the Freedom of Information (Scotland) Act 2002 does not give the applicant or whoever receives the information any right to re-use it in such a way that might infringe the Copyright, Designs and Patents Act 1988 (for example, by making multiple copies, publishing or otherwise distributing the information to other individuals and the public). The Freedom of Information (Scotland) Act 2002 (Consequential Modifications) Order 2004 ensured that Section 50 of the Copyright, Designs and Patents Act 1988 ("CDPA") applies to the Freedom of Information (Scotland) Act 2002 ("FOISA").

Breach of copyright law is an actionable offence and the University expressly reserves its rights and remedies available to it pursuant to the CDPA and common law. Further information on copyright is available at the following website:

<http://www.ipo.gov.uk/copy.htm>

**Your right to seek a review**

Should you be dissatisfied with the way in which the University has dealt with your request, you have the right to require us to review our actions and decisions. If you wish to request a review, please contact the University Secretary, University Court Office, Gilbert Scott Building, University of Glasgow, Glasgow, Scotland G12 8QQ or e-mail: [xxx@xxx.xx.x](mailto:xxx@xxx.xx.x) within 40 working days. Your request must be in a recordable format (letter, email, audio tape, etc). You will receive a full response to your request for review within 20 working days of its receipt.

If you are dissatisfied with the way in which we have handled your request for review you may ask the Scottish Information Commissioner to review our decision. You must submit your complaint in writing to the Commissioner within 6 months of receiving the response to review letter. The Commissioner may be contacted as follows:

The Scottish Information Commissioner  
Kinburn Castle  
Doubledykes Road  
St Andrews  
Fife  
KY16 9DS  
Telephone: 01334 464610  
Fax: 01334 464611  
Website [www.itspublicknowledge.info](http://www.itspublicknowledge.info)  
E-mail: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

An appeal, on a point of law, to the Court of Session may be made against a decision by the Commissioner.

For further information on the review procedure please refer to [\(http://www.gla.ac.uk/services/dpfoioffice/policiesandprocedures/foisa-complaintsandreview/ \)](http://www.gla.ac.uk/services/dpfoioffice/policiesandprocedures/foisa-complaintsandreview/)  
All complaints regarding requests for information will be handled in accordance with this procedure.

Yours sincerely,

Data Protection and Freedom of Information Office