

Gavin Chait  
Email: request-565563-  
44a86a4d@whatdotheyknow.com

Our Ref : JDJ/FOI/215/19  
Your Ref :  
Date : 2 April 2019  
Ask For : Joan Jones  
Ext : 1601  
Email : [joan.jones@ambervalley.gov.uk](mailto:joan.jones@ambervalley.gov.uk)

Dear Mr Chait

### **Request for Information**

Thank you for your email received 2 April 2019 requesting the following information:-

“Could you please provide me with a complete and up-to-date list of all business (non-residential) property rates data for your local authority, and including the following fields:

- Billing Authority Property Reference Code (linking the property to the VOA database reference)
- Firm's Trading Name (i.e. property occupant)
- Full Property Address (Number, Street, Postal Code, Town)
- Occupied / Vacant
- Date of Occupation / Vacancy
- Actual annual rates charged (in Pounds)

If you are unable to provide an absolute “Occupation / Vacancy” status, please provide the Exemptions and / or Reliefs that a particular property may be receiving.”

Your request is being considered and will be processed as soon as possible and certainly within the statutory timescale of 20 working days as defined by the Freedom of Information Act 2000 (FOI) and the Environmental Information Regulations 2004 (EIR) unless the information requested is subject to an exemption or contains a reference to a third party. Please note that under EIR the deadline can be extended to 40 working days for large or complicated requests.

The relevant legislation defines a number of exemptions/exceptions, which may prevent release of the information you have requested. There will be an assessment and if any of the exemption/exception categories apply then the information will not be released. You will be informed if this is the case, including your rights of appeal.

If the information you requested contains a reference to a third party, then they may need to be consulted before a decision is taken on whether the information can be released to you. You will be informed if this is the case.

There may be a fee payable for the information you have requested. This will be considered and you will be informed accordingly. In the event of a fee having to be paid, the 20 working-day time limit or other relevant time limit for the response will be suspended until receipt of the payment.

If you have any further queries, please contact me either in writing at the above address or by telephone on 01773 841601 and quote your ID No 215/19.

Yours sincerely

Joan D Jones (Mrs)  
Civic Links and FOI Officer