

26 February 2019

Alex Hopkins
request-552591-
d17ce64b@whatdotheyknow.com

Information Governance Team
Corporate Services & Digital
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Our ref: ENQ10735-REQ001

Dear Alex Hopkins,

Request for Information – Traffic Regulation Order Easton Lane

Thank you for your request for information dated 14 February 2019, in which you asked for the following information:

I am trying to find a full copy of the Traffic Regulation Order, including any schedules, plans, relevant to it regarding the current works on Easton Lane in Chippenham.

Under the Environmental Information Regulations 2004 (EIR) the Council is obliged to make information available to the public by publication or when requested.

In accordance with regulation 5(1) of EIR I can confirm that Wiltshire Council holds some of the information you have requested. The available information you requested is attached to the email accompanying this letter.

If you are dissatisfied with the above response you have a right to request a review of your request for information. Details of the complaints and review procedure are appended to this letter.

Yours sincerely

Kyle McCormack
Information Governance Officer
Email: FOI@wiltshire.gov.uk

Environmental Information Regulations Complaints & Review Procedure

Any person who has requested information from Wiltshire Council, which has been dealt with under the Environmental Information Regulations is entitled to complain and request an internal review of their request for information if they are dissatisfied with the response they have received.

Requests for review of Environmental Information Regulations requests must be made in writing (includes email) to:

Freedom of Information Lead
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Email FOI@wiltshire.gov.uk

Please include the reference number, date of your request and details of why the review is being requested. Requests for review should be brought to the attention of the Freedom of Information Lead within 40 days of the response to the original request.

Any request for review will be acknowledged in writing confirming the reasons for the review. The Freedom of Information Lead will allocate the review to someone who is independent of the original decision. The person conducting the review will set a target date for a response with the intention to complete the review within 20 working days. In more complex cases the review may take up to 40 working days.

The reviewer will conduct a full review of the handling of the request for information and of decisions taken, including decisions taken about where the public interest lies in respect of exempt information where applicable. The review enables a re-evaluation of the case, taking into account any matters raised by the requestor.

On completion of the review the reviewer will reply to the requestor with the result of the review. If the requestor is still dissatisfied following the review they should contact the Information Commissioner to appeal the decision. The Information Commissioner can be contacted using the following details:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113 (local rate)
01625 545 745 (national rate)
Email: casework@ico.org.uk