

Army Reserve Soldier Attestation Paper

Questions to be put to the Recruit

Male / Female? (enter M or F)	Army Number (when allocated)
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
1. <i>Do you understand that under the provisions of the Reserve Forces Act 1996, if you knowingly give a false answer to any of the following questions answered during your attestation you will render yourself liable to punishment?</i>	
<input style="width: 100%; height: 20px;" type="text"/>	
2a. Surname (BLOCK letters)	
<input style="width: 100%; height: 20px;" type="text"/>	
2b. Forenames (BLOCK letters)	
<input style="width: 100%; height: 20px;" type="text"/>	
2c. Date of Birth:	Day Month Year
	<input style="width: 30px;" type="text"/> <input style="width: 150px;" type="text"/> <input style="width: 60px;" type="text"/>
2d. Place of Birth:	Town or Village County
	<input style="width: 250px;" type="text"/> <input style="width: 150px;" type="text"/>
3. What is your nationality?	At birth Now
	<input style="width: 150px;" type="text"/> <input style="width: 150px;" type="text"/>
4. Are you:	Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/>
5. How many children are dependent on you?	<input style="width: 50px;" type="text"/>
6. What is your religious denomination?	<input style="width: 200px;" type="text"/>
7. <i>Do you belong to, or have you ever served in, Her Majesty's Naval, Military or Air Forces or in any Commonwealth Force or Colonial Force?</i>	No <input type="checkbox"/> Yes* <input type="checkbox"/>
*If Yes, state:	
Force	Service Number Rank on Discharge
<input style="width: 150px;" type="text"/>	<input style="width: 200px;" type="text"/> <input style="width: 100px;" type="text"/>
Reason for Discharge	Last Unit
<input style="width: 250px;" type="text"/>	<input style="width: 250px;" type="text"/>
7b. <i>If an ex-serviceman / woman, what was your former service employment?</i>	<input style="width: 200px;" type="text"/>
8. <i>Have you ever been a member of the Combined Cadet Force or the Army Cadet Force?</i>	No <input type="checkbox"/> Yes* <input type="checkbox"/>
*If Yes, state:	
Last Unit	Period from to
<input style="width: 350px;" type="text"/>	<input style="width: 70px;" type="text"/> <input style="width: 70px;" type="text"/>
Certificate(s) awarded	
<input style="width: 100%; height: 40px;" type="text"/>	
9a. <i>In which Regt / Corps do you wish to enlist?</i>	<input style="width: 350px;" type="text"/>
9b. <i>To which Unit / Regiment / Corps of your choice do you wish to be posted?</i>	<input style="width: 200px;" type="text"/>
10. <i>What is your civilian trade or employment?</i>	<input style="width: 350px;" type="text"/>
11. <i>Have you ever been rejected for service in Her Majesty's Naval, Military or Air Forces or in any Commonwealth or Colonial Force?</i>	No <input type="checkbox"/> Yes* <input type="checkbox"/>
*If Yes, state reasons:	
<input style="width: 100%; height: 20px;" type="text"/>	

NOTES

Instruction for Attesting Officer

The recruit shall first to be given a copy of the Notice Paper in accordance with the Reserve Forces Act 1996, and the attesting officer shall attest the recruit in accordance with the Reserve Forces Act 1996, as laid down in Army Reserve Regulations.

The method of administering the Oath or Affirmation is to be that indicated in the Manual of Military Law, Part 1, Rules of Procedure (Army), Sixth Schedule.

Disposal of Attestation Paper

After the recruit has been attested, the AFE 7545 is to be forwarded to Mail Point 490 (DHC), the Army Personnel Centre (APC) for filing (keeping a copy at unit level).

Questions to be put to the Recruit (continued)

12. Has the Recruit been awarded any Honours, Medal and Awards? No Yes*
 *If Yes, insert details:
13. Has the Recruit changed his / her name? No Yes*
 *If Yes, what was his / her previous name?
14. National Insurance Number: 33. NI Type: Standard Rate (A) Reduced Rate (B)
15. Have you ever been found guilty of an offence by any court? (Offences "spent" under the Rehabilitation of Offenders Act 1974 need not be mentioned here unless you are told that particulars of such an offence are required for entry into a specific Corps) No Yes*
 *If Yes, then in respect of each offence what was:
 The date of the hearing?
 The court of hearing?
 The offence?
 The sentence or order?
16. Have you a Notice Paper setting out the questions to be answered on attestation and the general conditions of the engagement to be entered into? No Yes
 Have all the questions been answered satisfactorily? No Yes
 Do you understand the contents of the Notice Paper and wish to be enlisted? No Yes
17. Provided Her Majesty shall so long require your services are you willing to serve Her Majesty as a man / woman of the Army Reserve for a period of up to 12 years or up to age 55, whichever is the sooner? No Yes

Medical

18. National Health Service Number:
19. Medical Category: (To be completed by the Medical Officer of the applicant's unit)
 JMES Date Awarded
 Deployability MFD/MLD/MND Permanency Perm/Temp
 MED Code by environment Air/Land/Maritime/Env and Med Sp e.g. A4/L1/M6/E1
 Date of next review if appropriate

Witness

20. The Witness should be a Justice of the Peace, a Minister of Religion, a Medical Practitioner, a Solicitor, a Councillor, or some other person of standing and should not be related to either the applicant or the person(s) giving consent.
 I certify that this consent to enlistment was signed by the parent(s) guardian in my presence.
 Address Signature of Witness
 Qualifications Name of Witness (BLOCK letters please) Date

SOLEMN DECLARATION

21. I, do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagement made.

Date	Signature of Recruit	Signature of Enlisting Officer	Rank / Appointment
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

OATH TO BE TAKEN BY RECRUIT ON ATTESTATION

22. I,

Swear by Almighty God [or, do solemnly, sincerely and truly declare and affirm] that I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, her heirs and successors, and that I will, as in duty bound, honestly and faithfully defend Her Majesty, her heirs and successors, in person, crown and dignity against all enemies, and will observe and obey all orders of Her Majesty, her heirs and successors, and of the generals and officers set over me.

(On signing the above Declaration and taking the Oath, the Recruit becomes a soldier of the Army Reserve and subject to Military Law.)

COMPLETION INSTRUCTIONS

Read carefully before completing Page 5

1. This form must be completed in order that:
 - a. An address can be recorded for despatch to you for correspondence on pay matters.
 - b. The details of your normal travel from place of residence or employment to place of duty can be recorded for automatic payment of travel expenses.
2. All details must be PRINTED in BLOCK CAPITALS.
3. The Attestation Date shown at the top of the page overleaf will be used as the effective date of the particulars shown. Any subsequent change should be reported on the relevant form which is available in units. Do not use this form to report changes.
4. Section 1 is to be printed in the style in which the details are to be printed on the envelope containing any communication on pay matters. A volunteer may use any private address, including a bank, or a unit address. It is safer not to show rank unless you use a unit address. An individual residing in Northern Ireland is only to use a unit address. Full stops are not to be included.
5. Claim for Travelling Expenses. Show the details of the normal journey from place of residence or employment to place of duty.
6. Method of Payment. This will be via input to JPA to your nominated Bank/ Building Society account.
The unit is to enter the UIN of the unit to which pay documents are to be dispatched (See Notes on Page 1), and insert the unit stamp at the foot of the page.

CLAIMANT'S CERTIFICATE

1. I certify that the particulars stated at Part 2 of Page 5 are correct and that the mileage/costs are for the shortest route and the cheapest fares available.
2. I undertake to notify any changes in my circumstances which may affect my entitlement.
3. I request that any pay and allowances due should be paid by the method indicated at Part 3.

Date 20 Signature of Claimant

ATTESTING OFFICER'S CERTIFICATE

I certify that

1. *I have no reason to doubt the accuracy of the particulars stated overleaf.*

2. *Where travelling expenses are being claimed.*

*a. *The unit is the nearest of the Arm or Service and the full cost of travel is refundable. This authority is granted under the Army Reserve Regulations Where for personal reasons, the claimant chooses to join a more distant unit of his chosen Arm / Service in preference to the nearest one, the refund of expenses is to be limited to the cost of travel to the nearest unit.*

*b. *Excess travel is undertaken for personal reasons and travelling expenses, to the nearest unit or sub unit Army Reserve Centre of the chosen Arm or Service only is refundable under the authority of the Army Reserve Regulations.*

*c. *Excess travel is undertaken and a District Authority for full refund of expenses is attached. This authority is granted under the Army Reserve Regulations.*

3. *Where all or part of the journey is covered by a season ticket, only the cost incurred for that part of the journey which is not covered by the season ticket is Admissible.*

4. *Details of the account title, sorting code and account number have been checked against documents issued by the bank and found to be correct.*

Date

Signature of Attesting Officer

Unit Stamp

*tick as appropriate

CERTIFICATE OF ATTESTING OFFICER

1. I certify that the Recruit has received a copy of the Notice Paper and I have taken care that he/she understands each question on the Attestation Paper and the answer to each question has been duly entered.

2. I am satisfied from evidence produced on the statements made by the Recruit that he/she is eligible for enlistment.

3. The Recruit's date and place of birth

*a. were verified against his/her certificate of Birth/Passport.

*b. were not verified: MOD Form 74 sent to the Registrar General at
on 20

4. The Recruit has made and signed the declaration and taken the Oath before me at

on this day of 20

Appointment	Signature of Attesting Officer	Rank
<input type="text"/>	<input type="text"/>	<input type="text"/>

COMMANDING OFFICER'S CERTIFICATE OF APPROVAL

I CERTIFY that this attestation of the above-named Recruit is properly completed and that the required forms relative to his/her enlistment appear to have been completed.

I accordingly approve and appoint him/her to the Corps / Regiment

Unit Group A Group B Group C

Sponsored Independent

Signature of Approving Officer	Date	Commanding Officer
<input type="text"/>	<input type="text"/>	<input type="text"/>
		CO