



30 October 2018

By email to: [request-525000-efa0e762@whatdotheyknow.com](mailto:request-525000-efa0e762@whatdotheyknow.com)

Dear Mr van Herk,

I refer to your Freedom of Information request received on 9 October 2018 about timetables and student parents.

Details of any exemptions applied are below. Where any information is “not held”, this is explained below. Those parts of the University’s response (together with the details of how to ask the University to review the management of your request, or thereafter to seek a review by the Scottish Information Commissioner, should you wish to do so – please see below) constitutes the notice in writing that the information specified is not held by the University which is required under section 17 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

Your enquiry and the University’s response.

Under Freedom of Information (Scotland) Act 2002, I wish to receive the following information within 20 working days. Please provide the following in a single file comprehensibly stated word document.

1) For each day of the week, the percentage of classes starting at:

- A) 09.00
- B) 10.00
- C) 11.00
- D) 12.00
- E) 13.00
- F) 14.00
- E) 15.00
- F) 16.00

For term one of the 2018/2019 academic year, classes are organised as follows:

Start time	% of classes starting at that time
09:00	11
10:00	15
11:00	16
12:00	11
13:00	10
14:00	13
15:00	12

16:00	9
17:00	3

Please note that it is not possible to break down this information for each day of the week.

2) Whether the university holds information on whether students are parents.

Information not held: the University does not routinely collect information on student parents. Students applying through UCAS are able to state whether they have dependents, but the type of dependent is not supplied and this field is not compulsory.

3) Whether the university consults with student parents (e.g. to find out if timetables suit with child care arrangements/bringing children to school) before it creates timetables.

The University does not consult with student parents, as above. However, one of the guiding principles of the timetabling policy is *To provide stability and predictability to students, so that they understand when they need to be in University, and can have the expectation that changes will be made only in unavoidable and unanticipated circumstances.*

This concludes the University's response.

Your right to seek a review of how your information request was managed

If you are not satisfied with our response or our reasoning set out above, you have 40 working days in which to require a review of our decision. Any such request should be put in writing and should be sent to the University Secretary, Abertay University, at the address provided below. The request should:

- (a) detail your request for a review of our decision to be undertaken
- (b) describe the nature of your original request
- (c) explain the reasons why you are dissatisfied with our response

University Secretary  
Abertay University  
Bell Street  
Dundee  
DD1 1HD  
Tel (01382) 308016

E-mail: S.Stewart@abertay.ac.uk

If you remain dissatisfied with how your request for information has been dealt with, you also have the right, in terms of section 47 of FOISA, and within 6 months, to apply to the Scottish Information Commissioner for a decision as to whether we have handled your request properly.

Information relating to your right to seek review is available from the Scottish Information Commissioner's website:

<http://www.itspublicknowledge.info>

or by contacting the Scottish Information Commissioner's Office at the following address:

Scottish Information Commissioner,  
Kinburn Castle,

Doubledykes Road, St Andrews,  
Fife KY16 9DS

Telephone: 01334 464610

Fax: 01334 464611

E-mail: <mailto:enquiries@itspublicknowledge.info>

Website: <http://www.itspublicknowledge.info>

Or via the SIC's online appeals service:

<http://www.itspublicknowledge.info/YourRights/Unhappywiththeresponse/AppealingtoCommissioner.aspx>

If you are unhappy with the Commissioner's decision, you also have the right to appeal further to the Court of Session, on a point of law only, under section 56 of FOISA. Please refer to the Commissioner's website (details above) for further information about your right of appeal to the Court of Session.

Yours sincerely,

*FOI Processing*

Academic Registry  
Abertay University

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