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Additional Selection Criteria - Application Form Template

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Confidentiality Statement

By ticking this box, I undertake to maintain absolute confidentiality relating to all aspects of the selection process for this selection exercise. If invited to participate further in the selection exercise I undertake to ensure that any relevant materials provided to me as part of the selection process are kept secure and not shared with anyone else. I understand that the Judicial Appointments Commission will automatically refer any suspected breach of this agreement to the Bar Standards Board, the Solicitors Regulatory Authority, CILEx Regulation, Judicial Conduct Investigations Office or other relevant regulatory body to consider as a potential breach of my professional obligations, or as misconduct, and this could result in disciplinary action by my regulator. I understand that the Judicial Appointments Commission takes very seriously the integrity of the selection process and any evidence that a candidate has breached this agreement might result in disqualification from this and future exercises.

Yes

Additional Selection Criteria: The Lord Chancellor expects that candidates for salaried posts will have sufficient directly relevant previous judicial

experience. Only in exceptional cases and if the candidate in question has demonstrated the necessary skills in some other significant way should an exception be made. The meaning of “directly relevant experience” is sitting as a judge in a salaried or fee-paid capacity, for fee-paid judges this should be for a period of at least two years or 30 sitting days since appointment.

Please indicate whether you meet this requirement.

Yes No

If you do not have the relevant judicial experience please provide evidence, in no more than 250 words, of how you have acquired the necessary skills for the post.

Self assessment (Please note that * denotes that this is a mandatory field to be completed)

This is a vital part of your application allowing you to provide examples of how you demonstrate the competencies required for the post. **Before you begin, read the guidance (/completing-your-self-assessment) on how to complete this section.** Each box is restricted to **(INSERT NUMBER)** words. **Use only single spaces** between sentences as double spaces can affect the word count. If you prepare your examples offline, paste as plain text (<https://chrome.googleblog.com/2010/09/tip-just-text-please.html>) into the boxes below to remove formatting. Make sure you refer to the competency framework ([insert link to CF document here](#)) while preparing your examples.

1. Exercising Judgement

Demonstrates integrity and applies independence of mind to make incisive, fair and legally sound decisions.

2. Possessing and Building Knowledge

Possesses a detailed knowledge of the jurisdictional law and practice, and demonstrates an ability and willingness to learn and develop professionally

3. Assimilating and Clarifying Information

Quickly assimilates information to identify essential issues, develops a clear understanding and clarifies uncertainty through eliciting and exploring information

4. Working and Communicating with Others

(‘Others’ refers to all court users, panel members, colleagues, court staff, parties, advocates, witnesses and members of the public, litigants in person) Conducts proceedings appropriately, values diversity and shows an appreciation of the wider impact of communications. Demonstrates empathy and sensitivity in building relationships. Demonstrates good communication skills and authority

5. Managing Work Efficiently

Works effectively and plans to make the best use of resources available

6. Leadership

Demonstrates the ability to provide professional and pastoral leadership to meet existing and anticipated future needs. Ensures the efficient and effective discharge of judicial business and acts as the public face of the judiciary for all users

Availability

The provisional dates for [the qualifying test and] the [selection day(s)/meeting the panel] [To do: select as appropriate] are as follows:

Qualifying test DD/MM/YYYY Interview DD/MM/YYYY

If you are invited to interview, you must be available for at least one of the selection days as there are no alternative dates available.

The interviews will take place at a number of venues around England and Wales, details to be confirmed. Please indicate your preferred selection day location.

- London Manchester

Posting preferences

Please indicate below the location(s) in which you are NOT willing to work. You should be aware that if you leave any circuit(s) unticked you may be invited to sit at any of those locations. In any event you will be required to serve within the circuit for the full 5 years before a transfer may be considered. Therefore please consider carefully how you complete this section.

I do not wish to apply for

- London
 Manchester

Salaried part time working

Alternative work patterns may be available.

Are you interested in salaried part time working?

- Yes No

Please indicate which working pattern you are applying for, including your order of preference

Tick as appropriate

Order of preference

	Tick as appropriate	Order of preference
I wish to apply for full time	<input type="checkbox"/> Yes	- None -
I wish to apply for part time	<input type="checkbox"/> Yes	- None -

If you are applying for part-time working please indicate all of the sitting patterns you are interested in

- 50%
- 60%
- 70%
- 80%
- 90%
- Term time
- Blocks of weeks
- Blocks of months

How did you hear about the vacancy?

- JAC Website
- Professional body website or email (eg The Law Society)
- Professional body magazine
- Judicial Office Extranet
- Twitter
- LinkedIn
- Word of mouth
- I prefer not to answer this question
- Other form of communication (please specify)

Please tick whichever you feel is appropriate. You can tick more than one box.

Is this your first application for a judicial post?

- Yes No I prefer not to answer this question

If 'No' please indicate how many times:

- Once Twice Three times More than three

Declaration of interest

Are you related to, or known to any of the JAC Commissioners? If you are in any doubt then please declare. (Please refer to the list of Commissioners on the JAC website at: <https://jac.judiciary.gov.uk/commissioners>)

Yes No

If so, please give details below