



24 January 2018

By email to: [request-453566-8e54a5e3@whatdotheyknow.com](mailto:request-453566-8e54a5e3@whatdotheyknow.com)

Dear Mr Swinson

I refer to your Freedom of Information request received on 21 December 2017 about Prevent.

Details of any exemptions applied are below. Where any information is “not held”, this is explained below. Those parts of the University’s response (together with the details of how to ask the University to review the management of your request, or thereafter to seek a review by the Scottish Information Commissioner, should you wish to do so – please see below) constitutes the notice in writing that the information specified is not held by the University which is required under section 17 of the Freedom of Information (Scotland) Act 2002 (“FOISA”).

Your enquiry and the University’s response.

Please see [appendix](#).

This concludes the University’s response.

Your right to seek a review of how your information request was managed

If you are not satisfied with our response or our reasoning set out above, you have 40 working days in which to require a review of our decision. Any such request should be put in writing and should be sent to the University Secretary, Abertay University, at the address provided below. The request should:

- (a) detail your request for a review of our decision to be undertaken
- (b) describe the nature of your original request
- (c) explain the reasons why you are dissatisfied with our response

University Secretary  
Abertay University  
Bell Street  
Dundee  
DD1 1HD  
Tel (01382) 308016

E-mail: [S.Stewart@abertay.ac.uk](mailto:S.Stewart@abertay.ac.uk)

If you remain dissatisfied with how your request for information has been dealt with, you also have the right, in terms of section 47 of FOISA, and within 6 months, to apply to the Scottish

Information Commissioner for a decision as to whether we have handled your request properly.

Information relating to your right to seek review is available from the Scottish Information Commissioner's website:

<http://www.itspublicknowledge.info>

or by contacting the Scottish Information Commissioner's Office at the following address:

Scottish Information Commissioner,  
Kinburn Castle,  
Doubledykes Road, St Andrews,  
Fife KY16 9DS

Telephone: 01334 464610

Fax: 01334 464611

E-mail: <mailto:enquiries@itspublicknowledge.info>

Website: <http://www.itspublicknowledge.info>

Or via the SIC's online appeals service:

<http://www.itspublicknowledge.info/YourRights/Unhappywiththeresponse/AppealingtoCommissioner.aspx>

If you are unhappy with the Commissioner's decision, you also have the right to appeal further to the Court of Session, on a point of law only, under section 56 of FOISA. Please refer to the Commissioner's website (details above) for further information about your right of appeal to the Court of Session.

Yours sincerely,

*FOI Processing*

Academic Registry  
Abertay University

Abertay University is a registered Scottish charity, no. SC016040

#### Appendix

Q1 "Under the Freedom of Information (Scotland) Act 2002 please provide me with all documentation on meetings held on Prevent (such as meeting papers, minutes of meeting, points of action). Please order them under the dates at which the meetings were held and specifically highlight the point of actions or agreements that were made at the meetings."

Q2 "Also please provide me with information on the relation of Prevent and the "Study Goal" tracker app (e.g. meetings where both Prevent and the "Study Goal" app were discussed)."

Q1 Please see attached Zip file for documents.

There are no specific notes of meetings or minutes kept; the outputs of the meetings are captured in the implementation plan, which is a 'living document'. Those documents are largely or entirely comprised of action points, so these have not been highlighted individually.

A very small amount of personal data has been redacted from the information provided, and as such it has been withheld under the exemption in section 38(1)(b) of the Freedom of Information (Scotland) Act 2002. To explain, section 38(1)(b) of FOISA, read in conjunction with section 38(2)(a)(i) (or, as appropriate, section 38(2)(b)) exempts information from disclosure if it is "personal data", as defined in section 1(1) of the Data Protection Act 1998, and where its disclosure would contravene one or more of the Data Protection Principles, which are set out in Schedule 1 to the DPA. The first Principle states that personal data shall be processed fairly and lawfully and, in particular, shall not be processed (including disclosure, as requested here) unless at least one of the conditions in Schedule 2 to the DPA is met. None of the available statutory conditions can be met. In the absence of a condition permitting disclosure, the disclosure of this personal data would be unlawful; doing so would breach the first Data Protection Principle, and the above exemption has therefore been applied.

Q2 No information held (no link).

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