

Enquiries to: Information Team
Our Ref: Various References



**Liverpool
City Council**

Dear Mr Eggesden,

Freedom of Information Requests

I write further to a number of recent information requests which you have submitted through the 'WhatDoTheyKnow' website, all on matters relating to the Hope & Glory Festival. Our apologies for the brief delay whilst this information was collated.

In order to provide a comprehensive response to the issues which you have raised, we are providing a single combined response to your requests. This response addresses the questions which you have raised within the following Information Requests, Reference No's –

- 550736
- 550752
- 555140
- 555620
- 557791
- 557793
- 557795
- 557969
- 557971

The following questions were submitted –

1. *I would like to request the agreed plans of the Hope and Glory Festival, with the roles or job title of individuals concerned and present, at each of the planning stages.*
2. *The roles or job title of individuals concerned that signed off the plans, and what the plans were that had been approved.*
3. *The roles or job title of the people present at Hope and Glory festival site, as a representative of the council, before the site opened on Saturday 5th August morning.*
4. *The roles or job title of the individuals, if any, that cancelled the festival and at what point.*
5. *The funds that were paid to the council to allow the Festival to take place.*
6. *The funds that the council paid to enable the Festival to take place.*
7. *The roles or job titles to whom and monies were paid*
8. *I would like to request a copy of the plans for the Hope & Glory festival that were initially submitted to Liverpool City Council, and what requests for changes LCC put forward.*

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9. *I would also like to request a copy of any plans that were resubmitted to LCC for the Hope & Glory festival and what changes were requested to those.*
10. *Finally, I would like to request any restrictions that LCC had applied in regards to Hope & Glory Festival.*
11. *Could you please provide me the minutes from the SAG meeting, and also any related documents that pertain to the SAG meeting of the Hope & Glory Festival 2017*
12. *Could you also please provide the details of how it was evidenced that any advisories made at the SAG meeting were actually carried out by the organisers.*
13. *Could I please request a copy of the independent inquiry report that was provided by TESS (The Event Safety Shop) regarding the Hope & Glory Festival 2017.*
14. *I would like to request the Liverpool city's council's own inquiry report from the Hope and Glory Festival 2017.*
15. *I have requested the TESS report under a previous FOI. So I would like to request council's report made from the results of TESS's findings that was released to the public on 06th October 2017*
16. *I would like to request all the documents and council interview statements relating to the council's own inquiry of the Hope and Glory Festival 2017.*
17. *Furthermore, I would like to request the documents submitted for public viewing relating to the Hope and Glory Festival 2017.*
18. *I would like to request all the JAG meeting reports from the Hope and Glory festival 2017. This will be all the meetings that took place and the full reports and documents relating to them.*
19. *I would like to request copies of the Risk Assessments for the Hope and Glory Festival 2017. These should include any initial Risk Assessments carried out by the organisers and any blue light services involved, as well as any carried out by Liverpool City Council themselves.*
20. *I would like to request the minutes and documents relating to the first detailed JAG meeting on 31st January 2017. This should include all documents relating to that meeting, on that date.*

Response:

Liverpool City Council confirms that it holds information relevant to the terms of your request, our responses being as follows –

1. A copy of the final Event Management Plan for this specific event is appended to this response and which provides the requested information (Appendix 1).
2. There was no sign-off of the plan nor was there any requirement for sign-off. The plan was viewed by members of the JAG and subsequently the event was discussed at the SAG. There is no record of who attended the JAGs as they are a meeting run by

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the event organiser/manager and as such the City Council does not hold any information. SAG attendees are listed on the minutes, copies of which being appended to this response and referenced at (11) below.

3. Two Regulatory Compliance Officers from the Licensing Authority attended on the morning of the event to check compliance with premises licence conditions only. Details of additional Officers present are set out within the report produced by The Event Safety Shop as a result of its Independent Inquiry, as commissioned by the City Council.
4. The event was cancelled by the Event Manager Lee O'Hanlon overnight Saturday/Sunday. Council Officers subsequently held a meeting on the Sunday and agreed that the event could not continue in the absence of the Event Manager. As such and agreed procedures to safely close the event space down.
5. None.
6. The City Council did not contribute financially towards enabling this event to take place.
7. Not applicable.
8. A generic premises licence was already in place for the location at which it was proposed to hold the event, which had been granted in 2016 to Liverpool City Council, details of which are already in the public domain and which may be accessed via the following weblink –
https://licensing.liverpool.gov.uk/PAforLalpacLIVE/1/LicensingActPremises/Search/3496/Detail?LIC_ID=23111

As such Hope & Glory never applied for a licence nor was there any requirement to do so as the necessary permissions were already in place. To clarify, the organisers of Hope & Glory applied solely to use the land for purposes of the event. This was governed by a separate agreement solely in respect of the land use and which is included within the Independent Inquiry Report.

9. A copy of the final Event Management Plan for this specific event is appended to this response (Appendix 1) and which formed part of the Independent Investigation Report as produced by The Event Safety Shop and commissioned by the City Council. Previous versions have not been retained as these are not required for any operational purposes. A generic premises licence was already in place for the location at which it was proposed to hold the event the conditions of which applying to any events held on the subject land and which had been granted in 2016 to Liverpool City Council – details of which are already in the public domain and which may be accessed via the following weblink –
https://licensing.liverpool.gov.uk/PAforLalpacLIVE/1/LicensingActPremises/Search/3496/Detail?LIC_ID=23111
10. A copy of the final Event Management Plan for this specific event is appended to this response (Appendix 1) and which formed part of the Independent Investigation Report as produced by The Event Safety Shop. Previous versions have not been retained as these are not required for any operational purposes. A generic premises licence was already in place for the location at which it was proposed to hold the event the conditions of which applying to any events held on the subject land and

which had been granted in 2016 to Liverpool City Council – details of which are already in the public domain and which may be accessed via the following weblink – https://licensing.liverpool.gov.uk/PAforLalpacLIVE/1/LicensingActPremises/Search/3496/Detail?LIC_ID=23111

The event organiser therefore did not apply for a premises licence in this instance. Each event held on the land would however be required to be supported by an Event Management Plan, this being the individual event organiser's document and being event specific. A copy of the relevant Event Management Plan has been appended to this response (Appendix 1).

11. Please refer to the appended Minutes of the SAG, as held on 15 February, 19 April, 21 June and 19 July 2017 (Appendix 2). No further documentation is held by the City Council.
12. The SAG is a multi-agency meeting administrated by Liverpool City Council. The core decision making is carried out through the JAFG process which is chaired by the Event Organisers as opposed to the City Council. The SAG adopts a smart approach due to the high volume of events. We do not hold details of the advice provided at the meeting.
13. The report produced by the independent inquiry was published on the 6th October. Please refer to the appended report (Appendix 3) which may also be accessed via the following weblink – <http://liverpool.gov.uk/leisure-parks-and-events/events/review-into-the-hope-and-glory-festival/>
14. The City Council did not conduct its own inquiry. The City Council commissioned an independent report, which was carried out by The Event Safety Shop and published on the 6th October 2017. This needed to be independent to reflect the independent nature of the JAG and SAG which, while being co-ordinated by Liverpool City Council, is owned by the event organiser and includes a wide range of agencies. Liverpool City Council does not have any other report.
15. The main objective of commissioning the report, and using an independent agency was to enable lessons to be learnt from the issues surrounding this event. The City Council, alongside all the participants in the JAG and SAG, will consider the report produced by The Event Safety Shop while carrying out their functions.

Although the relevant procedures had served the city well for the past ten years, the context and environment for staging events has changed in recent years. Therefore, the report and recommendations will now be used as an opportunity to reflect on the processes and procedures that are in place.

The findings of this report will enable the City Council to work with partners to put in place enhanced planning procedures for events which will find the right balance between scrutinising documents and not making the process too bureaucratic for private sector organisers who want to hold events in the city.

16. The City Council did not conduct its own inquiry. The City Council commissioned The Event Safety Shop to undertake an independent inquiry. In conducting its independent inquiry, representatives of The Event Safety Shop interviewed relevant individuals by telephone and in person and made notes to aide in the preparation of their subsequent Investigation report as now published – no written statements were

produced or submitted in this regard. As such this information is not held.

17. JAG Meetings are held and organised by Event Managers as opposed to the City Council and as such this information is not held by the City Council.
18. JAG Meetings are held and organised by Event Managers as opposed to the City Council and as such this information is not held by the City Council.
19. Risk Assessments undertaken by the Event Managers and Organisers relating to the event are contained within the Event Management Plan, a copy of which being appended to this response for your reference. No further information is held by the City Council.
20. JAG Meetings are held and organised by Event Managers as opposed to the City Council and as such this information is not held by the City Council.

This concludes our response.

In accordance with the application of Section 12 of the Freedom of Information Act 2000 we have not provided all of the information requested. As such we are required to serve you with a Section 17 Notice which this letter is to be regarded as.

The City Council will consider appeals, referrals or complaints in respect of your Freedom of Information Act 2000 and you must submit these in writing to Informationrequests@liverpool.gov.uk within 28 days of receiving your response.

The matter will be dealt with by an officer who was not previously involved with the response and we will look to provide a response within 40 days.

If you remain dissatisfied, you may also apply to the Information Commissioner for a decision about whether the request for information has been dealt with in accordance with the Freedom of Information Act 2000.

The Information Commissioner's website is www.ico.gov.uk and the postal address and telephone numbers are:-

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK95AF. Fax number 01625 524 510, DX 20819, Telephone 01625 545745. Email – mail@ico.gsi.gov.uk (they advise that their email is not secure)

I trust this information satisfies your enquiry.

Yours sincerely

A Lewis

Angela Lewis
Information Team

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