



Austin Bond
By email

Reference: FOI-2016-124

1 April 2016

Dear Mr Bond,

Your request was received on 4 March 2016 and I am dealing with it under the terms of the Freedom of Information Act 2000 ('the Act').

You asked:

Please may I request the names, office telephone numbers and job titles of current staff that work in the following departments or are involved with:

Marketing &/or Communications

Events

Branding

Public/External Relations

Procurement

Engagement/Outreach

This should include staff who work centrally within The University of Cambridge as well as any relevant staff from each Faculty/Department/School.

Staff in the central administrative offices with such functions are listed at

<http://www.communications.cam.ac.uk/communications-0>,

<http://www.communications.cam.ac.uk/research-communications>, <http://www.cam.ac.uk/public-engagement/about-us/the-public-engagement-team> and <http://www.finance.admin.cam.ac.uk/about-us/contact-us>.

No list is held that shows all staff with such functions in each of the numerous individual Schools, Faculties, Departments and other academic units as listed at <http://map.cam.ac.uk/directory/>. The University has estimated that the time required to locate, retrieve and extract this information would considerably surpass 18 hours of staff time charged at £25 per hour, and therefore that this aspect of

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UNIVERSITY OF CAMBRIDGE

Registrary's Office

your request exceeds the appropriate limit of £450 as set out in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request an internal review of this decision, you should write to Dr Kirsty Allen, Head of the Registrary's Office, quoting the reference above, at The Old Schools, Trinity Lane, Cambridge, CB2 1TN or send an email marked for her attention to foi@admin.cam.ac.uk. The University would normally expect to receive your request for an internal review within 40 working days of the date of this letter and reserves the right not to review a decision where there has been undue delay in raising a complaint. If you are not content with the outcome of your review, you may apply directly to the Information Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by the University. The Information Commissioner may be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF (<https://ico.org.uk>).

Yours sincerely,

James Knapton