

**Department of Children's Services**  
**Aiming High for Children**

Langford

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Ref: FOI ENQ00494

Date: 24 February 2014

Dear Langford

Thank you for your request for information about attendance penalty notices. Your request was received on 13 February 2014 and I am dealing with this under the terms of the Freedom of Information Act 2000.

In some circumstances a fee may be payable and if that is the case, I will let you know. A fees notice will be issued to you, and you will be required to pay before we will proceed to deal with your request.

If you have any queries about this letter, please contact me.

Yours sincerely

pp E Watmough

Tracey Parry

