

19 December 2012

Nicholas Marshall

BY EMAIL: request-140410-5745d148@whatdotheyknow.com

Our Ref : F/177

Your Ref :

Office of Qualifications
and Examinations Regulation
Spring Place
Coventry Business Park
Herald Avenue
Coventry CV5 6UB

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Dear Mr Marshall

I refer to your request for information, received by Ofqual on 30 November 2012, made under the Freedom of Information Act 2000 (the Act). You requested the following information:-

Please supply all the minutes of the meetings held by OFQUAL at which the recent CAPGEMINI report on the English GCSE 2012 series were discussed.

This should include the following

- 1. Minutes of Internal meetings at which the CAPGEMINI report was discussed.*
- 2. The Minutes of meetings between OFQUAL and CAPGEMINI at which the report was discussed. This should include the meeting at which the report was commissioned and the meeting at which the conclusions and recommendations were presented.*

Under the Act, public authorities have two duties to individuals requiring information: firstly to confirm whether or not they hold the information requested, and secondly to provide a copy of that information unless one of the exemptions under the Act applies.

I confirm that on this occasion Ofqual does not hold information of the type you have requested and Ofqual does not hold any minutes of meetings at which the CapGemini work was discussed. Whilst meetings took place with CapGemini whilst they were working with Ofqual on its GCSE English grading work minutes were not taken.

Further assistance and complaints

If you are unhappy with the way in which your request has been handled you have the right to request an internal review, which will be carried out by a different member of staff. You can request an internal review by contacting:-

Alison Townsend
Board Secretariat Manager
Ofqual
Spring Place
Coventry Business Park
Herald Avenue
Coventry, CV5 6UB
(alison.townsend@ofqual.gov.uk).

If you are dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner. Complaints to the Information Commissioner should be sent to:-

FOI/EIR Complaints Resolution
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Yours sincerely

Alison Townsend
Board Secretariat Manager
Direct line 024 7671 6726