Mr John Cross
By email only: request-117061-64015108@whatsdtheyknow.com

Dear Mr Cross

FREEDOM OF INFORMATION ACT 2000

Thank you for your request for information on all policies and procedures relevant to the arrangements:
(a) leading up to the making of Royal Proclamations
(b) leading up to the making of Orders in Council
(c) leading up to the making of Orders of Council
(d) for formalities connected with Ministerial changes.

The Privy Council Office (PCO) received your request on 21st May and I am dealing with it under the terms of the Freedom of Information Act 2000.

I can confirm that the PCO holds information relevant to your request, but I have to advise you that I must extend the time limit for responding to your request.

It is occasionally necessary to extend the 20 working day time limit for issuing a response. Information you have requested is exempt under section 37(1)(ad) of the Freedom of Information Act. Section 37(1)(ad) protects information relating to communications with the Royal Household. Section 37(1)(ad) is subject to a public interest test and the PCO has not yet reached a decision on whether the balance of the public interest favours disclosure of this information.

By virtue of section 10(3), when public authorities have to consider the balance of the public interest in relation to a request, they do not have to comply with the request until such time as is reasonable in the circumstances. Owing to the need to consider, in all the circumstances of the case, where the balance of the public interest lies in relation to your request, we will not be able to respond to your request in full within 20 working days. I hope to let you have a response by Wednesday 4th July. If I can reply before that date, I shall do so. If I need more time to consider the balance of the public interest, I shall write again to let you know.
If you have any queries about this letter, please contact me.

Yours sincerely

Ceri King