

DWP Business Management Team  
Health & Disability Assessments (Operations)

e-mail: [DWP.MEDICALSERVICESCORRESPONDENCE@DWP.GSI.GOV.UK](mailto:DWP.MEDICALSERVICESCORRESPONDENCE@DWP.GSI.GOV.UK)

16 January 2013

Dear Mr Otram

**Freedom of Information Act – Request for Information**  
**Our Reference: Internal Reviews 662, 901,902 & 903**

Thank you for your correspondence dated 4 October (our reference: IR662) and for your further correspondence dated 4, 5 & 6 December 2012 (our reference's IR901, 902 & 903 respectively).

In your emails you have requested an internal review of DWP's handling of your previous FOI request reference 3818-3794

Your review has been conducted by an independent official of the Department, of the relevant grade and authority to carry out such requests, consideration has been given to whether the handling of your request was dealt with appropriately and that all aspects of the time compliance of the request were taken fully into account.

I now note that a full response to your original request (3818-3794) was issued via the What Do They Know website on 27 December 2012. I acknowledge that in this instance, the Department failed to respond within the 20 working days and the reviewing officer upholds your complaint and DWP apologises for the delay. Furthermore, we apologise for not keeping you updated of the progress of your request and your subsequent reviews.

I also note that you have issued a further Internal Review on 29 December 2012 – the FOI elements of which will be answered in due course.

If you have any queries about this letter please contact me quoting the reference number above.

Yours sincerely,

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**Your right to complain under the Freedom of Information Act**

If you are not happy with this response you may request an internal review by e-mailing [xx@xxx.xxx.gov.uk](mailto:xx@xxx.xxx.gov.uk) or by writing to DWP, Central FoI Team, Caxton House, Tothill Street, SW1H 9NA. Any review request should be submitted within two months of the date of this letter.

If you are not content with the outcome of the internal review you may apply directly to the Information Commissioner's Office for a decision. Generally the Commissioner cannot make a decision unless you have exhausted our own complaints procedure. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow Cheshire SK9 5AF [www.ico.gov.uk](http://www.ico.gov.uk)