



UNIVERSITY OF
CAMBRIDGE
Secretariat

Kirsty Allen, MA PhD
Senior Assistant Registry

Mr David Goode
by email

Reference: FOI-2009-37

27 May 2009

Dear Mr Goode,

I refer to your email of 29 April in which you ask for copies of any notes taken, or documents tabled, at meetings of the working party mentioned in the Council's Notice of 16 March 2009.

I can confirm that no formal or informal notes of the meetings are held by the University. Emerging documentation was considered by the members of the working party as part of a continuing process of iterative drafting. It is not possible to identify the circulation of these drafts by reference to a specific date or meeting.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of this decision, you should write to the Administrative Secretary, quoting the reference above, at the Secretariat, The Old Schools, Cambridge, CB2 1TN. If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by the University. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

Yours sincerely,

Kirsty Allen

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