



Part of the Department
for Work and Pensions

Our direct dial number is

Code	Number
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Textphone users with speech or hearing difficulties call

Code	Number
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If you get in touch with us, tell us this reference number

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Date

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Mandatory work activity

Dear

To continue receiving Jobseeker's Allowance and/or National Insurance credits, you must take part in Mandatory Work Activity.

Your provider, or one of their partners, will support you whilst on Mandatory Work Activity. They will discuss with you the work placement and the support it will provide to improve your chances of getting and keeping a job.

The name of your provider is

You must complete any activities that your provider asks you to do.

You will still need to attend the Jobcentre and meet your benefit conditions, including attending Fortnightly Jobsearch Reviews and any other interviews and being available for and actively seeking employment.

Your provider will let you know when you will start Mandatory Work Activity. You must participate until you are told otherwise.

If you fail to participate in Mandatory Work Activity without a good reason, your Jobseeker's Allowance could stop for up to 26 weeks. You could also lose your National Insurance credits.

We have passed your details onto your provider who will be in contact with you shortly.

Yours sincerely,

for Manager