

ipcc

INTERGOVERNMENTAL PANEL ON climate change

Our ref.: 5268-11/IPCC/AR5

To designated IPCC Focal Points and
Ministries of Foreign Affairs (MFAs)
(if no focal point has been designated)

Geneva, 16 September 2011

Sir/Madam,

I have the honour of addressing you on the matter of the Expert Review of the Working Group I (WGI) Contribution to the IPCC Fifth Assessment Report, *Climate Change 2013: The Physical Science Basis*.

The IPCC decided at its 28th Session in Budapest, Hungary, in April 2008 to prepare a Fifth Assessment Report (AR5) according to IPCC Principles and Procedures. Following a Scoping Meeting in Venice, Italy, in July 2009, the outline of the WGI contribution to AR5 was approved at the 11th Session of Working Group I and accepted by the 31st Session of the IPCC, both meeting in Bali, Indonesia, in October 2009. The Panel also decided that the WGI contribution would be completed in September 2013, with the completion of the WGII and WGIII contributions to AR5 and the Synthesis Report following in the course of 2014.

Following an IPCC call for nominations in January 2010 to member governments and observer organizations for experts to participate in the WGI AR5, Coordinating Lead Authors, Lead Authors and Review Editors were selected by the WGI Bureau in May 2010 from the large number of nominations received. The authors are now working on a first draft report [First Order Draft (FOD)] of the WGI contribution to AR5, which will be available for expert review from 16 December 2011 to 10 February 2012.

The expert review of the FOD is a key element of the IPCC assessment process. The purpose of this expert review is to help ensure that the report provides a balanced and comprehensive assessment of the latest scientific findings. The IPCC Procedures state that the expert review process shall be objective, open and transparent, with a wide circulation that aims to involve as many independent experts as possible in the IPCC process, seeking a range of views, expertise, and geographical representation. In addition, the review shall be undertaken by experts nominated by governments and observer organizations.

The call for nominations in January 2010 did not specifically ask for nominations for the role of Expert Reviewer. All those previously nominated for any role in WGI AR5 by governments and observer organizations but not selected will be informed separately about the expert review and invited to register. Governments and observer organizations are now asked to encourage additional experts to participate in the expert review of the WGI AR5 FOD.

An online registration process has been developed and can be accessed by prospective experts via the WGI web site:

<https://fod.ipcc.unibe.ch/registration/>



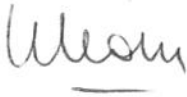
Please note that this site does not require a password for registration, nor do you need to send any information to the WGI TSU in response to this call. Additional information on the role of Expert Reviewer is available in Annex 1 of Appendix A to the Principles Governing IPCC Work.

If you have any questions about the process, please contact the IPCC Working Group I TSU at <wg1@ipcc.unibe.ch>.

As a reminder, the expert review of the FOD starts on 16 December 2011, and ends on 10 February 2012, and is an expert review only. The government and expert review of the Second Order Draft of the WGI AR5 will follow in 2012 (05 October to 30 November).

A copy of this letter is being sent to the Ministry for Foreign Affairs, the Permanent Representative with the World Meteorological Organization (WMO), and the United Nations Environment Programme (UNEP) Focal Point(s) of your country for information.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Gaetano Leone', with a horizontal line underneath it.

(Gaetano Leone)
Deputy Secretary of the IPCC