

Mr Stuart Hardwicke Carruthers



27 April 2009

Dear Mr Hardwicke Carruthers

Further to my email of 30 March 2009, I write with my response to your request for the following information: copies of any document held by the Parliamentary Commissioner as a member of the Commission for Local Administration in England that she has issued as a member of the CLAE, particularly related to investigations of complaints by staff of the CLAE, particularly related to written constitutions and any related human rights guidance.

I am unable to provide the information you have requested because the Parliamentary Commissioner for Administration (the Parliamentary Commissioner) does not conduct investigations or issue any reports in her role as a member of the Commission for Local Administration in England (the Commission).

The Parliamentary Commissioner is an ex officio member of the Commission. The other members of the Commission are the three Local Government Ombudsmen, who are responsible for investigating maladministration and service failures by local authorities. The Commission is the administrative body of the Local Government Ombudsman's service (the LGO). Its functions include making arrangements to enable the LGO to investigate complaints and providing bodies in jurisdiction with advice and guidance on administrative practice. The Local Government Ombudsmen also use Commission meetings to ensure consistency in the way investigations are carried out.

The Parliamentary Commissioner has no personal responsibilities beyond her participation in the collective decision-making of the Commission. Specifically, in her role as a member of the Commission, she does not have power to conduct investigations or issue reports pursuant to investigations. Documents issued by the Commission e.g. annual reports, annual accounts and minutes of Commission meetings can be found on the LGO's website in the publications and governance sections. To assist you, I have provided the links below:

Annual reports / accounts -
<http://www.lgo.org.uk/publications/annual-report/>
Governance (minutes of Commission meetings) -
<http://www.lgo.org.uk/about-us/governance/>



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I have now completed my response to your information request.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Liz Hannan', written in a cursive style.

Liz Hannan
Freedom of Information and Data Protection Manger