



**NORFOLK**  
CONSTABULARY  
*Our Priority is You*

**Ms N McCall**

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Norfolk Constabulary

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20<sup>th</sup> March 2009

Dear Ms McCall

**Freedom of Information Act Request Reference N<sup>o</sup>: FOI/164/09**

I write in connection with your request for information, which has been received by the Norfolk Constabulary. I note you seek access to the following information:

**National Attendance Management Forum**

***Please interpret my request as widely as possible and include rather than exclude if you are in any doubt. Documents may include minutes, notes made by the delegates, handouts, papers, etc. etc. The relevant meetings will have taken place at some time before August 2004.***

Your request will now be considered in accordance with the Freedom of Information Act (2000). You will receive a response within the statutory timescale of 20 working days, as defined by the Act, subject to the information not being exempt or containing a reference to a third party.

In advance of our response, I would like to point out that the Freedom of Information Act provides the public with a right to request access to recorded information held by the Constabulary. If any of the information you have requested is not contained in a recorded format, the Constabulary is not obliged to create information for the purpose of responding to your request.

We aim to respond to your request by the **17<sup>th</sup> April 2009**. In some circumstances the Norfolk Constabulary may be unable to achieve this deadline. If this is likely, you will be informed and given a revised timescale at the earliest opportunity.

Some requests may also require either full or partial transference to another public authority in order to answer your query in the fullest possible way. Again, you will be informed if this is the case.



Yours sincerely,

**Nina Bond**

Freedom of Information Department

01953 423521

A full copy of the Freedom of Information Act (2000) can be viewed on the 'Office of Public Sector Information' web-site;  
<http://www.opsi.gov.uk/>

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