

commonpurpose

Invoice

Please make cheques payable to Common Purpose UK and return to the address above.

Invoice to Sevenoaks District Council Council Offices Argyle Road Sevenoaks Kent TN13 1HG		Invoice number BK 0044		
		Invoice date/ tax point 10 December 2002		
		Our reference 		
Quantity	Description	Price	VAT %	VAT
1	Fee for Robert Morrison to attend Common Purpose (Mid West Kent) 2003.	2300.00	17.50	402.50
		Sub total	2300.00	2702.50
			Amount due	2702.50

VAT registration no. 719 1006 60

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

If paying by BACS
Bank Name
National Westminster Bank Plc
Sort Code
60-40-02
Address
PO Box No 4NU, 1 Cavendish Square
London W1A 4NU
Bank Account Name
Common Purpose UK
Account Number
58869441

Payment Terms

- Attendance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the two-day residential workshop at the start of the programme. (This condition also applies in the case of a part fee agreed for a participant who has demonstrated a clear need for financial assistance.)

Cancellation and Refunds

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received 21 days or fewer prior to the first day of the residential workshop, the payer will be liable for 100% of the programme fee
- where notice of cancellation is received more than 21 days but fewer than 42 days prior to the first day of the residential workshop, the payer will be liable for 50% of the programme fee
- where notice of cancellation is received 42 days or more prior to the first day of the residential workshop, the payer will receive a full refund
- no refund of fees will be made for absence due to illness or for withdrawal from the programme for any reason.

4/13391

Common Purpose UK, Company Limited by Guaranteed, Registered Office (only) 35 St. Thomas Street, London SE1 9SN
Registered in England 3556983, Registered Charity 1023384

Please detach this slip and return it with your cheque.

Remittance Advice

I attach cheque no. for the sum of made payable to Common Purpose UK.

Name of paying organisation **Invoice number** BK 0044

Date **Our reference**

Common Purpose, 30 Churchill Square, Kings Hill, West Malling ME19 4UY
 tel: 01732 842233 fax: 01732 847411 email: david.priestley@commonpurpose.org.uk
 www.commonpurpose.org.uk

554

commonpurpose

Paid as copy
 CD10MOF
 65700
 6373

Please pay on photocopy. Original invoice held in PDF 02/03 Invoice budget ab
WJ

Please make cheques payable to Common Purpose Dr and return to the address above

Invoice to Sevenoaks District Council Council Offices Argyle Road Sevenoaks Kent TN13 1HG		Invoice number B K 0068
		Invoice date/ tax point 6 February 2003
		Our reference

Quantity	Description	Price	VAT %	VAT
1	Fee for David Priestley to facilitate Sevenoaks Council Community Safety Partnership Awayday on 29/1/03.	750.00	17.50	131.25
		Sub total	750.00	881.25
		Amount due	881.25	881.25

TRANSACTION NO.
 07 MAY 2003
 4/19714

AT registration no. 719 1006 60

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme

If paying by BACS
 Bank Name
 National Westminster Bank Plc
 Sort Code
 60-40-62
 Address
 PO Box 140, 15, Waterloo Square
 London W1A 4NF
 Bank Account Name
 Common Purpose UK
 Account Number
 88869441

Payment Terms
 • Attendance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the two-day residential workshop at the start of the programme. (This condition also applies in the case of a part fee agreed for a participant who has demonstrated a clear need for financial assistance.)

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Common Purpose UK is a company limited by guarantee, Registered in England No. 3556981. Registered Charity No. 1023384

Common Purpose, Suite 2, East Wing, 40 Churchill Square, Kings Hill, West Malling, Kent ME19 4YU
 tel: 01732 842233 fax: 01732 847411 email: Kent@commonpurpose.org.uk
 www.commonpurpose.org.uk

commonpurpose

Invoice

Please make cheques payable to Common Purpose UK and return with this invoice.

Invoice to		Invoice number		
Philip Aldis Community Safety Co-Ordinator Sevenoaks District Council Council Offices Argyle Road Sevenoaks TN13 1HG		B K 0144		
		Invoice date/ tax point		
		2 December 2003		
		Our reference		
Quantity	Description	Price	VAT %	VAT
1	Fee for ████████s to attend Common Purpose Mid/West Kent 2004.	2350.00	17.50	411.25
		Sub total		2761.25
			Amount due	2761.25

VAT registration no. 719 1006 60

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme

If paying by BACS

Bank Name
National Westminster Bank Plc

Sort Code
60 40 02

Address
PO Box No 4100, 40 Churchill Square
London, W1A 4JH

Bank Account Name
Common Purpose UK

Account Number
5856 7441

Payment Terms

- Attendance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the start of the programme or event. (This condition also applies in the case of a part fee agreed for a participant who has demonstrated a clear need for financial assistance.)

TRANSACTION NO.
05 JAN 2004
4131614

Cancellation and Refunds

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Common Purpose UK Company Limited by Guarantee. Registered Office (only): 30, Market Street, London SW1E 2JF.
 Registered in England 3556953. Registered Charity 1073384

Please detach this slip and return it with your cheque.

Remittance Advice

I attach cheque no. () for the sum of () made payable to Common Purpose UK

Name of paying organisation () **Invoice number** B K 0144

Date () **Our reference** ()

Common Purpose, 30 Gibson Drive, Kings Hill, West Malling, Kent ME19 4QG
 tel: 01622 605778 fax: 01622 605750 email: kent@commonpurpose.org.uk
 www.commonpurpose.org.uk

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CHIEF EXECUTIVE'S DEPT

recd 13 JUL 2005

Invoice

LOGGED IN/ACTION BY:

Invoice to

Sevenoaks District Council
 Council Offices
 Argyle Road
 Sevenoaks
 Kent TN13 1HG

Invoice number

BK 0325

Invoice date

Tax point

6 July 2005

Our reference

Quantity	Description	Price	VAT	VAT
1	Fee for David Priestley facilitating Sevenoaks District Council awayday – 4 July 2005	1500.00	17.50	262.50
Sub total		1500.00		1762.50
			Amount due	1762.50

VAT registration no. 719 1006 60

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

Paying by Bank

Bank Name

Sort Code

Address

Bank Account Name

Account Number

Payment Terms

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Remittance Advice

Name of paying organisation

Date

Invoice number

BK 0325

Our reference