

Direct Line: 01732 227350
Ask for: Wiebke Arnolds
Your ref:
My ref: 78/2009
Email: FOI@sevenoaks.gov.uk

Date: 10/03/2009

Dear Mr or Mrs Soles

FREEDOM OF INFORMATION REQUEST RE: Policy Enquiry

Thank you for your information request dated 07/03/2009. Please find the responses below:

The Council's constitution, as required by statute, includes the Council's principles around being open, honest, transparent and accountable. Full details are set out in the constitution and a link to this public document is provided below.

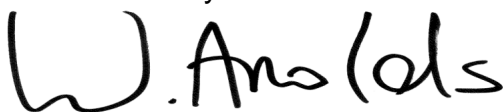
http://www.sevenoaks.gov.uk/council_democracy_local_services/councillors_and_decision_making/1711.asp

I would suggest that Part 1, Section 6 - Principles of Decision-Making, the Members' Code of Conduct (Appendix Q), Officer's Code of Conduct (Appendix I) and Access to Information Procedure Rules (Appendix A) may be of particular interest to you.

I trust the above information has been of assistance to you. Should you have any further questions please do not hesitate to contact me.

If you are dissatisfied with the way your request for information has been handled, or you wish to seek a review of the decision not to release information to you, please write to the Complaints Co-ordinator at Sevenoaks District Council, FREEPOST SEA 6448 , Argyle Road, Sevenoaks TN13 1BR or email: feedback@sevenoaks.gov.uk. If, following the review of your complaint, you are still unhappy with the decision of the Council, you have a right to ask the Information Commissioner to look at your case.

Yours sincerely



Wiebke Arnolds
Democratic and Member Services Officer