

Telephone 08459 33 55 77

Website [www.defra.gov.uk](http://www.defra.gov.uk)

Robert MacLean

Via Email:

request:795-9cee244@whatdotheyknow.com

Our ref: RFI 2148/HDR 6659

Date: 17 July 2008

Dear Mr McLean

### Provision of requested information

Thank you for your request for information about Common Purpose courses for each of the following years: 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007 and 2008 to date, including copy of the Invoices for each Common Purpose course paid for by the Organisation, which we received on 20 June 2008. Your request has been considered under the Freedom of Information Act 2000.

Defra came into existence on 8 June 2001. Invoices are only kept by the Department for six years, thereafter they are destroyed so we are unable to provide the information previous to that date for either Defra or MAFF, its predecessor department.

Only two invoices have appeared on our system and the information is shown below:

Vendor Name	Invoice Date	Amount
Common Purpose UK	10 July 2003	£329.00
Common Purpose UK	08 February 2005	£329.00

We do hold the invoices for the above and the information they contain is the same as above and we see no real benefit in sending these.

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In keeping with the spirit and effect of the Freedom of Information Act 2000 all information is assumed to be releasable to the public unless exempt. The information you requested may now be published on our website together with any related information that will provide a key to its wider context.

If you have any queries about this letter, please contact me. I also attach an annexe giving contact details should you be unhappy with the services you have received.

Yours sincerely

Sue Bowers

**Direct Line** 01904 455600  
**Fax** 01904 455393  
**Email** sue.bowers@Defra.gsi.gov.uk

## **Annexe A**

### **Complaints**

If you are unhappy with the service you have received in relation to your request you may make a complaint or appeal against our decision within 40 working days of the date of this letter. Please write to Clive Porro, Head of Defra's Access to Information Unit at, Area1E 3-8 Whitehall Place London SW1A 2HH, who will arrange for an internal review of your case. Details of Defra's complaints procedure can be found at:

[www.defra.gov.uk/corporate/opengov/complain/index.htm](http://www.defra.gov.uk/corporate/opengov/complain/index.htm).

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. Please note that generally the Information Commissioner cannot make a decision unless you have first exhausted Defra's own complaints procedure. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF