

Common Purpose, Discovery House, 28-42 Banner Street, London EC1Y 8QE  
 tel: 020 7608 8138 fax: 020 7336 6844 email: elizabeth.anderson@commonpurpose.org.uk  
 www.commonpurpose.org.uk

066024

P.O. #: 52699



~~XXXXXXXXXX~~ (UK) Invoice

Please make cheques payable to Common Purpose UK and return to the address above

<b>Invoice to</b> [Redacted] Head of Curriculum & Policy Supprt QCA 83 Piccadilly London W1J 8QA		<b>Invoice number</b> A 0 0214
		<b>Invoice date/          tax point</b> 19 October 2007
		<b>Our reference</b> 2/London TheKNOW 2007

Quantity	Description	Price	VAT %	VAT
1	Full Fee for [Redacted] to attend Common Purpose London TheKNOW November 2007	£4225.00	17.50	£739.38
		£4225.00		£739.38
			Amount due	£4964.38

100/PINVP0/007490  
 VAT registration no. 719 1006 60

RECEIVED 8  
 31 OCT 2007  
 FINANCE

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

**If paying by BACS**

Bank Name  
 Nat West Bank Plc

Sort Code  
 20-00-01

Address  
 PO Box 100, 28-42 Banner Street  
 London W1A 4JG

Bank Account Name  
 Common Purpose UK

Account Number  
 08000001

**Payment Terms**

Attendance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the two-day residential workshop at the start of the programme. (This condition also applies in the case of a part fee agreed for a participant who has demonstrated a clear need for financial assistance.)

**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received 21 days or fewer prior to the first day of the residential workshop, the payer will be liable for 100% of the programme fee
- where notice of cancellation is received more than 21 days but fewer than 42 days prior to the first day of the residential workshop, the payer will be liable for 80% of the programme fee
- where notice of cancellation is received 42 days or more prior to the first day of the residential workshop, the payer will receive a full refund
- no refund of fees will be made for absence due to illness or for withdrawal from the programme for any reason

Common Purpose UK is a company limited by guarantee. Registered Office (and principal place of business) is at 28-42 Banner Street, London EC1Y 8QE. Registered in England No. 0253. Registered Charity No. 1041364.

Please detach this slip and return it with your cheque.

**Remittance Advice**

Attach cheque no. [ ] for the sum of [ ] made payable to Common Purpose UK.

Name of paying organisation [ ] Invoice number A 0 0214

Date [ ] Our reference [ ]

Common Purpose, Discovery House, 28-42 Banner Street, London EC1Y 8QE  
tel: 020 7608 8138 fax: 020 7336 6844 email: elizabeth.anderson@commonpurpose.org.uk  
www.commonpurpose.org.uk

commonpurpose

066024

po: (SPM)

Invoice

Please make cheques payable to Common Purpose UK and return to the address above.

<b>Invoice to</b> [REDACTED] 14-19 Communications Manager Qualifications & Curriculum Authority 83 Piccadilly London W1J 8QA		<b>Invoice number</b> A 0 0266		
		<b>Invoice date/ tax point</b> 05 November 2007		
		<b>Our reference</b> 1/London TheKNOW 2007		
<b>Quantity</b>	<b>Description</b>	<b>Price</b>	<b>VAT %</b>	<b>VAT</b>
1	Full Fee for [REDACTED] to attend Common Purpose London TheKNOW November 2007	£4225.00	17.50	£739.38
<b>Sub total</b>		£4225.00		£739.38
		<b>Amount due</b>		£4964.38

100/PINVP0/008056

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

**If paying by BACS**  
Bank Name  
National Westminster Bank Plc  
Sort Code  
20-00-01  
Address  
PO Box No 4NL 1 Cavendish Square  
London W1A 4NL  
Bank Account Name  
Common Purpose UK  
Account Number  
1551940

**Payment Terms**

- Attendance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the two-day residential workshop at the start of the programme. (This condition also applies in the case of a part fee agreed for a participant who has demonstrated a clear need for financial assistance.)

**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received 21 days or fewer prior to the first day of the residential workshop, the payer will be liable for 100% of the programme fee
- where notice of cancellation is received more than 21 days but fewer than 42 days prior to the first day of the residential workshop, the payer will be liable for 50% of the programme fee
- where notice of cancellation is received 42 days or more prior to the first day of the residential workshop, the payer will receive a full refund
- no refund of fees will be made for absence due to illness or for withdrawal from the programme for any reason

Common Purpose UK, Company Limited by Guarantee, Registered Office (only) at: 28-42 Banner Street, London EC1Y 8QE  
Registered in England 316183 Registered Charity 1023154

Please detach this slip and return it with your cheque.

**Remittance Advice**

I attach cheque no. [REDACTED] for the sum of [REDACTED] made payable to Common Purpose UK.

Name of paying organisation [REDACTED] Invoice number A 0 0266

Date [REDACTED] Our reference [REDACTED]

Common Purpose, c/o Telent, New Century Park, Coventry, CV3 1HQ  
tel: 024 7665 0707 fax: 024 7665 0708 email: [coventry@commonpurpose.org.uk](mailto:coventry@commonpurpose.org.uk)  
[www.commonpurpose.org.uk](http://www.commonpurpose.org.uk)

066390  
PO 54427 (cu)


commonpurpose

RECEIVED BY

Invoice

FINANCE

Please make cheques payable to Common Purpose UK and return to the address above.

<b>Invoice to</b> Qualifications and Curriculum Authority 83 Piccadilly London W1J 8QA		<b>Invoice number</b> AC 0379		
 100/PINVP0/009754		<b>Invoice date/ tax point</b> 22/01/2008		
		<b>Our reference</b> 1/Cov & W'Shire Matrix 2008		
<b>Quantity</b>	<b>Description</b>	<b>Price</b>	<b>VAT %</b>	<b>VAT</b>
1	Fee for [redacted] to attend Common Purpose Coventry & Warwickshire Matrix 2008.	£4225.00	17.50	£739.38
<b>Sub total</b>		£4225.00		£739.38
		<b>Amount due</b>		£4964.38
VAT registration no. 719 1006 60				

Terms: Please remit within 14 days. Tuition fees must be remitted prior to the commencement of the programme.

**If paying by BACS**  
Bank Name  
National Westminster Bank Plc  
Sort Code  
60-40-00  
Address  
PO Box No 4001, Cavendish Square  
London W1A 4NU  
Bank Account Name  
Common Purpose UK  
Account Number  
58969441

**Payment Terms**

- Attendance on a Common Purpose programme is conditional on receipt in full of the tuition fee by Common Purpose prior to the start of the programme or event. (This condition also applies in the case of a part fee agreed for a participant who has demonstrated a clear need for financial assistance.)

**Cancellation and Refunds**

Notice of cancellation must be received in writing by post or by fax and is subject to the following terms:

- where notice of cancellation is received fewer than 30 days prior to the start of the programme, the payer will be liable for 100% of the programme fee
- where notice of cancellation is received between 30 and 55 days prior to the start of the programme, the payer will be liable for 50% of the programme fee
- where notice of cancellation is received more than 56 days prior to the start of the programme, Common Purpose will make a full refund of the fee paid
- no refund of fees will be made for absence due to illness or for withdrawal from the programme for any reason.

Common Purpose UK, Company Limited by Guarantee. Registered Office (only): 15 St. Thomas Street, London SE1 9SN  
Registered in England 3356983. Registered Charity 1023384

Please detach this slip and return it with your cheque.

**Remittance Advice**

I attach cheque no. [ ] for the sum of [ ] made payable to Common Purpose UK.

**Name of paying organisation** [ ] **Invoice number** AC 0379

**Date** [ ] **Our reference** [ ]